



Water Pollution Control Authority

REGULAR MEETING November 16, 2022 MINUTES

- Members Present:** Dan Parisi-Chairman, Paul Gilbert, Shawn Koehler, Leonard Ducheneaux
- Members Absent:** Aaron Foster
- Others Present:** Ken Radziwon-WPCA Admin, Marshall Gaston-Fuss & O'Neill, Phillip Kidney-WPCA Crew Chief, Robert Grasis-Vernon WPCA

1. Call to Order

Chairman Dan Parisi called the meeting to order at 6:34 PM.

2. Citizen's Forum (non-agenda items)

Homeowner Joseph Virga reached out to the WPCA with concerns on his high sewer use bill. He has tenants renting his property and stated they left the hose running. He is looking for a credit on his bill. Joseph Virga attempted to join the meeting via zoom. Due to zoom complications we were unable to host. The Board agreed, due to there being no proof that all water used during the billing cycle did not enter the sewer system, credit is denied. Director, Ken Radziwon to follow up with Joseph Virga with this communication.

Member Paul Gilbert followed up with Director Ken Radziwon on the status of Octobers Citizens Forum regarding Mike Murphy of 140 Ellington Ave. This is ongoing and will be added back to next month's agenda.

3. Approval of the October 19, 2022 Meeting Minutes

MOVED (GILBERT) SECONDED (DESCHENEAX) AND PASSED TO APPROVE THE MINUTES OF THE OCTOBER 19, 2022 MEETING AS WRITTEN.

4. Old Business

1. Deduct Meters, update

Ken Radziwon had a meeting with Everett J. Prescott, Inc to discuss a deduct meter program for the town. Everett J. Prescott, Inc., has worked with many other towns which have already introduced this type of program to their residents. The traditional procedure is for the town to acquire the meters and have them available for residents to purchase. The resident would be responsible to have a licensed contractor install the meter and WPCA would have to inspect and approve the connection. Ken will be receiving quotes from Everett J. Prescott, Inc., for the meters next week.

Paul Gilbert would like to know how the internal operations of this program will work as far as billing and reading the meters. Shawn Koehler also noted that there should be a fee for this program. Ken Radziwon will be following up and working with the appropriate departments to develop the internal procedure on this program.

2. Mission Control Update

WPCA Crew Chief, Phillip Kidney stated that the install of the Mission Controls Systems has been completed in the 5 pump Stations and presented pictures to the board. Paul Gilbert asked if the completion of this installation stayed within the allotted budget, Phil Kidney confirmed. The Missions Control Systems provides real time updates on how the pump stations are running. Paul Gilbert asked Phil Kidney if all the information comes over to his tablet, Phil confirmed that it does and gave the board a brief demonstration of the new system.

3. JLM Associated, Airport Discussion

Ken Radziwon had the Town Attorney review the JLM Airport file. It was determined that the current property owner does not currently owe any of the benefit assessment. The assessment will only become owed if more connections to the sewer system are made. They can sell the property and the new owners will only owe the assessment should they make any further connections to the sewer. This item will be removed from the agenda.

4. County Pure foods Bioxide System

Country Pure Food's Bioxide system was experiencing issues and as a result, a new PLC was ordered. Therefore, Country Pure has been manually dousing the system. Phillip Kidney (WPCA Crew Chief) noted that since the September 21, 2022 there have been no H₂S spikes.

5. Lining Manholes on Stafford Road

Phillip Kidney scheduled a meeting with Green Mountain on 11/18/2022 at 8:30 am to discuss the condition of the manholes. This item will stay on the agenda.

6. Windsorville Road manhole invert elevations

Fuss & O'Neill have not been out to this location yet. This item will stay on the agenda.

7. Meter at 420 Somers Road

Phillip Kidney has been in contact with the property owner at 420 Somers Road, Josh Virkler. Coordination has begun to determine what the meter in question is for. Josh is coordinating with Homestead and will contact Phillip with more information. This item will stay on the agenda.

5. New Business

1. Review Fuss & O'Neill 60% meeting

Marshall Gaston of Fuss and O'Neill presented list of items with long lead times for the Vernon Pump Station upgrade. Important items are ranging from an 8 to 52 week lead time. Paul Gilbert inquired about purchasing some of these items ahead of time to avoid price increases and to ensure we have the items for when construction starts. Storage cost and locations need to be looked into before it is decided to put any items out for bid.

2. Vernon Sewer user Bill Credit

Reviewed the credit received on Ellington's most recent sewer user invoice from Vernon. Robert Grasis (Vernon WPCA) confirmed there was a miscalculation from the CT Water billing Department on the previous invoice and the credit was applied to the current invoice.

3. WPCA 2nd Tablet

A second tablet was requested to aid in the work of the WPCA. It will be used to monitor the pump station as well as for MS4 work. It has been decided to split the cost between WPCA and Public works as it will be used in both departments. It was also recommended to get a heavy-duty case to avoid damage to the new tablet.

4. **2023-2024 Budget**

A brief discussion was held on where WPCA stands in the current Fiscal year approved budget. Further discussion about the fiscal year 2023-2024 budget will continue in upcoming meetings.

6. **Administrative**

1. **Fuss & O'Neill, Project Updates and Billing, Vernon Pump Station**

Task 4B - Green Mountain Pipeline Services has a meeting with Phillip Kidney, WPCA Crew Chief to review 3 potential manhole lining candidates on 11/18/2022.

Task 10 - Reviewed drawing for Agway Greenhouse sewer connection. The Board agreed that a manhole needs to be added between the chamber and the main. New drawing to be presented.

Billing:

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM OCTOBER 2, 2022 THROUGH OCTOBER 29, 2022 FOR TASK 3B FOR A TOTAL OF \$27,840.00

MOVED (GILBERT) SECONDED (DESCHENEUX) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR TASK 10 SUBTASK 2 and 4 FOR OCTOBER 2, 2022 THROUGH OCTOBER 29, 2022 FOR A TOTAL OF \$1,423.75

2. **Design, Construction & Maintenance Reports**

i. Pump Station & Meter Updates

Phillip Kidney stated that the WPCA continues maintenance on all grinder pumps, two (2) of which had pressure issues on Aborn Rd. and have since been repaired.

ii. Spare Controller for Center Pump Station

Phillip Kidney located a spare controller due to the existing not working properly. However, the manufacturer has discontinued this model so a used controller would need to be purchased. He is suggesting we replace the current controller with a new model, opposed to ordering the used matching unit to avoid running into

further replacement issues. He will be getting pricing for a new controller. This item will stay on the agenda.

iii. Vote on 2023 Meeting Schedule

The 2023 Meeting Schedule was presented to the Board

MOVED (KOEHLER) SECONDED (PARISI) AND PASSED UNANIMOUSLY TO APPROVE THE 2023 MEETING SCHEDULE AS PROPOSED, REMOVING THE MONTH OF AUGUST FROM THE SCHEDULE.

7. Misc. Communications - None

Adjournment

MOVED (KOEHLER) SECONDED (DESCHENEAX) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:10 PM.

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II