

PACAC Meeting (Tuesday, July 6, 2021) 3:30 – 5:00 p.m. (Lincoln Center - Room 208)

Members present are highlighted below, along with Director of Finance and Operations, Kira Acker, Communications and Community Relations Coordinator, Carmen Geyer, and Executive Assistant to the Superintendent, Jennie Wilson.

Superintendent	Two School Board Members
One Certificated Stevens Middle School Staff	One Classified Stevens Middle School Staff
Stevens Middle School Principal	Maintenance and Operations Director
Four Community Members	

- Marty Brewer
- Nolan Duce
- Sandy Long
- Sarah Methner
- Mike French
- Terra Horton
- Sean Worthington
- Steve Methner
- Kristen Lunt
- Kelsey Orgler
- Melissa McBride

MONROE PROJECT BUDGET – Kira Acker

Director of Finance and Operations, Kira Acker, shared the following information prepared by Maintenance and Operations Director, Nolan Duce, with the committee. Nolan Duce shared this same information with the Board of Directors at the June 10th Regular Scheduled Board Meeting where the PASD School Board unanimously approved the third option that was presented to them.

Synthetic turf with shock pad, fenced and plumbed for lights

The cost of this field is **\$1,581,593.75**

Advantages

- 12-month field
- Can be used for all sports
- No rest period needed
- No extra FTE needed
- Could add lights when funds or grants are available
- Utility costs are minimal, no fertilizer or seed needed

Disadvantages

- There will be no lights, so the field would only be usable during daytime hours

At our last PACAC meeting, we discussed the costs of fields, the advantages and disadvantages and overall longevity of grass and synthetic turf. We looked at the maintenance support, utility costs and fertilizer and seed.

We have provided four different concepts with the advantages and disadvantages, and also a spreadsheet that shows O&M expenses for grass and synthetic over a 15-year period. This was based on a high-quality grass field and a high-quality synthetic field.

Here are the concepts:

Basic grass field with drainage, plumbed for lights

The cost of this field is **\$417,968.75**

Advantages

- Low cost

Disadvantages

- Not a 12-month field
- This would be a playfield and not a sports field
- Utility costs and maintenance FTE would be similar to a sports field
- The field would need to rest after heavy use

High quality grass field with lights

The cost of this field is **\$924,843.75**

Advantages

- 12-month field, can be used for all sports
- Supports evening sports year round
- Can be converted to synthetic turf with the right prep and capital investment
- Would need small rest periods during the year

Disadvantages

- This will be a sand field so cost of irrigation could exceed \$40,000 per year
- Would require a .75 FTE for maintenance
- Fertilizer and seed would be required several times per year

Synthetic turf with shock pad, fenced and plumbed for lights

The cost of this field is **\$1,581,593.75**

Advantages

- 12-month field
- Can be used for all sports
- No rest period needed
- No extra FTE needed
- Could add lights when funds or grants are available
- Utility costs are minimal, no fertilizer or seed needed

Disadvantages

- There will be no lights, so the field would only be usable during daytime hours

Synthetic turf with shock pad, lights and fencing, perimeter walking path, and a second basic field

The cost of this field is **\$2,400,281.25**

Advantages

- 12-month field, can be used for all sports
- No rest period needed
- Supports evening sports events
- Community walking path
- Warm-up field

Disadvantages

- Most expensive option

- Basic field would require irrigation, fertilizer and seed, and partial FTE

Other Considerations

- The safety vestibules for the elementary schools are complete. My estimate was \$50,000 to \$75,000 each based on contracting it out. We were able to do most of the work. The actual cost for all five is \$82,261.27.
 - The revenue for selling our old CSB building, when that happens, would go into the capital projects fund. At this point, that revenue is not directed towards any project.
 - After we claim the SCAP money for Fairview, the board could choose to sell the property. That revenue is not directed towards any project.
- Steve Methner stated that now that the board of directors have approved a plan to move forward with, he would like to have PACAC take a tour of the Monroe Field Project property.
 - Steve Methner and Nolan Duce both shared that this is a great way to start the PASD Capital Project because they have both heard an abundance of positive response from community members about the decision to go with a synthetic field.

