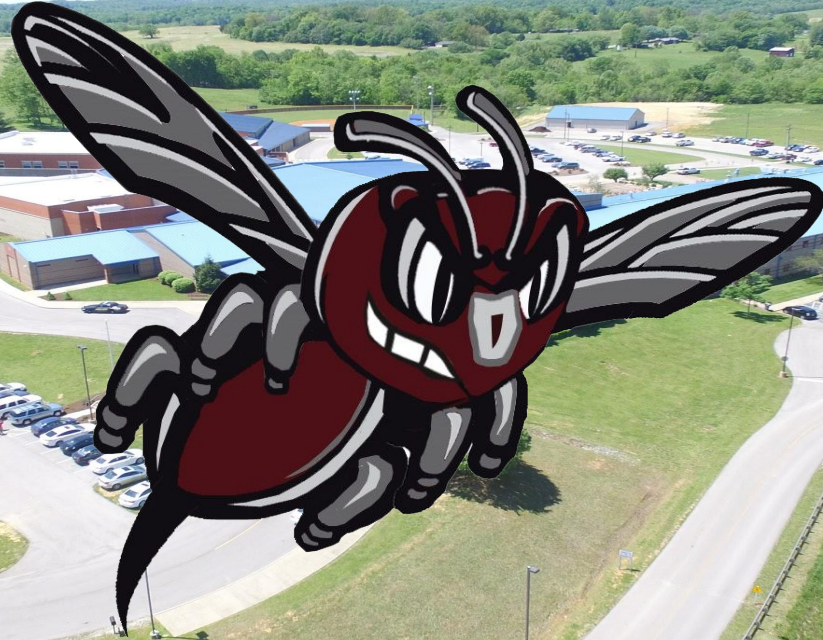


METCALFE COUNTY SCHOOLS



2020-2021 REOPENING PLAN

Welcome Back Hornets!

Thank you for your patience and understanding as we continue to navigate through the COVID-19 pandemic. The administrators, teachers, and staff of Metcalfe County Schools have been working this summer on how to safely restart the education process for our students this fall. Please understand that the information that guides our decision making process continues to evolve. Our plans could change at any time with new recommendations by the CDC, KDE, or governor's office.

This year will be challenging, but we will strive to work together and keep our lines of communication open so that we can make the best of this difficult situation. The health and safety of our students and staff is our top priority. The information provided in this document is designed to balance health and safety with the academic and emotional needs of our students. Thank you to everyone who contributed. Your comments and suggestions helped lead us in a direction for reopening schools.

If you have any questions or concerns, please call your child's school or the district office. Thank you for always supporting Metcalfe County Schools.

TWO OPTIONS

SCHOOL WILL START ON AUGUST 31, 2020

Choose one of two options and notify (by phone) your choice to each child's school by August 7.

OPTION 1: IN PERSON

OPTION 2: AT HOME

- ★ Teachers will lead instruction with the same curriculum under both models.
- ★ Both options are designed so that the only difference between “In Person” and “At Home” should be where the student is sitting.
- ★ Student learning and content mastery are expected of **ALL** students.
- ★ Both models will involve the use of Canvas (our online Learning Management System.)
- ★ Extracurricular activities are available to students under both models.
- ★ Metcalfe County is one of a few districts allowing movement (within reason) between “In Person” and “At Home” options. If you need to switch models, call your child’s school to schedule a meeting.
- ★ Students/parents should be prepared to transition to all “At Home” learning at any given time.
- ★ Requirements for both models are explained on the following slides.

MCES: (270) 432-2051

MCMS: (270) 432-3359

MCHS: (270) 432-2481

Summer Office Hours are 8am-2pm Monday - Thursday



OPTION 1: IN PERSON

- Students will attend school 4 days a week Monday-Thursday.
- **Fridays will be instructional days** for both students and teachers, but students will **not** be in the classrooms unless by appointment. Course work will be through Canvas.
- Monday through Thursday students will go to class as normal but with limited capacity. At times students may attend class in an overflow location and complete work using Canvas.
- Full content will be available to all students and will move forward on a daily basis.
- Students should adhere to the 6-foot social distancing rule as much as possible.
- Students (1st grade and above) and staff are expected to wear a mask when moving through the building or when unable to adhere to social distancing. ***We will seek every opportunity during the day for students to be in settings where they may not have to wear a mask.***
- Students must wear masks on the school bus.
- Temperature checks will be taken before students get on the school bus and/or before entering the school building.



