



PHYSICAL EDUCATION WAIVERS (Off Campus PE)

- All applications must be submitted to the district by 3:00 pm on May 15 for Fall only semester or Both semester waivers and by 3:00 pm on December 15 for Spring semester only waivers.
- Student may apply for either a Category 1 or Category 2 waiver, details below.
- Sixth (6th) grade students are only eligible for Category 1 OCPE.
- All requirements must be met before the request is approved and providers must be approved by the Superintendent or designee before credit can be awarded. Applications for Waivers must be completed each new school year.

Category 1

This request requires the approval of the superintendent or designee. The request should be made when registering for the next year's courses, but no later than May 15 for the Fall semester or Both semester waivers and December 15 for the Spring semester waivers

Requirements:

- The student must be enrolled in a private or commercially sponsored activity program that leads to Olympic level participation and/or competition.
- The student must be involved in at least 15 hours per week of highly intense, professionally supervised training.
- The training facility, instructors, and the activities involved in the program must be certified by the superintendent or designee to be of exceptional quality.
- The instructors must complete the online Provider Application and provide the Texas Essential Knowledge and Skills that are included in the activity for the appropriate grade level.
- The student must complete the online Student Application.

Opportunities:

- Students qualifying for this level may receive one-half credit per semester and a total of four credits may be earned in high school for state PE (1) and state Elective (3) credits.
- Students at this level may be dismissed from school for one period (approximately one hour per day).

Category 2

This request requires the approval of the superintendent or designee. The request should be made when registering for the next year's courses, but no later than May 15 for the Fall semester or Both semester waivers and December 15 for the Spring semester waivers.

Requirements:

- The student must be enrolled in a private or commercially sponsored activity program as certified by the superintendent or designee to be of high quality and well supervised by appropriately trained instructors.
- The student must be involved in this program a minimum of 5 hours per week.
- The student may not be dismissed from any part of the regular school day.
- The instructors must complete the online Provider Application and provide the Texas Essential Knowledge and Skills that are included in the activity for the appropriate grade level.
- The student must complete the online Student Application.

Opportunities:

- Students qualifying for this level may receive one-half credit per semester.
- The student may take courses other than physical education during the school day.
- Only students who have not completed the credit requirement for PE may apply for a Category 2 waiver.



PHYSICAL EDUCATION WAIVERS (Off Campus PE) PROCEDURES

Please read this document in its entirety before applying for a Physical Education Waiver (Off Campus PE) for your student.

1. If parents have questions, they should call 281-357- 3100, ext. 2062 or email us at offcampuspe@tomballisd.net.
2. Final approval for the provider, and therefore PE credit, depends on the provider being approved by the Superintendent.
3. The Physical Education Waiver is good for that school year only. The waiver may be for either semester or both semesters but a new application must be filed each school year.
4. Applications will be accepted until 3:00 p.m. on May 15 for Fall or Both semesters for the following school year and applications will be accepted until 3:00 pm on December 15 for current school year Spring semester.
5. Students are not allowed to change providers during the semester. Each provider must be approved prior to the start of the semester.
6. Only students who have not completed the credit requirement for PE may apply for a Category 2 waiver.
7. Sixth (6th) graders may only apply for Category 1 waivers.
8. The district will provide a list of the approved applicants to the campus registrars and counselors.
9. Activities related to OCPE cannot be considered field trips and students will be counted absent if the activity occurs during a student's normal school day (excluding Category 1 early release and late arrival periods).
10. An email will be sent to the parent/guardian regarding approval or denial for all applications. Please allow at least one week for processing before calling about application status.
11. The district will email the evaluation/grade-sheet forms to the sponsor/coach at the beginning of the semester before the first grading period. Providers/Coaches, please contact us at the number above if you have not received your evaluation/grade-sheet.
12. It is the responsibility of the coach/sponsor to email, fax, mail, or deliver the evaluation/grade-sheet to the appropriate person by the due date of each grading/eligibility period. If the coach/sponsor has not sent it to the registrar by the due date for the grading/eligibility period, the grade will automatically become a 0 and the student will not be eligible for any UIL activities.
13. The registrar will notify the Director of Administrative Services of those students who have not received a grade on time.