FINANCE/BUDGET REVIEW – Kira Acker

Capital Projects Source and Use				
As of June 2021				
<u>Revenue</u>		<u>Expenses</u>		
Non-Levied Dollars				
Fund Balance	\$ 448,046.00		<u>Project Totals</u>	
Mt Pleasant Property	\$ 118,000.00	Safety Vestibules	\$ 79,656.00	
ADA Grant	\$ 88,197.00	PAHS ADA Access	\$ 120,495.00	
Timber Excise Tax	\$ 15,439.00	Lincoln Center	\$ 186,000.00	
State Forest Board	\$ 68,596.00	Roof Repair at Lincoln Center	\$ 21,977.00	
				<u>Non Levy FB</u>
Total	\$ 738,278.00	Total	\$ 408,128.00	\$ 330,150.00
CP Levy 2020				
	<u>Revenues Collected</u>		<u>Total Expenditures</u>	
Local Taxes	\$ 5,741,726.00		\$ -	
Investment Earnings	\$ 1,156.00			
				<u>Levy FB</u>
Total	\$ 5,742,882.00	Total	\$ -	\$ 5,742,882.00
				Total Fund Balance
				\$ 6,073,032.00

- Nolan Duce shared about the ADA work done at PAHS.

DESIGN WORK - Derrick Eberle, PLA ASLA Landscape Architect, Site Workshop LLC
Derrick gave review of comments shared by the committee members for confirmation of the upcoming work to proceed with.

- Budget
 - The MACC (Maximum Allowable Construction Cost) for this project has been set at \$1,581,593.75
 - The district is looking into potential RCO funding for construction of later improvements such as the field lights
- Project Schedule
 - Site Workshop to develop schedule prior to next meeting
 - PASD asked for the project design to be completed by December 31, 2021
 - Dependent on permit timeframe, permits may or may not be received within this timeframe
- Site Visits
 - The group would like to take a site visit of the Monroe field site at some point, as well as other built athletic fields
- Phased Design
 - PASD would like to consider a holistic approach to the field design through a phased approach
 - The schematic design phase will include work such as restroom, playground, perimeter walk, etc. that will planned for but not constructed as a part of this project
 - After schematic design, construction documents will focus only on improvements included for the MACC scope
- Field size
 - Currently shown to be 330' x 210' for budget purposes
 - PASD asked that field be adequate size to accommodate high school tournaments
 - Incorporation of softball field overlay is desired
- Sports on Field
 - Currently field will be striped for Football, Soccer, and Softball (200' outfield). PASD to indicate if other sports are desired to be accommodated on the field
 - Field lines – currently PASD prefers fewer lines on the field for simplicity (Site Workshop will present different examples of the markings on the field which will include colors, sports on field, and detailed outlines for the committee to review)
- General
 - Utilize soil on-site to provide earthwork seating to view field events
 - The site includes a Large On-site Septic System, which will accommodate any future restroom septic needs
 - PASD will need a groomer to maintain the field. Site Workshop will provide options for consideration. (Discussion on if this should be included or priced separately from the budget for the project)
 - A 4' perimeter fence is preferred to provide easier viewing of field events

PASD LEVY COMMUNICATIONS – Carmen Geyer

Communications and Community Relations Coordinator, Carmen Geyer, shared the draft press release that she prepared for PACAC to review. She said that she will need their feedback so she

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can send the press release out by this Friday. Carmen stated that in the press release she is sharing the story of the journey PACAC has been on, and why a synthetic field was chosen over a grass field by the board of directors with a recommendation by Superintendent Brewer in collaboration with PACAC.

Superintendent Brewer said that it is important to emphasize the community voice in the communication about the project.

CLOSING COMMENTS – Marty Brewer

Superintendent Brewer thanked everyone for attending and said the next meeting will be on Tuesday, August 3, 2021 at 3:30 p.m. at the Lincoln Center in room 208.