

Coventry Board of Education
Coventry, Connecticut

Fiscal Committee Meeting

Approved Minutes of Thursday, September 8, 2022
Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Committee Chair
Peter DePaola
Emma Eaton

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

Also Present:

Eugene Marchand, BOE Vice-Chairperson

Audience: William Trudelle, Director of Physical Plant and Facilities and one other observer

I. Call to Order

M. Kortmann called the meeting to order at 6:04 p.m.

II. VOTE: Approve Fiscal Minutes of August 25, 2022

MOTION: To approve Fiscal Minutes of August 25, 2022

By: E. Eaton

Seconded: P. DePaola

Discussion: P. DePaola asked that, during the discussion of the EV Charging Station that it be noted that he said, if there is a grant, he would like it brought forward to the full Board for discussion and vote.

Result: Motion to approve the minutes as amended passes unanimously

III. Information: Grant Awards

Mr. Carroll reviewed the updated grant awards. M. Kortmann confirmed these grants were in the ballpark of previous years. Mr. Carroll said yes.

IV. Information: CNH/CHS Complex Fire Sprinkler Issue

Dr. Petrone said there are emergency issues that need to be addressed in the approximate amount of \$13,000 related to the fire sprinkler system at the complex. He said this could be taken from the 2% account. He asked that the Board vote tonight, if possible, if they agree. There was consensus to move this to the full Board.

V. Discussion: Capital Improvement Plan 2023-2028

Dr. Petrone said this discussion on the Capital Improvement Plan (CIP) is a starting point for the Board. Dr. Petrone suggested removing item 3 (Kitchen Refrigeration Equipment) and paying for it through Food Services. The Committee discussed the Food Service funds. There was consensus to remove the item from the CIP and use the Food Services funds.

M. Kortmann opened the discussion regarding the remaining items.

The Committee discussed the HVAC projects. Mr. Trudelle spoke to the Band Room compressor and the office HVAC, which would not be included in the school building committee project. P. DePaola talked about the Band Room compressor and said we could fund it through the 2% account now. M. Kortmann said she would rather wait until spring to see if the Town does fund it. Dr. Petrone offered to begin a list of the more important items for review in the spring, once we know what is funded. The Committee agreed.

P. DePaola confirmed that the very number one item to be funded is Classroom Computerization/Upgrade. M. Kortmann said yes, as the item has been underfunded for many years.

E. Eaton asked about the Weight Room and the timeframe. Dr. Petrone said, once approved, it will be fast tracked and will most likely be a "design-build." He added that NEASC would probably be lenient if the project was at least planned/scheduled. He confirmed their review is about 5 years away.

The Committee discussed the security items and timing of the parking lot crack sealing.

M. Kortmann said the CIP will be reviewed further at the October meeting.

VI. Financial Reports for August 31, 2022

VI.A. Management Report

VI.B. Encumbrance Reports

VI.C. Special Education Tuition/Excess Cost

VI.D. Capital and Special Funds

VI.E. Food Service

VI.F. Preschool Fund

Mr. Carroll noted it is very early. He said the Management Report does not reflect the first teacher payroll. He added that an outplacement has moved out of town.

There were no other discussions on the other reports.

VII. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 6:56 p.m.

By: E. Eaton

Seconded: P. DePaola

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: October 13, 2022