



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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LORI L. SPIELMAN
First Selectman

DAVID E. STAVENS
Deputy First Selectman

MELINDA M. FERRY
MICHAEL B. MADRU
JAMES M. PRICHARD
RONALD F. STOMBERG
JOHN W. TURNER

BOARD OF SELECTMEN

Monday, November 21, 2022

Nicholas J. DiCorleto, Jr. Meeting Hall

SPECIAL MEETING MINUTES

SELECTMEN PRESENT: Lori Spielman, David Stavens, James Prichard, John Turner, Ronald Stomberg, Melinda Ferry, *Michael Madru

OTHERS PRESENT: Felicia LaPlante, Assistant Finance Officer/Deputy Treasurer; Patrick McHale, Town Labor Attorney; Ken Radziwon, Director of Public Works (DPW); Tom Palshaw

*Attended via Zoom

I. **CALL TO ORDER:** The Board of Selectmen (BOS) meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

II. **NEW BUSINESS**

A. HVAC Upgrade Project – Ellington Public Schools

1. To consider and act on a resolution: (1) recommending and submitting to the Town Meeting for adoption a resolution approving an appropriation and borrowing authorization for costs related to the installation, replacement and upgrading of heating, ventilation and air conditioning systems (HVAC) at Ellington High School, Ellington Middle School and Center Elementary School; (2) setting a Town Meeting and a referendum vote to consider and act upon the resolution; and (3) making various other determinations and taking various other actions in connection therewith.

Ms. Ferry asked for clarification on the air conditioning portion of the HVAC systems; Mr. Radziwon and Mr. Turner commented that HVAC is a general term that encompasses all aspects of the systems.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED, THAT THE BOARD OF SELECTMEN RECOMMENDS TO THE TOWN MEETING THAT THE TOWN OF ELLINGTON APPROPRIATE \$6,736,250 FOR COSTS RELATED TO THE INSTALLATION, REPLACEMENT AND UPGRADING OF HEATING, VENTILATION AND AIR CONDITIONING SYSTEMS (HVAC) AT ELLINGTON HIGH SCHOOL, ELLINGTON MIDDLE SCHOOL AND CENTER ELEMENTARY SCHOOL (THE "PROJECT"). THE PROJECT IS CONTEMPLATED TO CONSIST OF NEW BOILERS, DEDICATED OUTDOOR SYSTEMS AND BUILDING MANAGEMENT SYSTEMS, AND THE REPAIR AND

REPLACEMENT OF SPECIFIED ROOFING SECTIONS. THE APPROPRIATION MAY BE SPENT FOR DESIGN, ACQUISITION, INSTALLATION, SITE IMPROVEMENTS, REMOVAL OF MATERIALS AND DISCARDED EQUIPMENT, PERMITTING AND ENVIRONMENTAL COSTS, EQUIPMENT, MATERIALS, SITE IMPROVEMENTS, SWITCHES, WIRING, PIPES, SENSORS, THERMOSTATS AND OTHER RELATED EQUIPMENT, ARCHITECTURAL, ENGINEERING AND OTHER CONSULTANT FEES, LEGAL FEES, NET INTEREST ON BORROWINGS AND OTHER FINANCING COSTS, AND OTHER EXPENSES RELATED TO THE PROJECT AND ITS FINANCING, INCLUDING THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE PROJECT. THE PERMANENT BUILDING COMMITTEE, AS ESTABLISHED PURSUANT TO SECTION 913 OF THE TOWN CHARTER, IS ESTABLISHED AS THE BUILDING COMMITTEE WITH REGARDS TO THE PROJECT AND IS AUTHORIZED TO DETERMINE THE SCOPE AND PARTICULARS OF THE PROJECT, AND MAY REDUCE OR MODIFY THE SCOPE OF THE PROJECT, AND THE ENTIRE APPROPRIATION MAY BE SPENT ON THE PROJECT AS SO REDUCED OR MODIFIED.

