

Parent and Family Engagement Policy

Richfield Middle School

2022-23

Richfield Middle School is committed to the goal of providing quality education for every child in this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. We can't do this job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I: School Family Involvement Policy Components

Required Activities	Richfield Middle School will:	Date(s)
<ul style="list-style-type: none"> ● Jointly develop/revise with parents the school parent involvement plan and distribute it to parents and make available to the community. 	<p>Partner with our PAG (parent advisory group).</p> <p>Host an open house will be September 1st for all families.</p> <p>Have family nights throughout the year and dates will be put on the school website and social media page.</p>	<p>8/8/22 9/1/22</p>
<ul style="list-style-type: none"> ● Convene an annual meeting to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. 	<p>Host a meeting for families that are English speaking and Spanish speaking on September 8th to review school updates and changes, and distribute parent handbooks.</p>	<p>9/8/22</p>
<ul style="list-style-type: none"> ● Offer a number of flexible meeting options, and may provide, with funds provided under this part, transportation, child care, interpreting, translations, or home visits, as such services relate to parental involvement. 	<p>Host multiple Latino and family nights during the school year to provide support and information to families about upcoming events, conferences, grade checks and have interpreters available at each night.</p> <p>Have outreach workers, counselors and social workers partner with families for transportation, interpreting and finding support for families when needed.</p>	<p>10/25/22 1/24/23 3/14/23</p>
<ul style="list-style-type: none"> ● Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan 	<p>Partner with PAG throughout the school year during monthly meetings.</p>	
<ul style="list-style-type: none"> ● Provide parents: <ol style="list-style-type: none"> a. Timely information about programs under this part; b. A description and explanation of the curriculum in use at the school, the forms of academic and linguistic assessment used to measure student progress, and the proficiency levels students are expected to meet; and c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible. 	<p>Will gather information from families, and students using surveys throughout the school year to include the voice of the families and students.</p>	<p>11/3/22 11/7/22 3/22/23 3/23/23</p>

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Part II: Shared Responsibilities for High Student Academic Achievement

Required Activities	Richfield Middle School will	Date(s)
<ul style="list-style-type: none"> ● Jointly develop with parents a school-parent compact that outlines how parents, staff and students will share responsibility for improved student academic and linguistic achievement: <ol style="list-style-type: none"> a. Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement; b. Provide frequent reports to parents on their children's progress; c. Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class. d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand. 	<p>Meet with PAG monthly.</p> <p>Host conferences twice during the school year.</p> <p>Provide families with grade reports and update gradebooks weekly for parents to be aware of students progress.</p> <p>Have Spartan Days where parents can help support and volunteer.</p> <p>Send out weekly bulletins with school updates and upcoming events.</p>	<p>11/3/22</p> <p>11/7/22</p> <p>3/22/23</p> <p>3/23/23</p> <p>10/19/22</p> <p>12/21/22</p> <p>2/24/23</p> <p>4/28/23</p> <p>6/7/23</p>

Part III: Building Capacity Requirements for Parent and Family Engagement

Required Activity	Richfield Middle School will	Date(s)
<ul style="list-style-type: none"> ● School and local educational agency shall: <ol style="list-style-type: none"> a. Provide assistance to the parents, as appropriate, in understanding such topics as the state's content standards and state academic and linguistic achievement standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children; b. Provide materials and training to help parents to work with their children to improve their children's academic and linguistic achievement, as appropriate, to foster parental involvement; c. Educate staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; d. Coordinate and integrate parent involvement programs and activities, to the extent feasible and appropriate; e. Ensure that information is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand f. Provide other reasonable support for parental involvement activities under this as parents may request. g. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation, interpreting, translations, and child care costs, to enable parents to participate in school-related meetings and training sessions. h. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize 	<p>Host conferences for parents and include interpreters to have a better understanding of student progress.</p> <p>Will host a literacy and math night to provide families with support on curriculum.</p> <p>Partner with building leadership teams (BILT/BOLT) and PAG to coordinate programs and build ties between the school and parents.</p> <p>Send out weekly bulletins in English and Spanish for families.</p>	<p>11/3/22</p> <p>11/7/22</p> <p>3/22/23</p> <p>3/23/23</p> <p>10/25/22</p> <p>1/24/23</p> <p>3/14/23</p>

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parental involvement and participation. i. May adopt and implement model approaches to improving parental involvement.		
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Part IV: Accessibility Requirements

Required Activities	Richfield Middle School will	Date(s)
<ul style="list-style-type: none"> Provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand. 	host multiple Latino nights for families throughout the year and also have interpreters available at other family events.	10/25/22 1/24/23 3/14/23

Part V: Adoption

This Richfield Middle School Parent and Family Engagement Policy has been developed jointly with, and agreed on with parents , as evidenced by meeting minutes.

The Parent and Family Engagement Policy was developed by Richfield Middle School on **DATE** and will be in effect for the period of 2021-22 school year. The school will distribute this Parent and Family Engagement Policy to all parents of Richfield Middle School students and make it available to the community on or before **DATE**.

Signature of Title I Authorized Representative: _____
 Printed Name of Authorized Representative: _____
 Date: _____

Parent and Family Engagement Policy contact information
 Name: _____ Phone: _____ Email: _____

These parents were involved with the development of this document: