

Coventry Board of Education
Coventry, Connecticut

Fiscal Committee Meeting
Approved Minutes of Thursday, November 11, 2021
Administration Building Conference Room

I. Call to Order

M. Kortmann called the meeting to order at 9:10 p.m.

II. VOTE: Approve Fiscal Minutes of October 14, 2021

MOTION: To approve Fiscal Minutes of October 14, 2021

By: J. Beausoleil

Seconded: M. Kortmann

Result: Motion passes 2-0-2 (P. DePaola, E. Eaton abstain)

III. VOTE: Approve the Fiscal Committee Meeting Dates for 2022

MOTION: To approve the meeting dates for 2022

By: E. Eaton

Seconded: P. DePaola

Discussion: The Committee discussed whether additional dates were needed. It was decided dates could be added, if necessary.

Result: Motion passes unanimously

IV. Information: Emergency Connectivity Fund (E-Rate)

Mr. Carroll noted round two has not been announced. He believes our chances are pretty good, based on the figures provided by the State.

V. Information: 2022 ARP IDEA Grant

VI. Information: 2022 ESSER II Special Education Recovery Activities Grant

Dr. Petrone reviewed the two grants that are now available and shared an associated presentation, which is available through the district's website BoardBook portal. The Committee discussed various details of the different options.

M. Kortmann said she is worried about the senses study of the size of the high school and number of students. She asked for others' opinions.

P. DePaola said the grant timeframe is concerning and realizes this is a difficult decision. He said he is probably supportive of the Coventry Academy option.

E. Eaton said the Coventry Academy option seems to make the most sense and you get an immediate return on investment.

There was consensus to move forward with the Coventry Academy option.

VII. Financial Reports for October 31, 2021

VII. A. Management Report

M. Kortmann reviewed the history of how the Management Report was developed and how the reports all tie together.

The Committee continued to review the figures on this month's Management Report.

M. Kortmann talked about her concern with the Health Insurance line. Mr. Carroll said the employee's contribution is coming short each month. Mr. Carroll said it could be due to the teachers having to take the HSA plan. Mr. Carroll said he hopes it does not grow.

Mr. Carroll noted the COVID-19 information page and that winter middle school sports will run, which will eliminate that COVID-19 savings (for now).

VII. B. Encumbrance Reports

M. Kortmann reviewed the grant reports.

VII. C. Special Education Tuition/Excess Cost

Mr. Carroll noted that the van has been ordered and is expected to arrive next fall.

VII. D. Capital and Special Funds

M. Kortmann reviewed the Capital and Special Funds report.

VII. E. Preschool Fund

M. Kortmann reviewed the preschool fund reports.

VII. F. Food Service

VII. F. 1. Food Services Corrective Action Plan

M. Kortmann reviewed the Food Services report. Mr. Carroll reviewed the correction action plan, which is required by the State. He noted that the summer program provided a surplus. He added that this will be an issue this year as well. The Committee discussed the one last refrigerator that needs to be purchased.

VIII. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 10:42 p.m.

By: P. DePaola

Seconded: E. Eaton

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: December 9 2021