FURTHER RESOLVED, THAT THE BOARD OF SELECTMEN RECOMMENDS TO THE TOWN MEETING THAT THE TOWN AUTHORIZE THE ISSUE OF \$6,736,250 BONDS OR NOTES AND TEMPORARY NOTES TO FINANCE THE APPROPRIATION, THE AMOUNT OF BONDS OR NOTES AUTHORIZED TO BE REDUCED BY THE AMOUNT OF GRANTS RECEIVED FOR THE PROJECT AND NOT SEPARATELY APPROPRIATED TO PAY ADDITIONAL COSTS OF THE PROJECT.

FURTHER RESOLVED, THAT THE BOARD OF SELECTMEN HEREBY AUTHORIZES THE FIRST SELECTMAN TO CALL A SPECIAL TOWN MEETING TO BE HELD IN THE AUDITORIUM AT ELLINGTON HIGH SCHOOL, 37 MAPLE STREET, ELLINGTON, CONNECTICUT, ON TUESDAY, JANUARY 10, 2023, AT 7:00 P.M. TO CONSIDER AND ACT UPON SAID RESOLUTION.

FURTHER RESOLVED, THAT THE BOARD OF SELECTMEN HEREBY DESIGNATES SAID RESOLUTION FOR SUBMISSION TO THE VOTERS AT REFERENDUM IN THE MANNER PROVIDED BY SECTIONS 703 AND 706 OF THE TOWN CHARTER AND SECTION 7-7 OF THE GENERAL STATUTES OF CONNECTICUT, REVISION OF 1958, AS AMENDED, WHICH VOTE SHALL BE HELD ON THURSDAY, JANUARY 19, 2023, BETWEEN THE HOURS OF 6:00 A.M. AND 8:00 P.M., IN THE MANNER PROVIDED BY THE TOWN CHARTER AND SAID GENERAL STATUTES. THE TOWN CLERK SHALL INCORPORATE NOTICE OF SUCH REFERENDUM INTO THE NOTICE OF SAID SPECIAL TOWN MEETING. THE AFORESAID RESOLUTION SHALL BE SUBMITTED TO THE VOTERS UNDER THE FOLLOWING HEADING:

“SHALL THE TOWN OF ELLINGTON APPROPRIATE \$6,736,250 FOR COSTS RELATED TO THE INSTALLATION, REPLACEMENT AND UPGRADING OF HEATING, VENTILATION AND AIR CONDITIONING SYSTEMS (HVAC) AT ELLINGTON HIGH SCHOOL, ELLINGTON MIDDLE SCHOOL AND CENTER ELEMENTARY SCHOOL, AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE COST NOT PAID FROM GRANTS?”

VOTERS APPROVING THE RESOLUTION WILL VOTE “YES” AND THOSE OPPOSING THE RESOLUTION SHALL VOTE “NO”. ELECTORS AND PERSONS QUALIFIED TO VOTE IN TOWN MEETINGS WHO ARE NOT ELECTORS WILL VOTE AT THE ELLINGTON SENIOR CENTER, 40 MAPLE STREET IN ELLINGTON, CONNECTICUT. ABSENTEE BALLOTS WILL BE AVAILABLE FROM THE TOWN CLERK’S OFFICE.

FURTHER RESOLVED, THAT THE TOWN CLERK, IN HER DISCRETION, IS AUTHORIZED TO PREPARE AND TO CAUSE TO BE PRINTED AND DISTRIBUTED IN ACCORDANCE WITH THE PROVISIONS OF SECTION 9-369B OF THE GENERAL STATUTES OF CONNECTICUT, REVISION OF 1958, AS AMENDED, AN EXPLANATORY TEXT WITH RESPECT TO THE AFORESAID QUESTION TO BE SUBMITTED TO THE VOTERS AT REFERENDUM; AND THAT THE FIRST SELECTMAN, IN HER DISCRETION, IS AUTHORIZED TO PREPARE AND DISTRIBUTE SUCH ADDITIONAL EXPLANATORY MATERIALS WITH RESPECT TO SUCH QUESTION AS ARE PERMITTED IN ACCORDANCE WITH SAID SECTION 9-369B; AND THAT ANY SUCH EXPLANATORY TEXT OR ADDITIONAL EXPLANATORY MATERIALS PRIOR TO DISTRIBUTION SHALL BE APPROVED BY THE TOWN ATTORNEY IN ACCORDANCE WITH SAID SECTION 9-369B.