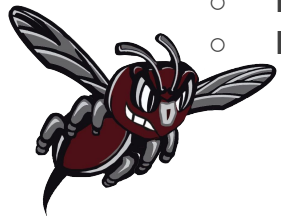
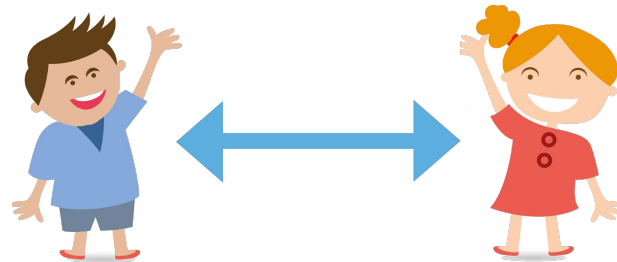
OPTION 2: AT HOME

- **ALL** work at home will be conducted through Canvas.
- Students will be provided a device to access Canvas.
- Students will need WiFi access. We are working with partners to provide WiFi access locations throughout the county. If you need WiFi access, please contact your child's school.
- Teachers will communicate instructions to students face-to-face through Canvas on a regular basis.
- Some sessions will be LIVE like previous Zoom meetings. If a student can't attend a live session, it will be recorded for later viewing.
- Attendance will be based on adequate student progress. Truancy will be based on inadequate progress.
- Students and/or parents may request in-person face-to-face meetings or conferences with teachers as needed.
- Students may participate in all extracurricular activities and sports. All eligibility rules apply.
- Food service will be available for all students through pickup.



GENERAL GUIDELINES

- Anyone with a temperature of 100.4°F or above will not be allowed on a school bus or inside the school.
- When students enter the school and/or classroom, they will wash or sanitize their hands.
- Frequent handwashing and sanitation breaks will be incorporated into classroom routines and activities.
- Students will sit at desks/tables at least 6-feet apart.
- While water fountains will not be available, water will be provided to students.
- Students will not be allowed to use lockers or cubbies, but they will be allowed to carry backpacks at all schools.
- There will be limited nonessential visitors and activities involving external groups/organizations.
- Plexiglass barriers are being installed at reception desks and other similar areas.
- Hallways will be redesigned for one-way traffic (when possible).
- Time between activities will be allowed for proper cleaning and disinfection of high-touch surfaces.
- **STUDENTS OR STAFF SHOULD STAY HOME OR WILL BE SENT HOME IF ANY OF THE FOLLOWING OCCUR:**
 - Temperature greater than 100.4
 - Cough
 - Vomiting/Diarrhea
 - New Rash
 - Exposure to a COVID-19 case



MASKS

- ❖ Students in 1st grade and above and staff are expected to wear a mask when moving through the building or when unable to adhere to social distancing.
- ❖ Preschool and kindergarten students are not required to wear masks, but they will social distance.
- ❖ A student can be exempt from wearing a mask by providing a medical waiver or doctor's statement.
- ❖ Masks can be lowered during classroom time if all students and staff are seated 6-feet apart.
- ❖ When students are outside and 6-feet apart, masks are not required.
- ❖ Masks will be provided to students who do not bring their own.
- ❖ Students who refuse to wear a mask at the appropriate times will have the choice to spend the day distanced from other students or to participate in the "At Home" learning model.
- ❖ Masks must be appropriate and adhere to dress code.
- ❖ Face masks/shields must be worn by bus drivers if they do not interfere with the health and safety of the driver.
- ❖ Masks should:
 - Fit snugly but comfortable against the side of the face.
 - Be secured with ties or ear loops.
 - Allow for breathing without restriction.
 - Be able to be laundered and machine dried without damage or change to shape.
 - Cover both nose and mouth.



TRANSPORTATION

- ❑ Temperatures will be checked before students are allowed on the school bus (must be lower than 100.4)
- ❑ Students, bus drivers, and bus monitors are required to wear masks (exceptions noted in prior mask section.)
- ❑ Load from back to front. Offload from front to back.
- ❑ Don't sit behind the driver.
- ❑ Social distance at bus stops and during loading and unloading.
- ❑ Stagger seating if the bus is not at full capacity.
- ❑ Members of the same household should sit together.
- ❑ Students with medical concerns should sit at the front.
- ❑ Frequently touched surfaces will be cleaned and disinfected prior to morning routes and prior to afternoon routes.
- ❑ Hand sanitizer will be provided on all buses.
- ❑ Windows will be kept open as much as possible to increase air circulation.



