

Coventry Board of Education
Coventry, Connecticut

Fiscal Committee Meeting

Approved Minutes of Thursday, February 10, 2022
Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Fiscal Chair
Peter DePaola
Emma Eaton
Jennifer Beausoleil, BOE Chair

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

I. Call to Order

M.Kortmann called the meeting to order at 6:01 p.m.

II. VOTE: Approve Fiscal Minutes of January 13, 2022

MOTION: To approve the Fiscal Minutes of January 13, 2022

By: E. Eaton

Seconded: P. DePaola

Discussion: P. DePaola asked that during the CIP discussion (bottom of page 2/top of page 3) his question about the necessity of the plow and the related answer be added.

Result: Motion to approve the minutes as amended passes unanimously

III. Information: ESSER II Special Education Recovery Activities Grant Award

Mr. Carroll noted the attached official communication regarding the grant.

IV. Information: CIP Format

Mr. Carroll noted the examples of sorting the CIP. The Committee reviewed the different examples. Mr. DePaola said this is a move in the right direction, but we need to be more aggressive with the Town with the top priority items; being able to sort our list in a variety of ways will help us with that.

M. Kortmann reviewed the procedures related to the CIP and the 1% reserve fund. J. Beausoleil said the CIP funding is not under the Board's responsibility. P. DePaola discussed the importance of pushing back to the Town and to make our priorities known.

V. Information: CSDE Revenue Estimates

Mr. Carroll noted these numbers were just released in January. He said that the Town will realize additional excess costs funds of about \$28,000. He added that the Excess Cost Grant is estimated to be at an 82% reimbursement for the current year. The Committee discussed the figure in the FY23 budget.

VI. Information: Classroom Coverage

Dr. Petrone reviewed that he authorized additional classroom coverage reimbursement.

VII. Discussion: Establish 2022-2023 HEEC Tuition Rate

Dr. Petrone reviewed the attachments, one is a comparison of other programs and the other contains the suggested price increases for next year.

MOTION: To support the tuition increase as presented

By: P. DePaola

Seconded: E. Eaton

Discussion: Eaton asked for consideration for multiple children in the same family. There was a brief discussion surrounding this topic.

Result: Motion passes unanimously

VIII. Information: Emergency Connectivity Funds (ECF) Round 2 (E-Rate)

Mr. Carroll said that the district was approved for the additional 100 laptops. He added that the concern is the timing and the worldwide problem with supplies. He said they are concerned about not getting the equipment on time.

IX. Financial Reports for January 31, 2022

IX.A. Management Report

Mr. Carroll said the report is getting better due to special education. Dr. Petrone said we will have significant savings in transportation due to being down a bus, sometimes two. Mr. Carroll also talked about the increase in heating costs.

IX.B. Encumbrance Reports

Dr. Petrone talked about not getting the 5th Round of the Security Grant. He noted that the MultiMedia grant will be awarded.

IX.C. Special Education Tuition/Excess Cost

Mr. Carroll said the one significant outplacement is an ongoing topic. Dr. Petrone said there has been some disagreement about the fees with the agency, which they are working out.

IX.D. Food Service

Mr. Carroll said the program continues to run well.

X. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 6:50 p.m.

By: E. Eaton

Seconded: P. DePaola

Result: Motion carries unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: March 10, 2022