

2021 Facility Study Steering Committee (FSSC)

Steering Committee Formation:

1. Committee membership should include parents, community members, business partners, and TISD educators.
2. Roughly, the committee should consist of:
 - $\frac{2}{3}$ parents, community/business
 - $\frac{1}{3}$ TISD educators
3. The number of members should be between 20-30.
4. Trustees will submit names of individuals for recommended participation on the FSSC. Additional members may be added if needed to meet the ideal membership range.
5. Professional facilitation of the FSSC is needed due to timeline constraints and significance of the process to the future of Tomball ISD.

Steering Committee Charge:

1. Consider the educational needs of all students.
2. Provide a solution for the facility needs brought about by the district's projected growth and changing educational needs.
3. Ensure support for all district programs, extracurricular and co-curricular.
4. Balance educational goals and programs against available taxpayer resources.
5. Reflect community values and perception of needs.
6. Consider land purchases and rezoning as possible solutions to facility capacity issues.
7. Be comfortable and confident in asking questions or seeking additional context from the School Board or District administration to inform your decisions.
8. Provide the School Board with a rank order list of facility priorities for the next 5 years, including but not limited to:
 - a. New facilities
 - b. Building renovations/additions/appropriations
 - c. Bus/land/technology purchases

Steering Committee Working Parameters:

1. All meetings should be held after 5:30 pm to allow for maximum participation from working parents and community members.
2. State-mandated facility standards as a minimum are to be applied as required for new construction and renovation.

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3. Facilities to support programs are to be developmentally and educationally appropriate as well as fiscally sound. Current configurations should be utilized.
 4. Preferred enrollments are:
 - a. High School--3200
 - b. Junior High/Middle Schools--1500
 - c. Intermediate Schools--900
 - d. Elementary Schools--900
 5. The neighborhood school concept for elementary schools is most important. The proximity of intermediate schools to junior high and elementary schools is preferable.
 6. The use of portable buildings is an acceptable form of expansion, provided the core capacity of a facility is capable of supporting enrollment.
 7. The use of rezoning attendance boundaries is an acceptable form of building capacity relief as long as boundary adjustments are sustainable for at least 3-5 years.
 8. Facility planning should meet the foreseeable needs of the district, utilizing the existing traditional school calendar format.
 9. Renovations, additions, and appropriations of existing buildings may be considered when the project proves to be academically and fiscally sound.
 10. The purchase of school buses may be considered.
 11. Technology may be funded provided the need is supported by the Board-approved Tomball Independent School District technology plan.
 12. The steering committee should evaluate and prioritize needs based on the established goal and charge of the process.
 13. The steering committee can be divided into sub-committees to explore an area of need in detail, but any facility recommendations from the sub-committee must be presented to and accepted by consensus of the entire FSSC.
 14. The steering committee will make recommendations to the School Board. Ultimate decision-making authority on the recommendation remains a role of the School Board.