

Coventry Board of Education

Coventry, Connecticut

Fiscal Committee Special Meeting

Approved Minutes of Thursday, June 16, 2022

Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Fiscal Committee Chair

Peter DePaola

Jennifer Beausoleil, BOE Chair (sitting as alternate)

Committee Members Absent:

Emma Eaton

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools

Robert Carroll, Director of Finance and Operations

Board members E. Marchand and C. Rossignol were present as audience members.

I. Call to Order

M. Kortmann called the meeting to order at 8:53 p.m.

Dr. Petrone talked about the refinishing of the Hurlock Gym floor and that the quote came in \$14,000 higher than budgeted. M. Kortmann said this maintenance item should be kept on schedule. There was consensus to keep it on schedule.

II. VOTE: Approve Fiscal Minutes of June 9, 2022

MOTION: To approve Fiscal Minutes of June 9, 2022

By: P. DePaola

Seconded: J. Beausoleil

Result: Motion passes unanimously

III. Financial Reports for May 31, 2022

III.A. Management Report

III.B. Encumbrance Reports

III.C. Special Education Tuition/Excess Cost

III.D. Capital and Special Funds

III.E. Food Service

III.F. Preschool Fund

M. Kortmann said these are the same reports provided to the Committee last week. Mr. Carroll distributed a mid-June draft Management Report. It was noted that the unexpended fund balance was approximately \$119,000.

There were no questions on the remaining reports.

IV. Information: ECHIP Update

Mr. Carroll explained the stop loss insurance issue and said that, as of today, it is a moot point since there were not enough districts interested.

V. Discussion: Unexpended FY22 Funds

The Committee discussed the CIP funding. The Committee focused on the items provided on FY22 unexpended funds list.

C. Rossignol was recognized by M. Kortmann. C. Rossignol asked that the \$1,000 reduction for replacement of student reading books for reading intervention (Leveled Literacy Intervention-LLI) be included. The Committee had consensus to add that item and amount to the unexpended fund list.

The Committee continued to review the various items on the list.

There was consensus for the following to be encumbered out of the FY22 unexpended funds:

- GHR - Postermaker/Color Printer LMC: \$3,775
- CGS - LMC Maintenance and Refresh: \$17,000
- CNH - Oval Cafeteria Tables (BOE portion): \$2,000
- CNH - CEP program Two High Powered iMac computers: \$3,918
- CNH - LLI Books: \$1,000
- WH - Auditorium Light Board: \$10,000
- Tech - PEGPETIA: \$39,350
- Tech - Ubikeys (MFA): \$2,700
- Tech - UPS Replacement Batteries: \$480

Total: \$80,223

Out of that list, the two top priority items were the PEGPETIA and the CGS LMC.

There was consensus that the following items would be covered by the CIP:

- CNH - Classroom set of desks/chairs (furniture): \$7,000
- CHS - 4-station workbench (6) art rooms (furniture): \$18,000

There was consensus that the following would be covered by the Tuition account:

- CHS - Auditorium curtains: \$12,000
- PSSS - Unigroup panels: \$12,717

There was consensus that if it was possible to fund additional items from unexpended funds, the GHR Chromecast TV and the CGS picnic tables could be added.

VI. Adjournment

MOTION: To adjourn the meeting at 9:46 p.m.

By: P. DePaola

Seconded: J. Beausoleil

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: July 14, 2022