

License Capacity

- 12 Infants (6 weeks to 16 months)
- 14 Toddlers (16 months to 33 months)
- 20 Preschoolers (33 months to Kindergarten)

Infant and Toddler licensing through the State of Minnesota DHS Licensing (651) 431-6500. Preschool certification through State of MN.

Registration

- Registration by a parent or guardian is required prior to attendance.
- Registration is available on a first-come, first-serve basis.
- Little Eagles Daycare follows strict ratio guidelines and once all classroom slots are filled, children will be placed on a **waiting list** and the parents will be notified as daily slots become available.
- Registration forms include:
 - \$30.00 non-refundable registration fee to enroll or be added to waitlist
 - Emergency contacts
 - Health care summary
 - Immunization statement
 - Parent/guardian consent forms
 - Specific needs for the child including medical and dietary

Waitlist

As openings in the classrooms occur, enrollment of children is determined by the following criteria:

- Internal movement-moving a child from a younger group to an older group;
- Child of a staff member;
- Previously enrolled child returning from an approved leave of absence;
- Sibling of a currently enrolled child;
- Center waiting list.

Parent Communication

Parents are welcome at Little Eagles Daycare at any time—advance notice is not always necessary. *Volunteer help is always welcome as long as a background study has been completed and Director is notified upon arrival.*

Little Eagles staff can do a better job of caring for children if they work together and communicate with parents on a frequent basis. We encourage parents to talk with staff about their child on a daily basis.

Staff shall continually monitor each child's intellectual, physical, social and emotional development. Status reports are maintained for each child and are conveyed to parents during annual parent/teacher conferences.

Parent Code of Conduct

Little Eagles Daycare requires the parents of enrolled children at all times, to behave in a manner consistent with decency, courtesy, and respect. One of the goals of Little Eagles Daycare is to provide the most appropriate environment in which a child can grow, learn and develop. Achieving this ideal environment is not only the responsibility of our employees, but is the responsibility of each and every parent or adult who enters the building. Parents are required to behave in a manner that fosters this ideal environment. Parents who violate the Parent Code of Conduct will not be permitted on center property thereafter.

Employment Opportunities

For interest in becoming a teacher, assistant teacher, program aide, or volunteer, please inquire with Melissa Katzenmeyer at (320)698-3161 or email at mkatzenmeyer@lqpv.org.

LQPV ISD #2853 is an equal opportunity employer.



316 4th Street

Madison, MN 56256

(East wing of the

MMN Elementary School)

Phone: (320)698-3161

Fax: (320)598-3001

eaglesdaycare@lqpv.org

Schedule of Operation:

Monday through Friday

6:00 A.M. – 6:00 P.M. School year

6:00 A.M. – 6:00 P.M. Mon – Thurs

Summer hours

6:00 A.M. – 5:00 P.M. Friday

Summer hours

Little Eagles Daycare is closed on the following holidays: New Year's Day (may be used as a floating holiday depending on school schedule), Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day, New Year's Eve Day.

Mission Statement

Little Eagles Daycare provides quality child care and accessible early learning in a warm, nurturing and educational environment to meet the needs for children and families of the Madison and surrounding communities

The primary purpose is to:

- provide a structured, safe environment;
- provide a caring, supportive environment for children to learn and play;
- provide opportunities for healthy social and emotional development;
- encourage independence and self-worth; and
- offers a free-choice atmosphere of educational and recreational activities.

Little Eagles Daycare participates in the following:

Child Care Assistance Program

Please contact LQP Family Services at (320)598-7444 for eligibility.

Child and Adult Care Food Program

Children are served nutritious meals for breakfast, lunch and snacks.

Parent Aware Program

We are working toward achieving a 4-star program by July 2023. Scholarships are available through Pathway I. Please inquire through Melissa for more information.

Rates (2022-2023 School Year)

Infants (6 weeks – 11 months)
\$180.00/week

Toddlers (16 months – 33 months)
\$170.00/week

Preschool (33 months – 1st day of Kindergarten)
\$160.00/week



DROP-IN RATES

Only if spot is available

Infants: \$47.00/day
Toddlers: \$46.00/day
Preschool: \$45.00/day

From the Director

My name is Melissa Katzenmeyer. I have been the Director for over 2 years. We have changed and grown a lot since the opening and will continue to do so with the help and support of the Madison Community. With the shortage of daycare in Madison, I am excited to be able to provide a daycare center in town, and hope it is our solution to the community's daycare needs. If anyone has any questions about enrollment, scholarships, goals of the program, etc., please do not hesitate to call or email me.

Thank you for the support from our amazing community!

Little Eagles Daycare would not be here without you.

Melissa Katzenmeyer
Little Eagles Daycare Director
Phone: (320)698-3161
Email: mkatzenmeyer@lqpv.org