MORNING PROCEDURES

1. Doors open at 7:10am at all schools.
2. Car riders must wait inside the vehicle until his/her temperature is checked.
3. Parents will not escort students into the school building.
4. High school drivers will have their temperatures checked at the door.
There will be three high school entrance locations.
5. After temperature checks, ALL students will go directly to their first classroom.



BREAKFAST and LUNCH

1. Breakfast will be delivered to all classrooms in ALL schools at approximately 8am each day.
2. Lunch stations will be set up at a variety of locations at each school. Teachers will advise students on where to pick up their food.
 - ❖ **HIGH** school students will eat in the gym, library, cafeteria, outside (weather permitting), or other location to be decided by the teacher.
 - ❖ **MIDDLE** school students will eat in the gym, courtyard (weather permitting), classroom, cafeteria, or other location to be decided by the teacher.
 - ❖ **ELEMENTARY** school students will eat in the gym, outside (weather permitting), classroom, cafeteria, or other location to be decided by the teacher.

Note:

**Students may bring their own lunch.

**There will be no off-campus lunch options at the high school.



DISMISSAL

- **Dismissal times will remain the same.
- **Students will be released in sections.
- **Preschool parents will receive instructions from their child's teacher.



COCURRICULAR and EXTRACURRICULAR ACTIVITIES

- ★ Cocurricular and extracurricular activities will continue in some form and will follow social distancing and safety guidelines.
- ★ Cocurricular and extracurricular activities are available to **ALL** students who meet eligibility requirements.
- ★ The Kentucky High School Athletic Association (KHSAA) will provide guidance concerning athletic programs. The district will follow the guidelines recommended by KHSAA.



SUSPECTED, PRESUMPTION, OR CONFIRMED CASES

- Each school will have a designated area for isolation of sick students with adult supervision until the student is picked up by a parent, guardian, or designee.
- If a student or household member tests positive for COVID-19, or has been determined to have been in close contact with someone diagnosed with COVID-19, he/she must remain out of school for a minimum of 14-days and may return to school when the health department or student's physician provides clearance documentation.



NOTIFICATION and CONTACT TRACING

- The local health department will be notified of confirmed COVID-19 cases among students and staff.
- If a person with COVID-19 was in a school setting while infectious, the school administration will coordinate with local health officials to notify staff and families immediately while maintaining confidentiality in accordance with FERPA and other state and federal laws.



CONTACT INFORMATION

Metcalfe County Elementary School:	(270) 432-2051
Metcalfe County Middle School:	(270) 432-3359
Metcalfe County High School:	(270) 432-2481
Metcalfe County Board of Education:	(270) 432-3171

Summer Office Hours are 8am-2pm Monday - Thursday



SCHOOL CALENDAR



2020-21
*Metcalfe County
School Calendar*

- Opening Day (staff only): August 27
- Teacher Work Day: August 28
- FIRST DAY STUDENTS: August 31**
- Labor Day: September 7
- Fall Break: October 5-9
- Election Day: November 3 (no school)
- Thanksgiving Break: November 25-27
- Christmas Break:
 - Students' Last Day - December 18
 - Students Return - January 4
- MLK, Jr. Day: January 18 (no school)
- Presidents Day: February 15 (no school)
(possible make-up day)
- Spring Break: April 5-9
- LAST DAY STUDENTS: May 27**
- Closing Day (staff only): May 28

MOVING FORWARD

Again, thank you for your patience and understanding as we begin this journey together. Keep in mind these plans are fluid and will be adjusted as necessary. This is a temporary solution for an unprecedented problem.

District administrators, teachers, and staff of Metcalfe County Schools will assess our plans during Fall Break (Oct. 5-9) to ensure we are meeting the educational and safety needs of our students. Leadership teams will routinely reevaluate our plan and make changes as needed.

We value your input, comments, and suggestions. Please call your child's school or email your child's principal with any questions or concerns.

Metcalfe Hornets Ever...

HELPFUL LINKS and RESOURCES



#HealthyAtSchool

Guidance on Safety Expectations and Best Practices for Kentucky Schools (K-12)

Interim Guidance as of June 2020



COVID-19 Updates and Information for P-12 Education



The official Team Kentucky source for information concerning COVID-19

