



TOWN OF GREENWICH

**Old Greenwich School Building Committee
Tuesday, November 15, 2022
7:00 am
Old Greenwich School and via Zoom**

Meeting Notes

Committee Roster

	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Cristina Dawson		A
Leigh Erin Izzo		A
Leander Krueger	P	
Stephen Selbst	P	
Michael Joseph Mercanti-Anthony	zoom	
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
John Vallerie (DPW)	zoom	
Peter Lowe (P&Z)	P	

Agenda Item	TOPIC	Description
1.00	Call to order	<ul style="list-style-type: none"> Meeting was called to order at 7:03
2.00	Housekeeping	<ul style="list-style-type: none"> Walk through with architect candidates November 16, 2022 at 10am, most committee members planning to attend
3.00	Approve minutes from October 13 and November 8 meetings	<ul style="list-style-type: none"> Motion to approve Stephen Selbst, seconded Leander Kreuger. Vote 6-0-0.
4.00	Finance Subcommittee Update	<ul style="list-style-type: none"> It was reported we do not have permission to access the Munis software but will get monthly reports
5.00	Public Relations Subcommittee Update	<ul style="list-style-type: none"> Discussion of people and organizations to add to our key stakeholders and communication list Discussed ways to best communicate with the RTM
6.00	Consultant Selection Subcommittee Update <ul style="list-style-type: none"> a. Update on architect RFP scheduling b. Discuss RFP for owner's rep c. Discuss and vote on target schedule milestones 	<ul style="list-style-type: none"> Mandatory walk through scheduled for November 16, 2022. Committee to aim to have architect recommendation ready by Board of Education meeting on January 19, 2022 RFP for owner's rep to be finalized ASAP, to discuss in depth at November 22 meeting Discussion of milestone timeline and how best to coordinate with BET and RTM schedules
7.00	Adjourn	<ul style="list-style-type: none"> Motion was made to adjourn at 7:59.