

GROUNDWORKER

Classification: Maintenance

Location: Facility Operations

Reports to: Facilities Director/Facility Operations Supervisor

Status: Non-Exempt

Bargaining Unit: OSEA

This is a standard position description to be used for positions with similar duties, responsibilities, classification and compensation. Employees assigned to the position description may or may not perform all of the essential functions indicated in this position description.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Part I: Position Summary:

Responsible for using a variety of tools, equipment, and treatments to maintain grounds including planting, cultivating, spraying, pruning, and cutting plants, trees, shrubs, grass, and flowers. Responsible for determining the care and treatment necessary to maintain grounds in good condition.

Part II: Supervision and Controls over the Work:

Work is performed under the direction of the grounds lead who assigns work and responsibilities and sets priorities. Employee is expected to independently perform assigned work only seeking the assistance of the supervisor in unusual or difficult situations. Employee plans and performs assigned work with minimum disruption of the education learning environment.

Part III: Major Duties and Responsibilities (depending on specific assignment):

Duties and responsibilities include but are not limited to:

1. Cutting lawns including trimming and edging.
2. Pruning shrubs and trees to shape and improve growth.
3. Removing trash, damaged plants, grass, leaves, and branches.
4. May be required to spray lawns, plants, shrubs, and trees with fertilizer, herbicides, and pesticides (this duty is assigned by the supervisor and coincides with maintenance of IPM or Herbicide License through the Oregon Department of Agriculture and includes a pay differential).
5. Conditions and prepares soils and transplants or plants seeds, seedlings, or bulbs according to instructions and planned design of the landscaped area.

6. Waters lawns, shrubs, and flowers.
7. Maintains paths and walkways.
8. Performs preventative maintenance, maintenance and makes minor repairs on power equipment and hand tools.
9. Maintains or assists in maintaining athletic fields including mowing, raking, lining, leveling, repairing, etc.
10. Performs required routine maintenance on athletic fields including grooming, sweeping, and blowing.
11. Operates such equipment as tractors, mowers and gang mowers, trimmers, blowers, sweeper, lime or fertilizer spreaders, lawn roller, and snow removal equipment.
12. Performs requested work order repair to include, but not limited to fencing, play structures, signs, etc.
13. Operates district vehicles and trucks to transport equipment and materials.

Performs other duties as assigned.

Part IV: Minimum Qualifications:

Incumbents must have successful experience in working with culturally diverse families and communities, or have otherwise demonstrated a commitment to strengthening engagement of a diverse community and skill in communicating with a diverse population.

- Graduation from high school or equivalent. Some experience as a grounds worker.
- Initiative and ability to work with minimal direction; sound judgment and decision making capabilities are essential.
- Ability to operate power and heavy equipment and maintain lift certification.
- Ability to tie down equipment, and tow trailers. Experience in loading and unloading power and heavy equipment.
- Knowledge of lawn, tree and shrub care.
- Must possess a valid license and a safe driving record and be able and willing to operate district owned vehicles. May be required to possess or obtain a Commercial Driver's License.
- If assigned this duty, must maintain IPM or Herbicide License through the Oregon Department of Agriculture.

Part V: Desired Qualifications:

- Substantive training and/or experience in care and maintenance of plants, trees, flowers, and shrubs.
- Training and/or certification in pesticide application.

Part VI: Physical and Environmental Requirements of the Position:

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to bend, climb, sit, talk, move about, hear and speak. Noise level is high when operating power equipment. Employee is routinely exposed to outdoor weather conditions.

The employee must occasionally lift and/or move up to 50 pounds and more than 50 pounds using appropriate equipment.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Employee is required to properly use such safety equipment as is appropriate to the work to prevent injury to self or others.

Employee may be exposed to toxic fumes and spills from use of chemicals.