

RCS School Emergency Drills

Documentation Form for the 2022-23 school year

This form must be completed for each drill, remember to check the type of drill. Upon completion of each drill, please email Lynn Singer (lsinger@rochester.k12.mi.us) your signed drill report. Drill reports will be posted to the RCS website within 5 days of drill completion where they will remain posted for 3 years.

Type of Drill

- Fire Drill (5 required)
 - 3 must be completed by December 1, 2022
 - There must be a “reasonable” interval between each drill.

- Tornado Drill (2 required)
 - At least 1 must be completed during the month of March 2023

- ⊗ Lock Down/Shelter in Place Drill (3 required)
 (Drills in which the occupants are restricted to the interior of the building)
 At least 1 drill must be completed by December 1, 2022 and
 At least 1 drill must be completed after January 1, 2023

*At least 1 of the drills is required to be conducted during lunch, recess, or at another time when a significant number of students are gathered but not in the classroom.

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Please explain: _____

Name of Reporting School: Delta Kelly Elementary

Date of Drill: 11/22/2022 Time drill was held: 1:35 (am/pm)

Exact time required to evacuate/shelter/secure: 2 minutes 45.5 seconds

This report is for emergency ^{Lock Down} drill # 1 of 3 Total Participants: ~700

Remarks: students and staff went into lockdown quickly and quietly.

Christin Patrona
 Signature of the school principal/designee acknowledging the completion of the drill