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TOWN OF VERNON

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Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

ENERGY IMPROVEMENT DISTRICT BOARD REGULAR MEETING – DRAFT MINUTES November 21, 2022 at 5:45 pm

I. CALL TO ORDER

The meeting was called to order by Chairman Boulrice at 5:50 pm. In attendance was Tom Aitkin, Mark Summers, Steve Boske, Assistant Director, Water Pollution Control and Nichole Greco, Project Coordinator.

II. PENDING BUSINESS

- a. **Update bench marking process** – Mrs. Greco shared an update to the board. The Town has completed the data gathering and imputing into the Energy Star Portfolio. Mrs. Greco reported that the Town is reviewing the benchmarking reports and will make available to the committee as appropriate.
- b. **Review Home Energy Solutions and Empower Vernon Campaign** – Mr. Boulrice spoke about attending the facility tour at Earthlight with staff from the Town of Vernon. Mrs. Greco shared an update with ongoing discussions with Eversource and Earthlight in planning an educational campaign for residents in 2023.
- c. **Approval of Virtual Meeting Minutes** – May 23, 2022. Mr. Summers moved to accept the meeting minutes. Motion seconded by Tom Aitkin. Motion carried unanimously.

III. INFORMATION/NEW ITEMS

- a. FOIA regular meeting dates and time for 2023 – 2024
Meeting time: 4:00 pm
Monday – 1/27/23
Monday – 3/27/23
Monday – 5/22/23 (Monday BEFORE Memorial Day)
Monday – 7/24/23
Monday – 9/25/23
Monday – 11/20/23 (Monday BEFORE Thanksgiving)
Monday – 1/22/24
- b. Review new U.S. DOE Home Solar Permit Tool – Mr. Boulrice spoke about the recent passage that allows Connecticut municipalities to integrate free software for the building department. In speeding up the solar permitting process.
- c. Water Pollution Control Authority Update

IV. ADJOURNMENT

Mr. Boulrice motioned to adjourn meeting at 6:55 pm. Seconded by Mr. Summers seconded the motion. Motions carried unanimously. Meeting adjourned at 6:55pm.

Respectfully submitted,

Nichole Greco