



Scranton School District

425 North Washington Avenue
Scranton, Pennsylvania 18503
PHONE (570) 348-3474 FAX (570) 348-2570



EMERGENCY DRILL REPORT

School: _____ Month: _____

Building Address: _____

Type of Drill: Fire Severe Weather Bus Evacuation Safety and Security

SRP Action Taken: Hold Secure Lockdown Evacuate Shelter

Date of Drill: ____ / ____ / 20____ Time: ____ : ____ AM PM

Person Conducting the Drill: _____

Announced Unannounced Alarm Activation Method: _____

Drill Location and Simulated Conditions: _____

Unusual Conditions: _____

Number of Persons Evacuated: _____ Bus Number: _____

Type of Bus: 42 Passenger 72 Passenger Other: _____

Evacuation Time: ____ : ____ Total Time of Drill with Reentry: ____ : ____

Critique of Drill: _____

Signature of Principal/Assistant Principal _____ / ____ / 20____
Date

Signature of Witness _____ / ____ / 20____
Date



Email Fire Drills to: kevin.kearney@ssdedu.org



Email Bus Evacuations to: kevin.kearney@ssdedu.org