

**Coventry Board of Education**  
Coventry, Connecticut

**Fiscal Committee Meeting**  
Approved Minutes of March 11, 2021  
Remote/Electronic

Committee Members Present:

William Oros, Fiscal Committee Chair  
Mary Kortmann  
Jennifer Beausoleil, Board Chair

Also Present:

Dr. David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

**I. Call to Order**

W. Oros called the meeting to order at 5:31 p.m.

**II. VOTE: Approve Fiscal Minutes of February 11, 2021**

**MOTION: Approve Fiscal Minutes of February 11, 2021**

**By: M. Kortmann                      Seconded: J. Beausoleil**  
**Result: Motion passes unanimously**

**III. Information: Capital Improvement Plan**

W. Oros reviewed the CIP summary.

M. Kortmann clarified that there is only \$75,000 allotted for Board projects.

W. Oros said at the next Fiscal meeting, we will spend some time shifting items around for the future.

M. Kortmann talked about information they may need to review with the Town Council, including the e-rate, and not losing out on that discount. She added that we want to be clear about what is at stake.

**IV. Information: Cyber Insurance**

Dr. Petrone said he wanted Fiscal to be aware that we will need to find a new carrier next year for Cyber Insurance, as CIRMA will no longer provide that.

M. Kortmann asked if CIRMA's premium would decrease. Mr. Carroll said not by a significant amount.

**V. Information: Transportation Contract**

Mr. Carroll reviewed his recent M&J correspondence with the Committee and the reduced amount for the days schools were not in session. He said M&J is looking for payment in full.

M. Kortmann said she has no problem paying, if the drivers have been paid at 100%. Dr. Petrone said he would like a second level of verification. The Committee agreed; Mr. Carroll will contact the Teamsters union lead.

## **VI. Financial Reports for February 28, 2021**

### **A. Management Report**

W. Oros said we are down to a negative -\$30,854.46.

The Committee discussed how to cover the recent expenses related to the network issues. M. Kortmann said she would like to discuss using the 1% account. Dr. Petrone said he would recommend revisiting this in the near future. He added that there is an emergency to handle with the walk-in refrigerator at CHS. M. Kortmann would like to see the cafeteria fund cover that expense. There was consensus to move forward covering the CHS walk-in refrigerator expense with the cafeteria fund.

### **B. Encumbrance Reports**

There were no questions on the encumbrance reports.

### **C. Special Education Tuition/Excess Cost**

Mr. Carroll said Special Education is holding its own at this time. He said we are saving money in transportation.

### **D. Food Service**

Mr. Carroll said Food Service is making money. J. Beausoleil said this will probably be the only year we will be able to say that.

### **E. Capital and Special Funds**

Mr. Carroll said there was really no new activity in February. M. Kortmann verified we have one tuition student. Mr. Carroll and Dr. Petrone agreed.

### **F. Preschool Fund**

Dr. Petrone said people are starting to sign up for next year. He said there will be an uptick in tuition. He added that tours are being given to parents after hours.

## **VII. Adjournment**

**MOTION: To adjourn the Fiscal Meeting at 6:11 p.m.**

**By: M. Kortmann**

**Seconded: J. Beausoleil**

**Result: Motion passes unanimously**

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Respectfully submitted,

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Kimberlee Arey Delorme

Approved: April 8, 2021