

ASSISTANT MANAGER I DECLARATION OF INTEREST

Name _____ Date _____

Present School _____ Contact number _____

All Assistant Building Service Manager I (ABSM I) employees can utilize this form to indicate that they are looking to relocate to a different site. As positions come available at sites that qualify the employee for a lateral transfer, they will be contacted and offered an interview. This form is only to be used for lateral transfers with the same job title in the Operations Department. If employees are interested in advancement positions (Building Service Manager, Assistant Building Service Manager II, or III, or any other advanced positions with SMCPs), online applications will need to be completed according to the terms set forth by SMCPs.

To become a member of the BSW Pool of Applicants, please fill out the information below:

2. Please indicate up to **five school sites** you are interested in moving to:

- | | |
|---|--|
| <input type="checkbox"/> Capt. Walter Francis Duke Elementary | <input type="checkbox"/> Leonardtown Middle |
| <input type="checkbox"/> Chopticon High | <input type="checkbox"/> Lettie Marshall Dent Elementary |
| <input type="checkbox"/> Dynard Elementary | <input type="checkbox"/> Lexington Park Elementary |
| <input type="checkbox"/> Esperanza Middle | <input type="checkbox"/> Margaret Brent Middle |
| <input type="checkbox"/> Evergreen Elementary | <input type="checkbox"/> Mechanicsville Elementary |
| <input type="checkbox"/> Fairlead 1 (part time only) | <input type="checkbox"/> Oakville Elementary |
| <input type="checkbox"/> Fairlead 2 | <input type="checkbox"/> Park Hall Elementary |
| <input type="checkbox"/> George Washington Carver Elementary | <input type="checkbox"/> Piney Point Elementary |
| <input type="checkbox"/> Great Mills High | <input type="checkbox"/> Ridge Elementary |
| <input type="checkbox"/> Greenview Knolls Elementary | <input type="checkbox"/> Spring Ridge Middle |
| <input type="checkbox"/> Hollywood Elementary | <input type="checkbox"/> Town Creek Elementary |
| <input type="checkbox"/> Leonardtown Elementary | <input type="checkbox"/> White Marsh Elementary |
| <input type="checkbox"/> Leonardtown High | |

Membership in the Assistant Building Service Manager I Applicant Pool will be established upon the Operations Department's receipt of this completed, signed, and dated form.

Signature _____

Date _____