



## PRESTON PUBLIC SCHOOLS

Office of the Superintendent  
1 Route 164  
Preston, Connecticut 06365



**Roy M. Seitsinger, Jr., Ph. D.**  
*Superintendent*  
[seitsingerr@prestonschools.org](mailto:seitsingerr@prestonschools.org)

**(860)889-6098**  
**FAX (860)889-8685**

November 14, 2022

Dear Parent(s)/Guardian(s),

Preston Public Schools will go back to serving full price, reduced, and free breakfasts and lunches beginning January 3, 2023. Our Federal School Meals Assistance Revenue for Transition (SMART funds) will run out as of that date. Lunch applications are available in the offices at both Preston Veterans' Memorial School and Preston Plains Middle School.

We prefer that parent(s), guardian(s) log onto Powerschool and sign into the RevTrak page to add money to student accounts. Please see directions attached. If you are unable to pay for meals in this manner, you will be able to pay by personal check or bank check until the end of the school year. It is our goal to move to a completely cashless system by September 2023.

Full price school lunches cost \$3.75. Reduced lunches cost \$.40. Full price breakfasts cost \$2.50. Reduced breakfasts cost \$.30. Lunch applications are available in the offices at both Preston Veterans' Memorial School and Preston Plains Middle School.

If you have any questions, please do not hesitate to contact our Director of Food Services, Tom O'Connor, at 860-376-7685.

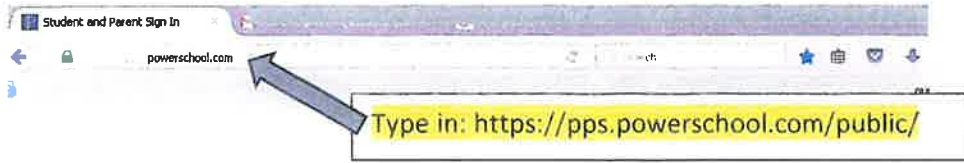
Thank you for your cooperation.

Sincerely,



Roy M. Seitsinger, Jr., Ph. D.

## Screen Shot A:



## Screen Shot B:

PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Default Username

Password

Re-enter Password

Phone Number (Optional)

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account.

1

Student Name

Access ID

Access Password

Relationship - Choose

2

Student Name

Access ID

Access Password

Relationship - Choose

3

Student Name

Access ID

Enter

1. Fill in your information, Create a username and password

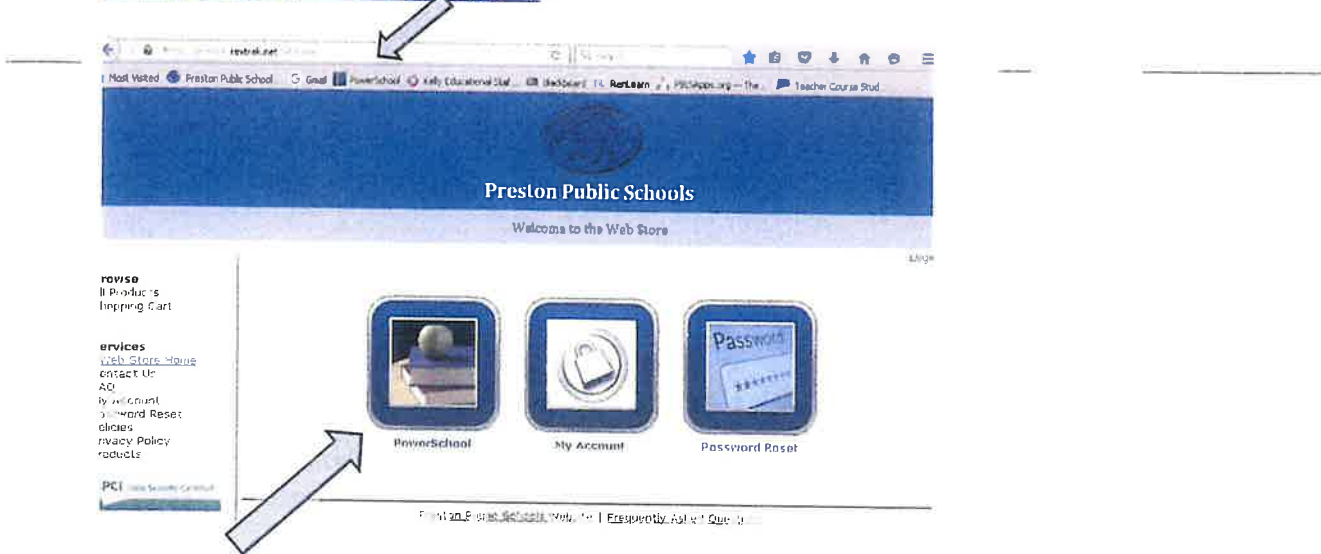
2. This section is your child's information. Enclosed you will find the "Access ID" and "Access Password" for your child. If you have more than one student, please continue with each child's information. Each child has an individualized "Access ID" and "Access Password"

Click "Enter" to save.

## Screen Shot C

1. Sign on the the RevTrak page.

<https://preston.revtrak.net/tek9.asp?>



2. Next click on the PowerSchool icon pictured above. The first time log in will be the initial set up for your account.

3. **Portal Access Credentials** will appear; type in the PowerSchool username and password that you created.

4. Click "continue" to set up your RevTrak account.