

Approved Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
October 12, 2022

1. Call to Order

The meeting was called to order by Chair Winkels at 6 p.m.

2. Roll Call

Present: Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands

Late:                      Absent:

3. Public Forum

4. Agenda- Additions or Deletions

4.1 Add 8.8 Curriculum Review Cycle Approval

4.2 Add 8.9 Resolution Relating to General Obligation School Building Bonds, Series 2022A; Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment Thereof

5. Approvals

5.1 Previous Meeting Minutes

Motion by Carbajal, seconded by Sand, to approve the September 14, 2022, Regular Meeting minutes and the September 28, 2022 Work Session minutes. Supported by all present.

5.2 Cash Flow Reports – August 2022

Motion by Carbajal, seconded by Sand, to approve the August 2022 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Kreuzer introduced the Resolution Accepting Donations and was seconded by Member Carbajal.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

| <u>Donor</u>                | <u>Item</u>         | <u>Designated Purpose (if any)</u> |
|-----------------------------|---------------------|------------------------------------|
| Oak Township                | \$750.00 donation   | Community Education                |
| Huskie Booster Club         | \$2,500.00 donation | Swim Supplies                      |
| Albany Coaches              | \$145.00 donation   | Scholarship                        |
| Wells Fargo Community Cares | \$150.00 donation   | Avon Elementary                    |
| CH Robinson                 | \$24.00 donation    | Avon Elementary                    |
| Stearns Bank                | \$500.00 donation   | BEAT                               |
| Albany Mutual Telephone     | \$500.00 donation   | BEAT                               |
| Albany Chrysler Center      | \$2,500.00 donation | BEAT                               |
| Magnifi Financial           | \$500.00 donation   | BEAT                               |
| Freeport State Bank         | \$500.00 donation   | BEAT                               |

|                            |                      |                       |
|----------------------------|----------------------|-----------------------|
| Bright Funds Foundation    | \$50.00 donation     | Avon Elementary       |
| Schlenner Wenner & Co      | \$500.00 donation    | BEAT                  |
| CH Robinson                | \$24.00 donation     | Avon Elementary       |
| Sand Companies             | \$16,000.00 donation | Early Learning Center |
| Tyler & Sheena Thieschafer | \$500.00 donation    | Avon Elementary       |
| Royalton Sportmen's Club   | \$200.00 donation    | Avon Elementary       |
| Ludwig Photography         | \$1,000.00 donation  | BEAT                  |
| Albany Jaycees             | \$1,000.00 donation  | BEAT                  |
| Lumber One Avon            | \$500.00 donation    | BEAT                  |

The following voted in favor of: All Present

And the following voted against: None

Absent: None

Where upon said resolution was declared duly passed and adopted.

#### 6. Consent Agenda

##### AFT Payroll Change Request:

Amanda Wilwerding - MA Step 10 to MA+15 Step 10

##### AESP:

Lindsey Herdering - AHS Paraprofessional

John Davis - ALE Paraprofessional

Robin Garding - AMS Paraprofessional

Makayla Brenner - ALE Paraprofessional

Ann Machin – ALE Lunchroom Paraprofessional

##### AESP SpEd Differential:

Gina Burg, Tami Christen, Jean Kollodge, Emma Mizeur, Marlene Ramacher, Laura Vogel, Bridget Fischer, Kelly Welle, Julie Meyer, Audrey Dingmann, Melissa Bueckers, Gina Becker

##### Stipend Agreement:

Susan Rausch - Nursing Services

##### LOA: Four

##### Kids Company:

Megan Buttweiler, Jocelyn Garding, Nora Mergen, Carson Cherne, John Davis

##### Coaching/Advisors:

Aaron Ahrndt - JV Girls' Gymnastics Coach

Dana Cartier - JV Girls' Gymnastics Coach

Ashley Goebel - One Act Play Director

Erin Giosta - JH Math Counts Advisor

Sandy Wielenberg - Special Olympics

##### Community Education:

BECC Attendant – Katie Dolan, Logan Goebel

Flag Football – Keith Arens

HSP/Fundamentals – Aaron Schwenzfeier, Makaela Zierden, Nolan Anderson

Resignations/Retirements:

