



# New English School - Kuwait

## Teacher Application Form

Application for the post of

### 1. Personal Details

Surname

First Names

Title

☐ Mr. ☐ Miss ☐ Mrs. ☐ Ms.

Permanent Address

Present Address  
(if different)

Day Time Tel. No.

Evening/Mobile  
Tel No.

Fax No.

Email

Date of Birth

Gender

Passport No.

Nationality

No. of Children

Marital Status

Will you be accompanied by your spouse?

☐ Yes ☐ No

Will you be accompanied by your children?

☐ Yes ☐ No

DfES No.

(as per your DfES letter. You may be asked to provide this.)

Qualified Teacher Status?

☐ Yes ☐ No

General Teaching Council  
Registered?

☐ Yes ☐ No

If qualified after 7 May 1999, statutory induction year completed?

☐ Yes ☐ No

Do you hold a Criminal Record Bureau disclosure certificate issued within the last 3 years?

☐ Yes ☐ No

If yes, please state your Disclosure Number and enclose/scan a photocopy of certificate.

### Office Use Only

Short Listed

☐ Yes ☐ No

References  
Requested

☐ Yes ☐ No

References  
Received

☐ Yes ☐ No

**2. Education and Qualifications** (If part-time study, state and give details throughout)**(a) Secondary/Further Education**

| Name of school/college | Subject and qualifications | Grade | Dates |    |
|------------------------|----------------------------|-------|-------|----|
|                        |                            |       | From  | To |
|                        |                            |       |       |    |
|                        |                            |       |       |    |
|                        |                            |       |       |    |
|                        |                            |       |       |    |

**(a) Higher education and courses leading to other relevant qualifications N.B. This must be in Britain**

| Name of University/College | From | To | Qualification obtained | Subjects |            |
|----------------------------|------|----|------------------------|----------|------------|
|                            |      |    |                        | Main     | Subsidiary |
|                            |      |    |                        |          |            |
|                            |      |    |                        |          |            |
|                            |      |    |                        |          |            |
|                            |      |    |                        |          |            |

Age range qualified to teach

**3. Present appointment**

|                                |  |                |                      |
|--------------------------------|--|----------------|----------------------|
| School Name                    | <input type="text"/>   | Number on Roll | <input type="text"/> |
| Position                       | <input type="text"/>   |                |                      |
| Management Point               | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 | Date appointed | <input type="text"/> |
| Subjects and age groups taught | <input type="text"/>   |                |                      |
| Other responsibilities         | <input type="text"/>   |                |                      |
| Salary Scale                   | <input type="text"/>   | Point          | <input type="text"/> |
| Net Salary £                   | <input type="text"/>   |                |                      |

**4. Previous Experience** (A separate curriculum vitae should **not** be enclosed in substitution)**(a) Teaching (most recent employment first)**

| Name and Address of school   | Full/Part Time | Age Range | Post | Reason for Leaving | From | To |
|--|----------------|-----------|------|--------------------|------|----|
|  |                |           |      |                    |      |    |
|  |                |           |      |                    |      |    |
|  |                |           |      |                    |      |    |
|  |                |           |      |                    |      |    |
| Total number of years teaching experience (including those schools not listed) |                |           |      |                    |      |    |

**(a) Other paid employment. List responsibilities and reasons for leaving**

|  |
|--|
|  |
|--|

**5. Confidential References** (Please ensure referees know this reference is being requested)

| (1) Present Employer |  | (2)        |  |
|----------------------|--|------------|--|
| Name                 |  | Name       |  |
| Address              |  | Address    |  |
| Telephone            |  | Telephone  |  |
| Facsimile            |  | Facsimile  |  |
| Email                |  | Email      |  |
| Occupation           |  | Occupation |  |

**6. You are invited to provide further information in support of your application in the space provided below**

## 7. Employment Checks

This post involves working directly with children of young people. You are therefore required to declare whether you have any criminal convictions (or cautions) including those which are “**spent**”.

Have you ever been convicted of any criminal offences or been officially cautioned, warned or reprimanded in relation to any such offence?

☐ Yes ☐ No

Are you included in any list of people barred from working with children by the UK Department for Education and Skills (DfES) or the UK Department of Health (DoH)?

☐ Yes ☐ No

### PLEASE NOTE:

- If your application is successful, prior to taking up your post, you will be required to undergo a **Format Disclosure** process through the **UK Criminal Records Bureau**. This will require you to complete a separate CRB application form and to provide further evidence of your identity.
- **It is criminal offence to apply for or accept a position (paid or unpaid) working with children if you are excluded from such work by virtue of a court order or exclusion by the DfES or DoH.**

## 8. Declaration

I understand that if I am appointed, personal information about me will be computerised for personnel/employee administrative purposes including analysis for management purposes and statutory returns. In signing this form I give my authority for use of my personal data for these purposes.

I understand that this work is subject to a Criminal Records Bureau disclosure process and I am aware that spent convictions will be disclosed. I hereby confirm that I am not excluded from working with children and that the information I have given above is true.

I understand that, should any of the particulars I provide in this application be found false within my knowledge, or should there be any wilful omission of material fact, any contract of employment issued to me may be invalidated.

Signature of Candidate

Date