

**DECLARATION OF INTENT  
TO PROVIDE HOME-BASED INSTRUCTION**

*A parent who intends to cause his/her child or children to receive home-based instruction in lieu of attendance or enrollment in a public school, approved private school or an extension program of an approved private school, must file an annual declaration of intent to do so in the format prescribed below:*

*I do hereby declare that I am the parent, guardian or legal custodian for the child(ren) listed below and that said child(ren) is (are) between the ages of eight and eighteen and as such are subject to the requirements found in Chapter 28A.200 RCW, Compulsory Attendance; I intend to cause said child(ren) to receive home-based instruction as specified in RCW 28A.225.010(4); and if a certificated person will be supervision the instruction, I have indicated this by checking the appropriate space.*

**Child (ren)'s Name(s)**

<b>Last</b>	<b>First</b>	<b>Middle</b>	<b>Birth date</b>	<b>Grade</b>

*This statement must be filed with the local school district Superintendent by September 15th, or within two weeks of the beginning of any public school term in which the child will begin receiving home schooling. (Attn: Michelle Olsen)*

Street Address and Zip Code	Phone Number
Parent Signature	Date

**The student(s) must withdraw from their previous school of attendance prior to starting homeschooling.**

**Last School Attended:** \_\_\_\_\_

## **Summary of Legal Requirements Related to Home-Based Instruction**

### **RCW 28A.225.010 Instructional Program Content**

Home-based schooling shall consist of "...planned and supervised instructional and related educational activities, including the basic skills of occupational education, science, mathematics, language, social studies, history, health, reading, writing, spelling and the development of an appreciation of art and music."

### **RCW 28A.195.010 Program Hour Requirements**

#### **RCW 28A.195.040**

Home-based instruction shall provide:

- 450 hours/year of instruction for kindergarten
- 2700 hours in three years of instruction for grades 1 through 3
- 2970 hours in three years of instruction grades 4 through 6
- 1980 hours in two years of instruction for grades 7 and 8
- 4320 hours in four years of instruction for grades 9 through 12

### **RCW 28A.200.010 Student Placement upon Returning to Public School**

At the time of a transfer to a public school from home-based instruction, the local school district may require that a standardized achievement test be administered to the child, and the district will determine appropriate grade and course placement of the student after consultation with the parent and review of the student's records.

### **RCW 28A.200 Parent Duties**

- File annually a signed declaration of intent to provide home-based instruction;
- Ensure that test scores or annual academic progress assessments and immunization records, together with any other records that are kept relating to the instructional and educational activities provided, are forwarded to any other public or private school to which the child transfers;
- Ensure that a standardized achievement test approved by the state board of education is administered annual to the child by a qualified individual or that an annual assessment of the student's academic progress is written by a certificated person who is currently working in the field of education. The standardized test results or the annual academic progress assessment report shall be made part of the child's permanent records. If, as a result of the annual test or assessment, it is determined that the child is not making reasonable progress consistent with his or her age or stage of development, the parent shall make a good faith effort to remedy any deficiency.

### **RCW 28A.225.010 Instructional and Educational Activities Must Be:**

- provided by a parent who is instructing his or her child only and is supervised by a person certificated under RCW28A.70; OR
- provided by a parent who is instructing his or her child only and who has either earned 45 college-level credit hours or equivalent in semester hours or has completed a course in home-based instruction at a post-secondary institution or a vocational-technical institute; OR
- provided by a parent who is deemed sufficiently qualified to provide home-based instruction by the superintendent of the local school district in which the child resides.

More detailed information is available in a booklet entitled Washington State's Laws Regulating Home-Based Instruction, available from the Superintendent of Public Instruction or at the North Olympic Library.

**Request for Part-Time Attendance or Ancillary Services  
From Private School Student or a  
Student Receiving Home-Based Instruction**

Name of student: \_\_\_\_\_ Birth date: \_\_\_\_\_ Grade: \_\_\_\_\_

Address of student: \_\_\_\_\_

City and zip code: \_\_\_\_\_

Name of parent: \_\_\_\_\_

Telephone: (Work No.) \_\_\_\_\_ (Home No.) \_\_\_\_\_

**IF REQUEST IS MADE BY PRIVATE SCHOOL STUDENT**

Name of private school: \_\_\_\_\_

As the parent of \_\_\_\_\_, I attest that the services are not provided in the private school that my child attends.

Services requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Public school where service is requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of parent or guardian: \_\_\_\_\_  
Date: \_\_\_\_\_

Service or course requested and date(s) student wants to participate.

Service/course: _____	Date: _____
Service/course: _____	Date: _____
Service/course: _____	Date: _____
Service/course: _____	Date: _____

Return to: Port Angeles District, 905 W 9th St., Port Angeles, WA 98363.