

PARAEDUCATOR I – TITLE 1 ADDENDUM

Classification: Instructional – School Based

Location: Assigned Department

Reports to: District Administrator

FLSA Status: Non-Exempt

Bargaining Unit: OSEA

This addendum embraces all the duties, responsibilities, and qualifications of the assigned instructional assistant job description with the added Title 1 Program responsibilities and qualifications identified herein.

Part I: Position Summary (added):

While performing instructional duties in support of students and parents, the employee works with students to reinforce reading and math skills to support Title 1 targeted assisted and school-wide improvement plans to reach high academic standards.

Part III: Major Duties and Responsibilities (added):

1. Duties as allowed by Title 1 Targeted Assisted and/or Title 1 school-wide program duties include:
2. Working under the guidance of a classroom teacher, instructional coach or Title 1 teacher supporting lesson planning to individual students or small groups of students to reinforce and improve literacy and math skills.
3. May administer and score basic diagnostic tests when recommended by the classroom teacher, instructional coach or Title 1 teacher.
4. May Support Positive Behavior intervention system by pre-teaching, re-teaching or monitoring student behavior in support of the school's Title 1 plan.
5. May work with large groups of students to reinforce or improve reading and math skills to allow classroom teacher to work with small groups of students.

Part IV: Minimum Qualifications:

Incumbents must have successful experience in working with culturally diverse families and communities, or have otherwise demonstrated a commitment to strengthening engagement of a diverse community and skill in communicating with a diverse population.

- Meets Highly Qualified designation per the No Child Left Behind Act (NCLB).
- Title I paraprofessionals whose duties include instructional support must have:

- High school diploma or the equivalent, **and**
- Two years of college (48 units), **or**
 - A. A. degree (or higher), **or**
- Pass a local assessment of knowledge and skills in assisting in instruction.
- Knowledge of Title I of the Elementary and Secondary Education Act (ESEA).
- Attends trainings and maintains knowledge of current Title 1 program curricula for elementary age children according to established educational attainment standards.