2. To consider and act on a resolution, related to the installation, replacement and upgrading of heating, ventilation and air conditioning systems (HVAC) at Ellington High School, Ellington Middle School and Center Elementary School (the "Project"), (1) authorizing the Board of Education to apply for and accept or reject grants from the State of Connecticut for the Project, (2) establishing the Permanent Building Committee as the building committee with regard to the Project, and (3) authorizing the preparation of schematic drawings and outline specifications for the Project.

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

WHEREAS, THE BOARD OF SELECTMEN AND THE BOARD OF FINANCE HAVE EACH ACTED TO APPROVE AND RECOMMEND THE APPROVAL OF A RESOLUTION ENTITLED "RESOLUTION OF THE TOWN MEETING OF THE TOWN OF ELLINGTON APPROPRIATING \$6,736,250 FOR COSTS RELATED TO THE INSTALLATION, REPLACEMENT AND UPGRADING OF HEATING, VENTILATION AND AIR CONDITIONING SYSTEMS (HVAC) AT ELLINGTON HIGH SCHOOL, ELLINGTON MIDDLE SCHOOL AND CENTER ELEMENTARY SCHOOL, AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE COST NOT PAID FROM GRANTS" (THE "RESOLUTION");

WHEREAS, THE RESOLUTION AUTHORIZES AN APPROPRIATION AND THE ISSUANCE OF BONDS AND NOTES FOR THE INSTALLATION, REPLACEMENT AND UPGRADING OF HEATING, VENTILATION AND AIR CONDITIONING SYSTEMS (HVAC) AT ELLINGTON HIGH SCHOOL, ELLINGTON MIDDLE SCHOOL AND CENTER ELEMENTARY SCHOOL (THE "PROJECT");

WHEREAS, THE PROJECT WILL IMPROVE THE INDOOR AIR QUALITY OF STUDENTS ATTENDING CERTAIN TOWN SCHOOLS AND IS ELIGIBLE FOR CONSIDERATION FOR GRANTS FROM THE STATE OF CONNECTICUT; AND

WHEREAS, IN ADDITION TO APPROVING THE RESOLUTION IN THE MANNER REQUIRED BY THE TOWN'S CHARTER AND THE GENERAL STATUTES OF CONNECTICUT, THE TOWN WISHES TO TAKE ALL NECESSARY ACTIONS FOR THE SUBMISSION OF ITS APPLICATION FOR GRANTS TO THE STATE OF CONNECTICUT.

THEREFORE, BE IT RESOLVED,

(1) THAT THE BOARD OF EDUCATION IS AUTHORIZED TO APPLY FOR AND ACCEPT OR REJECT GRANTS FROM THE STATE OF CONNECTICUT FOR THE PROJECT. THE BOARD OF EDUCATION IS AUTHORIZED TO FILE APPLICATIONS WITH THE STATE, TO EXECUTE GRANT AGREEMENTS, AND TO FILE SUCH DOCUMENTS AS MAY BE REQUIRED BY THE STATE TO OBTAIN GRANTS FOR THE COSTS OF THE PROJECT.

(2) THAT THE PERMANENT BUILDING COMMITTEE, AS ESTABLISHED PURSUANT TO SECTION 913 OF THE TOWN CHARTER, IS ESTABLISHED AS THE BUILDING COMMITTEE WITH REGARD TO THE PROJECT.

