

4.8 Schedule 5: Cover Letter

I hereby submit the attached proposal in response to RFP issued by Moline-Coal Valley School District on _____[date]. I hereby certify that my proposal conforms to the RFP except as noted in Schedule 1, and that I represent a Vendor who is authorized to submit a bid for a Form 470 solicitation under the Federal E-Rate program. I hereby certify on behalf of Vendor that, if awarded a Contract and Agreement, Vendor is fully qualified, capable, and willing to perform the services as described in the attachments.

I acknowledge that my response is due in a sealed envelope containing all required parts at or before 2:00 p.m., February 15th, 2017 at the Business Office, Moline-Coal Valley School District, 1619 11th Avenue, Moline, Illinois 61265. I understand that it is my responsibility to confirm District’s receipt of this proposal.

Preparer’s Name: _____

Phone: _____

E-mail: _____

and,

Authorized Representative Name: _____

Authorized Representative Signature: _____

Phone: _____

E-mail: _____

Vendor Corporate Address: _____

Date: _____