

Coventry Board of Education
Coventry, Connecticut

Fiscal Committee Meeting

Approved Minutes of Thursday, December 10, 2020
Remote/Electronic

Committee Members Present:

William Oros, Fiscal Chair
Mary Kortmann
Barbara Paré
Jennifer Beausoleil, Board Chair (arrived 6:03 p.m.)

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

I. Call to Order

W. Oros called the meeting to order at 6:01 p.m.

II. VOTE: Approve Fiscal Minutes of November 12, 2020

MOTION: Approve Fiscal Minutes of November 12, 2020
By: M. Kortmann Seconded: B. Pare
Result: Motion passes unanimously

III. VOTE: Approve the 2021 Fiscal Meeting Dates

MOTION: Approve the 2021 Fiscal Meeting Dates
By: B. Pare Seconded: M. Kortmann
Result: Motion passes unanimously

J. Beausoleil arrived.

IV. Information: Grant Update

A. Coronavirus Relief Fund - Educational

B. Smart Start Funds

R. Carroll said both of these have been adjusted and we have received another \$21,000 through the CRF, which brings us up to \$52,000. He said he has been asked by the Town to put it in the grant program.

R. Carroll said we have been awarded another \$1,700 per class room for Smart Start.

R. Carroll said the November Management Report reflects the CRF funds.

V. Transportation Contract

Dr. Petrone said we have not gotten any new information to M&J. He said suggestions were made and we also asked for suggestions. Dr. Petrone said nothing was offered or agreed upon. He said he was not comfortable with that and did not agree to pay.

Mr. Carroll noted another email was received noting that Coventry has Jon Hipsher's word.

B. Paré said the world does not work like that and we have been put in a tough spot. She said she would not pay if it was her money with this information. M. Kortmann said she agrees. She said there is nothing competitively interesting about noting hours worked.

It was agreed it would be left unpaid until further information was provided.

VII. CIP Update

Mr. Carroll noted the adjustments were made that were suggested by the Fiscal Committee and it has been submitted to the Town Hall.

Mr. Carroll provided an update on the roof project and the submission of the grant. He explained the difficulties encountered when dealing with the State and what is now required for these projects. He said it seems we are being blocked everywhere we go. He said we are doing the best we can to proceed as the SDE requested.

M. Kortmann asked if we have any other projects that are not closed out. Mr. Carroll said everything has been closed that could be.

VIII. Financial Reports for November 30, 2020

A. Management Report

VI. COVID-19 Update

Mr. Carroll noted the COVID line items. He highlighted the amount we are in the hole of \$182,000 in COVID salaries; \$3,000 in purchased services; \$115,000 in supplies; and \$7,400 in equipment. He said that totals up to \$308,000. He said the bottom line is - \$175,000.

Mr. Carroll said the workers compensation is final, so there is \$10,000 there.

Mr. Carroll talked about what it will look like if we went to remote learning. Dr. Petrone said they are attempting to come up with a rough daily rate and hope to be able to share that with the Board.

B. Paré asked for an explanation of what COVID-19 equipment is. Dr. Petrone said the classroom cameras, speakers, and microphones, are some.

Mr. Carroll said some extracurricular activities that are not happening. Dr. Petrone said we are looking at January and a possible shortened season, where funds would be needed. Mr. Carroll noted he is not showing it as a surplus right now.

M. Kortmann talked about electricity and asked if we have seen an increase due to running extra facilities items. Mr. Carroll said he will be reviewing the electricity.

B. Encumbrance Reports

Mr. Carroll said the IDEA carry over funds have been spent; there are some smaller carry over funds to be spent, like Title I.

C. Food Service

Mr. Carroll said Food Services has been running better because of the summer program. He continued that because they are feeding everyone and getting federal reimbursement the program will be fine, if we can stay in school.

D. Special Education Tuition/Excess Cost

Dr. Petrone noted that there may be additional costs due to new students, but we are unsure at this time. He also noted we have been able to share transportation with other districts, which is a cost savings.

Mr. Carroll said the State released the cap, which came down. He said this is reflected in this report.

E. Capital and Special Funds

M. Kortmann noted the tuition fund. She talked about the billing procedure and asked if there are students in district. Mr. Carroll said there has not been much activity. Mr. Carroll said he would check with the PSSS office. M. Kortmann said we want to be sure we are billing appropriately, especially during COVID; this is one of our fail safes.

B. Paré asked if we are replacing fence gates. Mr. Carroll said that cost was related to the CGS parking lot project and it was not in the bid; it was new fencing for the dumpster, which the Board reviewed in June.

F. Preschool Fund

Mr. Carroll said the program is okay at the moment. He said they are at 80% capacity; they are comfortable making it through to the end of the year. He said as it stands right now, we would have a \$10,000 surplus at the end of the year, much of which is due to summer school collections.

B. Paré said some feedback she has received from parents who use the preschool is that they are very pleased and very happy with the service.

IX. Adjournment

MOTION: To adjourn the Fiscal Meeting at 6:46 p.m.

By: B. Pare

Seconded: M. Kortmann

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: January 14, 2021