

# Victor Primary School VPS Council Minutes

October 21, 2022 7:45-8:50 VPS Room 101

**Members Present:** Lisa Bennett, Amanda Byrne, Sarah Huber, Holly Knox, Gina Lahue, Joanne Lowe, Allison McKinnon, Jessica Olmstead, Heidi Robb, Rokhsanna Sadeghi, Maureen Unterborn

**Facilitator:** Heidi Robb **Notetaker:** **Parking Lot Attendant:** **Guests:**

Topic/Subject	Who	Time	Notes / Minutes
Welcome	Facilitator	5 min	
Approve minutes	Facilitator	1 min	<a href="#">June 2 Minutes</a> for approval APPROVED
Review agenda	Facilitator	1 min	
Introductions	Facilitator	10 min	
Guest Presentation		0 min	
Old Business		0 min	<p>21-22 VPS Building Council Norms - no revisions for 22-23</p> <p><b>VPS Building Council Norms</b></p> <ul style="list-style-type: none"> <li>● Meetings will: <ul style="list-style-type: none"> <li>○ Start and end on time.</li> <li>○ Stay focused on our goals.</li> </ul> </li> <li>● Members will: <ul style="list-style-type: none"> <li>○ Be prepared for meetings, attending to action items.</li> <li>○ Participate in collaborative discussions.</li> <li>○ Share the workload.</li> <li>○ Represent their constituents.</li> <li>○ Listen with an open mind, allow all voices to be heard, and disagree respectfully.</li> <li>○ Have fun while making VPS a better place!</li> </ul> </li> </ul>
New Business	Facilitator and Group	45 min	<ol style="list-style-type: none"> <li>1. Create and/or Revise norms</li> <li>2. Review <a href="#">VPS 2022-2023 Goals</a></li> <li>3. Establish Building Council Goals <ol style="list-style-type: none"> <li>a. Focus on Goal 1 for 22-23, connected with Cares Council Goals - <i>visuals around the building</i> <ol style="list-style-type: none"> <li>i. <i>Colored Hallways</i></li> <li>ii. <i>Adult presents in hallways during busy times, strategically placed 8:55-9:10</i></li> <li>iii. <i>Visual Logo for clothing, etc "VCS Cares"</i></li> <li>iv. <i>Logo for community read generated by kids</i></li> <li>v. <i>Cafeteria, Bathroom displaying expectations</i></li> <li>vi. <i>Photographs/Pictures slide show that is created and shared out to view - also send home for families to view, monthly area to be</i></li> </ol> </li> </ol> </li> </ol>

			<i>a focus</i> <i>vii. Simple signage for halls - walk</i> <i>viii. Pick a place each month to be a focus</i>
Parking Lot	Attendant		
Set agenda & roles	Facilitator	5 min	<ol style="list-style-type: none"> <li>1. Cafeteria - visuals -Drop photos in Google Slide</li> <li>2. Check in on goals</li> <li>3. Holly update on logo</li> </ol>
Roundtable	Facilitator	5 min	