

**Coventry Board of Education**  
Coventry, Connecticut

**Policy Committee Meeting**  
Approved Minutes of Tuesday, May 10, 2022  
Administration Building Conference Room

Committee Members Present:

Emma Eaton, Policy Chair  
Eugene Marchand  
Courtney Rossignol

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools

**I. Call to Order**

E. Eaton called the meeting to order at 10:30 a.m.

**II. VOTE: Approve Minutes of February 10, 2022**

**MOTION: To approve the minutes of February 10, 2022**

**By: E. Marchand**

**Seconded: C. Rossignol**

**Result: Motion passes unanimously**

**III. Discussion: Policies for Review (General)**

**III.A. 5133 Board of Education Student Representative**

E. Eaton said the Policy Committee has been asked to review this policy.

E. Marchand reviewed the history of this policy. He noted that when the student only served one semester, they did not get the full experience. He said he would be opposed to changing the policy.

Dr. Petrone added that the students also believed it was too short of an experience at just one semester.

C. Rossignol said she wondered if the student body could have more involvement and be fully represented. Dr. Petrone talked about the selection process. E. Marchand reviewed the foundations of the questions asked, for example - community involvement, school involvement, awareness of happenings.

E. Eaton said given the level of commitment and the number of meetings that would be attended in just one semester, it wouldn't be enough to "sink your teeth into it." She said by the second half of the year, the student gets more comfortable when contributing during the meetings.

C. Rossignol said it may be beneficial for more of the Board to be involved during the selection process. E. Eaton said timing is a factor and the process is already involved.

**MOTION: To see the policy stay as is, since it has worked**  
**By: E. Marchand                      Seconded: E. Eaton**  
**Result: Motion passes 2-1 (C. Rossignol against)**

### **III.B. 6160.1 Parental Access to Instructional Material**

E. Eaton said this policy was asked to be reviewed. She said it is up to date, with a few technical revisions made recently. C. Rossignol asked about a "reasonable amount of time" regarding a request. Dr. Petrone said it depends on the scope of the request and the attorneys recommend we keep the language flexible for the district.

There was consensus that the policy doesn't need further adjustments and would stay as is.

### **IV. Discussion: Policies for Deletion**

#### **IV.A. 5113B Attendance (CHS Credits)**

E. Eaton asked for any discussion. Dr. Petrone said there was inconsistency in how this was being enforced. He said this is all covered by state law, so a policy is not needed.

There was consensus to move the policy forward for deletion.

#### **IV.B. 8110 Role of Board and Members (Duplicate of 9270)**

E. Eaton noted this as a duplicate.

There was consensus to move the policy forward to the full Board for deletion.

#### **IV.C. 8342 Construction and Posting of Agenda (Duplicate of 9360)**

E. Eaton noted this as a duplicate.

There was consensus to move the policy forward to the full Board for deletion.

### **V. Discussion: Policies for Revision**

#### **V.A. 1251 Prohibition Against Smoking**

Dr. Petrone noted that the language regarding property was correct, but that it was edited for clarity.

**MOTION: To send to the full Board for review and revision**  
**By: E. Marchand                      Seconded: C. Rossignol**  
**Result: Motion passes unanimously**

#### **V.B. 3300-3323 Purchasing**

E. Eaton noted that the language was confirmed as accurate with legal. Dr. Petrone reviewed further details.

**MOTION: To move the policy forward to the full Board for review and revision**  
**By: E. Marchand                      Seconded: C. Rossignol**  
**Result: Motion passes unanimously**

### **V.C. 4216.2 Alcohol, Tobacco and Drug-free Workplace**

E. Eaton noted that this is the same clarifying language as 1251.

**MOTION: To move the policy forward to the full Board for review and revision**

**By: C. Rossignol**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

### **V.D. 9360 Construction and Posting of Agenda**

E. Eaton reviewed the changes to this policy and asked for discussion.

Dr. Petrone reviewed the language on how to request agenda items.

C. Rossignol talked about the timing of the request to add items to an agenda. She asked if "business days" could be added. Dr. Petrone commented it is the legal wording in the law and known to be business days. E. Marchand said the Board has previously been told by legal, that the language has to be worded in a way that it will hold up in court. E. Eaton agreed and would like to keep the language as it was recommended and defer to Shipman and Goodwin on this.

**MOTION: To move the policy forward to the full Board with these revisions**

**By: E. Marchand**

**Seconded: E. Eaton**

**Result: Motion passes 2-1 (C. Rossignol against)**

### **VI. Adjournment**

**MOTION: To adjourn the meeting at 11:01 a.m.**

**By: E. Marchand**

**Seconded: C. Rossignol**

**Result: Motion passes unanimously**

---

Respectfully Submitted:

---

Kimberlee Arey Delorme  
Board Clerk

Approved: November 15, 2022