Ann Everett - ALE Lunchroom Paraprofessional, effective September 18, 2022

Adam Ebnet - AMS/AHS Building Maintenance Assistant/Custodian, effective September 23, 2022

Rosemary Thell - AMS Paraprofessional, effective October 12, 2022

Keith Heitzman - Director of Transportation and Grounds, effective October 19, 2022

The following checks were issued in paying claims: Wire transfers and checks 103361 - 103564

Expenditures:

01 General Fund                      \$1,483,190.97

02 Food Services                      \$116,777.23

04 Community Services              \$57,076.42

Motion by Kreuzer, seconded by Carbajal, to approve the October 2022 consent agenda as presented. Support by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Enrollment Report

Enrollment numbers are typical for this time of year.

8.2 Fundraiser Approvals

Motion by Kreuzer, seconded by Pennie, to approve the 2022-23 Fundraisers as presented. Supported by all present.

8.3 Memorandum of Understanding Between the Albany Federation of Teachers and ISD #745 Regarding Girls' Gymnastics Coaches 2022-23

Motion by Carbajal, seconded by Sand, to approve the MOU regarding girls' gymnastics coaches. Supported by all present.

8.4 Minnesota State High School League Foundation Grant Resolution

Motion by Kreuzer, seconded by Sand, to approve the MSHSL Foundation Grant Resolution. Supported by all present.

8.5 Ground Coordinator Position

Superintendent Okerlund reviewed the job description for the Ground Coordinator position, which will be a new position that will alleviate multiple duties from the transportation department. Motion by Pennie, seconded by Kreuzer, to approve adding the Grounds Coordinator Position. Supported by all present.

8.6 Central Minnesota Education Telecommunications System Decision

Superintendent Okerlund discussed the possibility of exiting CMETS and if there would be any financial obligation with the membership withdrawal. Motion by Carbajal, seconded by Sand, to provide notice of our intent to separate from CMETS. Supported by all present.

8.7 Transportation Request for Proposal

Motion by Carbajal, seconded by Hansen, to approve the Transportation RFP. Supported by all present.

### 8.8 Curriculum Review Cycle Approval

Motion by Hansen, seconded by Kreuzer, to approve the Curriculum Review Cycle. Supported by all present.

### 8.9 Resolution Relating to General Obligation School Building Bonds, Series 2022A; Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment Thereof

Motion by Hansen, seconded by Carbajal, to approve the issuance and sale of the bonds. Supported by all present.

### 9. Committee Reports

Board Member Hansen gave a brief update on the building project and announced that the firm for the project is Wold Architects and Engineers. A group of administrators, board members, teachers, staff and community members gathered to provide their hopes and wishes for the project.

### 10. Superintendent Report

Craig Waldvogel provided a Technology Department update to the board which included a variety of trainings and improvements such as:

- A review of cyber security procedures
- Staff phishing and security training, phishing simulation training
- Removal of local administrator rights, enabled multi-factor authentication
- Installation of antivirus software and auto updates on devices/servers

ECMECC did a risk assessment in Spring of 2022 and then provided a list of areas to improve. Craig explained the recent changes to Infinite Campus which included the addition/updates to online registration, data clean up, fees, school store, online attendance request and user password reset.

Superintendent Okerlund discussed spending time with the Transportation Director to get a good understanding of the needs and processes in that department. There have been recent discussions around the athletic fields and if there is an option to repair/update fields to maximize the use of our spaces. Recently, Craig Waldvogel and Sue Clemens discovered a way to recycle the districts old devices and receive funds for the district for doing so.

Superintendent Okerlund said they have developed a form and process for future requests to add athletic teams. The MSBA Conference is scheduled for Jan 12<sup>th</sup> and 13<sup>th</sup>, 2023 and will be attended by members of the board and the superintendent.

### 11. Calendar Preview

Review of upcoming meetings.

### 12. Adjournment

Agenda completed at 7:31 pm, a motion to adjourn was made by Hansen, seconded by Sand. Supported by all Present.

---

Lynn Pennie, Clerk