

SCRANTON SCHOOL DISTRICT (EXTRA-PAY for EXTRA-DUTY, HOURLY EMPLOYEES)

AI, SD, P&FE (Circle one)

FEDERAL GRANT/TITLE I TIME SHEET

Reason/Topic: _____

PPID NUMBER (Teachers only) # _____ Last FOUR digits Social Security # _____

Name (First, Middle, Last): _____ School: _____

Circle one: *Teacher Secretary Clerk Maintenance Para Language Guide Proj. Elect N/D Other:* _____

Pay Period From: _____ To: _____

Date	Day	A.M. or Pre-Lunch			P.M. or Post-Lunch			Work Performed	Total Hours
		In	Out	Hours	In	Out	Hours		
	Sat.								
	*								
	Sun.								
	*								
	Mon.								
	*								
	Tues.								
	*								
	Wed.								
	*								
	Thur.								
	*								
	Fri.								
	*								
								Total Hours for Week One:	
	Sat.								
	*								
	Sun.								
	*								
	Mon.								
	*								
	Tues.								
	*								
	Wed.								
	*								
	Thur.								
	*								
	Fri.								
	*								
								Total Hours for Week Two:	
TOTAL HOURS FOR TWO-WEEK PERIOD:									

I certify this to be a true and accurate report of hours worked:

Employee signature

Approved by:

Principal / Supervisor

DO NOT TYPE: Original signature or electronic signature required

Revised 08/2/2022

**TITLE EXTRA-PAY SCHEDULE
2022-2023**

PAY PERIOD		Time Sheets	Pay Date
Start Date	End Date	Due In Office	
7/4/22	7/15/22	7/14/22	7/21/22
7/18/22	7/29/22	7/28/22	8/4/22
8/1/22	8/12/22	8/11/22	8/18/22
8/15/22	8/26/22	8/25/22	9/1/22
8/29/22	9/9/22	9/9/22	9/16/22
9/12/22	9/23/22	9/23/22	9/30/22
9/26/22	10/7/22	10/7/22	10/14/22
10/10/22	10/21/22	10/21/22	10/28/22
10/24/22	11/4/22	11/4/22	11/11/22
11/7/22	11/18/22	11/18/22	11/25/22
11/21/22	12/2/22	12/2/22	12/9/22
12/5/22	12/16/22	12/16/22	12/23/22
12/19/22	12/30/22	12/23/22	1/6/23
1/2/23	1/13/23	1/13/23	1/20/23
1/16/23	1/27/23	1/27/23	2/3/23
1/30/23	2/10/23	2/10/23	2/17/23
2/13/23	2/24/23	2/24/23	3/3/23
2/27/23	3/10/23	3/10/23	3/17/23
3/13/23	3/24/23	3/24/23	3/31/23
3/27/23	4/7/23	4/7/23	4/14/23
4/10/23	4/21/23	4/21/23	4/28/23
4/24/23	5/5/23	5/5/23	5/12/23
5/8/23	5/19/23	5/19/23	5/26/23
5/22/23	6/2/23	6/2/23	6/9/23
6/5/23	6/16/23	6/16/23	6/23/23
6/19/23	6/30/23	6/29/23	7/6/23
7/3/23	7/14/23	7/13/23	7/20/23