

Coventry Board of Education
Coventry, Connecticut

Fiscal Committee Meeting

Approved Minutes of Thursday, September 9, 2021
Administration Building Conference Room

Committee Members Present:

William Oros, Fiscal Chair

Mary Kortmann

Michael Sobol

Jennifer Beausoleil, BOE Chair

Also Present:

Dr. David J. Petrone, Superintendent of Schools

Robert Carroll, Director of Finance and Operations

Cathie Drury, Director of Educational Technology

I. Call to Order

W. Oros called the meeting to order at 6:00 p.m.

II. VOTE: Approve Fiscal Minutes of August 26, 2021

MOTION: To approve Fiscal Minutes of August 26, 2021

By: M. Sobol

Seconded: M. Kortmann

Result: Motion carries unanimously

III. Information: Emergency Connectivity Fund (E-Rate)

Ms. Drury was present to share an overview of the plan regarding these funds, which are under the E-Rate umbrella. That presentation is attached to these minutes.

M. Kortmann reviewed the Board's portion and noted that it is being covered out of the operating budget, adding that it was asked for in the capital budget, but was not approved.

M. Kortmann confirmed the question on the table is where to get the Board's portion for round 2. Mr. Carroll said there may be a little left in the capital line; he added that this is for the 2021-22 school year, but we can wait until later in the year to place the actual order.

M. Kortmann confirmed the amount needed would be approximately \$40,000.

The Committee reviewed what items are covered under these funds. Ms. Drury said this is focused on individuals needing connectivity, not necessarily infrastructure

There was consensus from the Committee the plan could move forward.

IV. Information: ARP/ESSER Grants

Dr. Petrone noted this has been approved and the award letter is attached. Mr. Carroll said the amount is \$565,920, which is to be expended by September 2024.

V. Information: Capital Improvement Plan

Dr. Petrone said the first draft of the plan is available for review. Mr. Carroll noted some items that have been added: Sidewalks at CGS and GHR; portable water tanks, which need to be done every 10 years; and a newer van for the vocational program.

M. Kortmann confirmed the carpet that still needs to be replaced is the CGS office and the Veterans Auditorium.

The Committee discussed item 1 - Classroom Computerization/Upgrade and if the E-Rate funds would cover it. Mr. Carroll said yes, some.

M. Kortmann asked that items in the HVAC project under the School Building Committee be "teased out."

VI. Financial Reports for August 31, 2021

A. Management Report

B. Encumbrance Reports

Mr. Carroll noted not much has changed.

There was discussion regarding possible COVID-19 expenses this school year and transportation costs.

C. Special Education Tuition/Excess Cost

Dr. Petrone noted that the significant outplacement mentioned previously is going to be delayed (at this time) until December/January.

D. Capital and Special Funds

Mr. Carroll said all is steady.

E. Preschool Fund

Mr. Carroll noted we are looking okay.

VII. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 6:47 p.m.

By: M. Sobol

Seconded: M. Kortmann

Result: Motion carries unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: October 14, 2021