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## WORKSHOP AND MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, November 17, 2022 at 7:30 AM**. The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed conducted in accordance with the Texas Open Meetings Act. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

Members of the public may submit comments on any agenda items(s) to [dana.foughty@yesprep.org](mailto:dana.foughty@yesprep.org) before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

### **YES Prep Board of Directors Present:**

Eric Calderon, Michol Ecklund, Mickey Barrett, Melanie Trent, Brian Colona, Leslie Smith, Andrea Link

### **YES Prep Staff Present:**

Mark DiBella, Nella Garcia Urban, Carmen Darville, Dana Foughty, Tony Munoz, Luis Mena, Philip Wright, Julie Nguyen, Lucero Guerrero, Rachel King, Brian Vannest, Cynovia Hall, Beth Carlson-Young, Sarah Landsman, Keith Weaver, Ashleigh Fritz

- 1. Call to Order, quorum determined, workshop declared open:  
7:30 a.m.**
- 2. Public Comment**
- 3. Mission Moment: YES Prep Elementary Schools**  
Presented by Nella Garcia Urban, Cynovia Hall, and Brian Vannest
- 4. CEO Report**  
Presented by Mark DiBella
- 5. Finance & Real-Estate Report**  
Presented by Luis Mena

6. **Workshop adjournment, quorum determined, meeting declared open:**  
9:01 a.m.
7. **Vote** to approve to build the North Rankin campus as an Elementary (construction and campus size)  
**Motion: Eric Calderon**  
**Second: Leslie Smith**  
**Unanimously approved at 9:01 a.m.**
8. **Vote** to approve the corresponding resolution to open the North Rankin campus as an elementary school and increase enrollment (enrollment expansion)  
**Motion: Andrea Link**  
**Second: Eric Calderon**  
**Unanimously approved at 9:02 a.m.**
9. **Vote** to approve Southside Secondary Targeted Improvement Plan for TEA submission  
**Motion: Leslie Smith**  
**Second: Eric Calderon**  
**Unanimously approved at 9:02 a.m.**
10. **Vote** to accept the results of the FY22 Financial Audit  
**Motion: Leslie Smith**  
**Second: Andrea Link**  
**Unanimously approved at 9:02 a.m.**
11. **Vote** to approve the November 2022 Budget Amendment  
**Motion: Mickey Barrett**  
**Second: Brian Colona**  
**Unanimously approved at 9:03 a.m.**
12. **Vote** to approve the PSF Application and Reimbursement Resolutions  
**Motion: Brian Colona**  
**Second: Andrea Link**  
**Unanimously approved at 9:03 a.m.**
13. **Vote** to approve changes to Brays Oaks/Southwest/North Rankin capital budgets.  
**Motion: Eric Calderon**  
**Second: Mickey Barrett**  
**Unanimously approved at 9:04 a.m.**
14. **Consent agenda:**
  - a. Vote to approve the minutes from the September 9, 2022 Board of Directors meeting
  - b. Vote to approve the minutes from the October 13, 2022 Board of Directors meeting
  - c. Vote to approve YES participation into various Purchasing Co-Operatives
  - d. Vote to approve Quarterly Investment Certificates
  - e. Vote to approve contract awards to Advantage xPO, Cross Country Education, Enriched Schools, and Kelly Education for RFP# YESP2021-02 Substitute Teaching and Para-Professional Employment Services as needed basis.
  - f. Vote to ratify the Master Agreement for Professional Services with Gallagher Benefit Service, Inc.

- g.** Vote to approve large purchase of laptops from Dell Marketing in planning for replacements and next Fall's growth
- h.** Vote to approve awarding a contract for RFP#YESP2022-19 FSW LED Replacement for Fifth Ward Secondary, Southside Secondary, and White Oak Secondary.
- i.** Vote to approve awarding a contract for RFP#YESP2022-18 Security Fencing for East End Secondary, North Central Elementary, Northwest Secondary, Southeast Elementary, and White Oak Secondary Schools.
- j.** Vote to approve terminating Kirksey Architecture NRE design contract and awarding to Element Architects
- k.** Vote to ratify previous contracts

**Motion: Leslie Smith**

**Second: Brian Colona**

**Unanimously approved at 9:04 a.m.**

**15. Meeting adjournment, workshop declared open:  
9:04 a.m.**

**16. Program Report**

Presented by Philip Wright

**17. External Affairs Report**

Presented by Robin Susman and Sarah Landsman

**EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.**

**18. Executive Session**

**19. Adjournment**

**Motion: Eric Calderon**

**Second: Brian Colona**

**Unanimously approved at 10:07 a.m.**