

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
October 12, 2022

1. The meeting was called to order by Commissioner Wilson at 4:04 PM.
 2. Commissioner Boyer led the Pledge of Allegiance.
 3. Commissioners Present
David Boyer
Virginia Wilson
Staff Present
Jerry Friedman
Kaylie Grebeck
 4. Community/Staff Participation in Open Session and Non-Agenda Items: None
 5. Commissioner Comments: Commissioner Wilson welcomed Dr. Friedman to the PC meeting. Commissioner Boyer stated he attended the Board Meeting for the Public Hearing of his reappointment. He also mentioned that although he was unable to attend the Heroes Luncheon, he was able to attend the Chamber Breakfast, which he enjoyed and was able to see pictures of the new Wellness Centers.
 6. Approval of the Minutes of the September 14, 2022, Regular Meeting:
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
 7. Personnel Director's Report and Review of Open Job Postings: Dr. Friedman reported that he is attending the meeting on Dr. Fraser's behalf and provided information regarding the District's recent hires. Four new Campus Supervisors were hired for the High School. There have been two promotions in the IT Department. Robert Zelaya was promoted to Information Systems Specialist II and Andrew Brown was promoted to Information Systems Specialist I. There were 2 selections made for Instructional Assistants- English Learners. Hopkinson Elementary selected Christian Oleo as their Instructional Assistant- Media Center & Technology. There were also two LVN hires: Toula Nivanh was selected at Hopkinson and Sonya Kim was selected at McGaugh.
- Dr. Friedman also stated that there are several recruitments underway. The selection interviews for Information Systems Technician for October 14th. The Instructional Assistant- Math & Science selection interviews are on October 17th. The selection interviews for EDCC Assistant are on October 13th as well as the oral panel interviews for Instructional Assistant- Special Education. There is a job posting for Lead Instructional Assistant- Behavior Intervention, which is promotional only, and is closing on October 21st. The job posting for Delivery Driver/Warehouse Assistant was posted today and will be closing on October 25th.

Dr. Friedman announced that the Annual TK Burger Truck for Classified Employees will take place on January 4th, 2023 and invited the Commissioners to attend. Also, the 2023 CSPCA Annual Conference is scheduled for January 22nd – January 24th.

8. Public Hearing to appoint David Boyer as Commissioner to the Personnel Commission.
9. Discussion of the 2023 Personnel Commission Meeting Schedule. The dates were updated to reflect the change in the Board Meeting Schedule.
10. Discussion of CSPCA (California School Personnel Commissioners Association) 2023 Annual Conference.

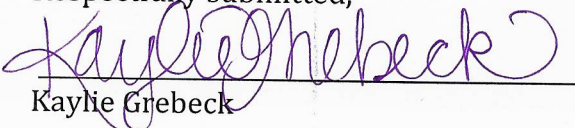
CONSENT

- 11.a. Ratification of the Extended Day Care Center Assistant Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.b. Ratification of the Instructional Assistant- Early Childhood Education Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.c. Ratification of the Instructional Assistant- English Learner Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.d. Ratification of the Instructional Assistant- Media Center & Technology Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.e. Ratification of the Information Systems Specialist I Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.f. Ratification of the Information Systems Specialist II Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.g. Ratification of the Information Systems Technician Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.
- 11.h. Ratification of the Student Supervision Assistant Eligibility List.
MSC Boyer – Yes / Wilson – Yes. Vote 2-0.

ACTION

12. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
13. Open Session: Report of Closed Session Action, if any: No Action Taken.
14. Adjournment: Commissioner Wilson adjourned the meeting at 4:29 p.m.

Respectfully submitted,


Kaylie Grebeck

10/12/2022