

Madison Messenger December 2022

December Events:

- 6-** DQ Night 4:00pm - 8:00pm
- 10-** Holiday Drive Thru 5:30pm - 7:30pm
- 12-** PTA Meeting 5:30pm - 6:30pm
- 14-** Popcorn Day! \$.50/bag
- 22-31-** Winter Break

Pick up/Drop off information:

Our building is locked at all times. When picking up or dropping off your student during school hours or dropping off a lunch/supplies, please come to the front door & buzz in. When you buzz in you will be asked how we can help you. Please state your name, your child's name, & classroom teacher.

School Hours:

8:05am- Supervision Begins on the Playground. Students should stand on their paws.

Please do not drop students off before 8:05am!

8:15am- 1st Bell Rings- Everyone comes inside.

8:20am- 2nd Bell Rings- School is in Session!

**After the 8:15am bell rings, students will need to enter through the Door 1- main entrance.

3:08pm- School Ends.

Please pick your students up promptly at 3:08pm. We do not have after school care.

Attendance:

Please call 608-743-6830 to report a student's absence and leave a message. You can call this line 24/7. If you need to pick your child up early or change after school pick up arrangements please call 608-743-6800.

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Lunch Schedules:

Kindergarten & 1st Grade: 11-11:35am

2nd & 3rd Grade: 11:30am-12:05pm

4th & 5th Grade: 12:10pm-12:45pm

Make sure to connect to your child's classroom Dojo. ClassDojo is a great communication tool that all of our staff use. On the School Story we post lunch menus, parent newsletters, reminders about activities that are coming up, and share pictures of all the greatness that happens every day at Madison Elementary School!

Kindergarten Enrollment 2023-2024 School Year

School District Residents

If you have a child turning 5 (five) years old prior to September 1, 2023 and they are not currently enrolled in a School District of Janesville Pre-school for Janesville (P4J) or Early Childhood (EC) program it is time to enroll in the Janesville Public School District. Enrollment will take place from December 1, 2022, through December 15, 2022, at the Educational Services Center located at 527 S. Franklin St. (administration building) in the New Student Enrollment office by appointment only. Please call (608) 743-5011. If you cannot attend during the enrollment period please make an appointment as soon as possible to enroll after December 15,

2022. Enrollment in the district is required for participation in orientation. When you enroll, you will need your child's birth certificate, proof of residency (Utility bill, current term lease, or government issued statement), immunization records and photo identification. The window for Requests for School Transfer/Placement within the School District (yellow forms) for incoming kindergarten students are available from December 1, 2022, through December 15, 2022, and should be submitted during the

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enrollment process. Forms are available at the schools for current students requesting a transfer. Current proof of residence and a photo ID are required when submitting a transfer request. If you have questions regarding this process contact Deen Hartley at 743-5152. The status of requests will be determined by January 15, 2023 if they are turned in by December 15th. If you have a student currently attending a school under a School Transfer/Placement within the School District, it does not automatically qualify your kindergarten student for attendance at the same school; however, siblings are generally assigned to the same school. In order for your kindergarten student to attend the same school as a sibling, you must submit a request during the Kindergarten Enrollment time frame. If you know of a child in your neighborhood or from community activities that would be entering kindergarten for the 2023-2024 school year, please pass this enrollment information on.

Non-District Residents

If you are a non-resident of the School District of Janesville and have a child turning 5 (five) years old prior to September 1, 2023 and would like your child to attend the School District of Janesville you must also apply for OPEN ENROLLMENT. The timeline for Open Enrollment is February 6, 2023, to April 28, 2023. Currently open enrolled non-residents in a P4J or EC program do not need to re-apply. If you have questions regarding the Open Enrollment process, please contact Deen Hartley at 743-5152.

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