

**Port Angeles School District**

**VolunteerCoach  
Registration Form**

BUILDING INFORMATION:  
PAHS \_\_\_ SMS \_\_\_

**COPY OF VOLUNTEER'S DRIVERS LICENSE MUST BE ATTACHED**

Date Received: \_\_\_\_\_

Port Angeles School District welcomes your participation in our schools. Volunteer Coaches provide depth, richness, and variety for our students. We hope to make the most meaningful, effective use of your time, as well as help to provide you with a satisfying experience.

In your capacity as a volunteer coach you may obtain information about students. It is important that all information is kept confidential and may not be discussed outside of school.

Name: \_\_\_\_\_  
                    First                                    Middle                                    Last

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

Current Address: \_\_\_\_\_  
  Street

\_\_\_\_\_

  City  State  Zip

Best time to reach you? Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening \_\_\_\_\_

Time(s) and day(s) you are available: \_\_\_\_\_

\_\_\_\_\_

I heard about the volunteer program through: \_\_\_\_\_

Newspaper \_\_\_\_\_ School \_\_\_\_\_ Radio \_\_\_\_\_ Friend \_\_\_\_\_ TV \_\_\_\_\_ Other \_\_\_\_\_

Do you have children in the Port Angeles School District? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what are the names of your children? \_\_\_\_\_

With which age group do you prefer to work? Elementary \_\_\_\_\_ Middle \_\_\_\_\_ High \_\_\_\_\_

To help protect our children, yourself, and the district, it is necessary to ask your permission to conduct a criminal history background check. This is a confidential process. We hope you will appreciate the need for this safeguard.

Previous residences in the last seven years:

| State | County | From: (date) | To: (date) |
|-------|--------|--------------|------------|
| _____ | _____  | _____        | _____      |
| _____ | _____  | _____        | _____      |
| _____ | _____  | _____        | _____      |

Have you ever been convicted of any crimes against persons? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

Have you ever been found to have sexually exploited, assaulted or physically abused any minor or had your parental rights terminated due to abuse or neglect?

Yes \_\_\_ No \_\_\_ If yes, please explain: \_\_\_\_\_

Have you ever been found in any disciplinary board's final decision to have sexually abused, exploited or physically abused a minor? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

Are you currently under investigation by a law enforcement agency? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

I hereby certify under penalty of perjury that the information I have provided is true and correct and give my permission for a criminal history background check.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

We thank you again for your cooperation and participation in the Port Angeles Schools.

# PORT ANGELES SCHOOL DISTRICT NO. 121

\_\_\_\_\_ Approved \_\_\_\_\_ School  
\_\_\_\_\_ Not Approved \_\_\_\_\_  
Principal/Designee Signature

## VOLUNTEER COACH

Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_

Present Employment \_\_\_\_\_

Coaching Background \_\_\_\_\_

Coaching Philosophy \_\_\_\_\_

Washington State Patrol: I have completed the background check form YES \_\_\_ NO \_\_\_

### CRIMINAL INFORMATION:

YES \_\_\_ NO \_\_\_ a.

Within the last ten years, **HAVE YOU BEEN**

Convicted of any crime against persons (aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; manslaughter; first or second degree extortion; indecent liberties, incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment, child abuse or neglect; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; or any of these crimes as they had previously been named or as they may be named)?

YES \_\_\_ NO \_\_\_ b.

Found in any dependency action or by a court in a domestic relation proceeding or in any disciplinary board final decision to have sexually assaulted or exploited any minor or to have sexually abused any minor?

YES \_\_\_ NO \_\_\_ c.

Released from prison or convicted of any offense that involved drugs?

YES \_\_\_ NO \_\_\_ d.

Convicted of a felony other than those listed? (Such conviction will not necessarily be a barrier to employment.)

YES \_\_\_ NO \_\_\_ e.

Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people?

### Coaching Requirements

First Aid Card: \_\_\_ YES \_\_\_ NO

College Courses Relating to Coaching: \_\_\_\_\_

As a volunteer coach, I am directly responsible to the head coach, activities coordinator, and principal in all matters that involve coaching students. For any matters concerning coaching ethics, WIAA rules and regulations, and GSL regulations, I will check with the head coach, athletic director, and/or principal.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)



To: Port Angeles School District Staff

From: Director Human Resources

Date: September 1, 2022

Our District provides this information to all staff as per our policy and requirements of the Washington Schools Risk Management Pool (WSRMP) regarding inappropriate Boundary Invasion, with an emphasis on preventing sexual misconduct.

**Our district is required to:**

- Ensure that all staff receive a copy of these updated protocols, and training.
- Ensure that all staff signs receipt of policies and/or protocols and returns this form to Human Resources to be kept on file.

Please review the attached documents, sign below that you have reviewed the documents and **return it to Human Resources.**

- I have received and reviewed the following Port Angeles School District policies/protocols:
  - PASD Brochure *Identifying and Prohibiting Inappropriate Boundary Invasion*
  - WSRMP Pool Cues article: *Preventing Sexual Misconduct Against Students by School Employees*
  - FAQs: *Identifying and Prohibiting Inappropriate Boundary Invasion*
  - District Contact Information
- I understand that the district has adopted School Board Policy 3421P which can be accessed on the district website: [www.portangelesschools.org](http://www.portangelesschools.org).
- I understand there are two kinds of boundary invasions – those that are appropriate because they have educational or health reasons and those that are inappropriate.
- I understand I am responsible for following District procedures regarding inappropriate Boundary Invasion, incident reporting, and consequences of enacting in such behaviors.
- I understand I also have a legal Duty to report ANY AND ALL allegations of Sexual Misconduct (RCW 28A.400.301).
- I will adhere to these guidelines and acknowledge my role in protecting children from inappropriate conduct by adults.

If you have any questions, please contact Human Resources. Thank you for your help in expediting this requirement.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Printed Name*