(3) THAT THE BOARD OF EDUCATION AND OTHER PROPER OFFICERS OF THE BOARD OF EDUCATION AND THE TOWN ARE AUTHORIZED TO PREPARE SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE PROJECT.

B. Permission to Enter Into Temporary Contract – Adams & Adams

Mr. Radziwon shared that DPW is currently down a custodian; while the other custodians are working extra hours when they can, additional help is needed to maintain Town buildings and facilities at this time. The rate proposed in the temporary contract is balanced by the custodian's salary, so the Department's budget will remain steady with this adjustment.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO AUTHORIZE THE ASSISTANT FINANCE OFFICER/DEPUTY TREASURER TO INITIATE A TEMPORARY CONTRACT WITH ADAMS AND ADAMS OF ENFIELD, CT TO PROVIDE TEMPORARY CUSTODIAL SERVICE FOR A MAXIMUM OF SIX MONTHS AT WHICH TIME AN ADDITIONAL CONTRACT AUTHORIZATION WILL BE REQUIRED BY THE BOARD OF SELECTMEN. FURTHER, TO AUTHORIZE THE FIRST SELECTMAN TO SIGN THE TEMPORARY CONTRACT.

C. Grant Application: State of CT Emergency Management Performance Grant and Homeland Security Grant Program Application Requirements

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED, THAT THE TOWN OF ELLINGTON BOARD OF SELECTMEN MAY ENTER INTO WITH, AND DELIVER TO, THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION, DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, ANY AND ALL DOCUMENTS WHICH IT DEEMS TO BE NECESSARY OR APPROPRIATE; AND

FURTHER RESOLVED, THAT LORI SPIELMAN, AS FIRST SELECTMAN OF THE TOWN OF ELLINGTON, IS AUTHORIZED AND DIRECTED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS ON BEHALF OF THE TOWN OF ELLINGTON BOARD OF SELECTMEN AND TO DO AND PERFORM ALL ACTS AND THINGS WHICH SHE DEEMS TO BE NECESSARY OR APPROPRIATE TO CARRY OUT THE TERMS OF SUCH DOCUMENTS.

III. EXECUTIVE SESSION

- A. For the purpose of strategy and negotiation with respect to the Ellington Volunteer Ambulance Corps Union represented by the Ellington EMS Professionals and Volunteer Corps IAEP Local R1-512

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION AT 6:16 P.M. FOR THE PURPOSE OF STRATEGY AND NEGOTIATION WITH RESPECT TO THE ELLINGTON VOLUNTEER AMBULANCE CORPS UNION REPRESENTED BY THE ELLINGTON EMS PROFESSIONALS AND VOLUNTEER CORPS IAEP LOCAL R1-512.

Mr. Madru exited the meeting at this time.

Present: Lori Spielman, David Stavens, John Turner, Ronald Stomberg, James Prichard, Melinda Ferry, Attorney Patrick McHale, Felicia LaPlante

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO COME OUT OF EXECUTIVE SESSION AT 6:34 PM.

IV. NEW BUSINESS (CONTINUED)

A. Ratification of the Ellington Volunteer Ambulance Corps Union Contract

It was confirmed that there is appropriate funding in the Salary Adjustment account to cover the pay increases which are retroactive to July 1, 2022.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO RATIFY THE CONTRACT BETWEEN THE TOWN OF ELLINGTON AND THE ELLINGTON VOLUNTEER AMBULANCE CORPS UNION, REPRESENTED BY ELLINGTON EMS PROFESSIONALS AND VOLUNTEER CORPS IAEP LOCAL R1-512 EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2025, AND TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE SAID CONTRACT.

V. ADJOURNMENT

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO ADJOURN THE SPECIAL MEETING OF THE BOARD OF SELECTMEN AT 6:37 PM.

Submitted by: Julia Connor
Julia Connor
Recording Secretary

Approved by: Lori Spielman
Lori Spielman
First Selectman