Brownsville ISD - STAAR Seating Chart

Online Administration & Special Paper Administration

Campus: _____ **Room**: _____ **Date**: _____

Circle one: STAAR 3-8 / STAAR-EOC **Subject**: _____ **Grade**: _____

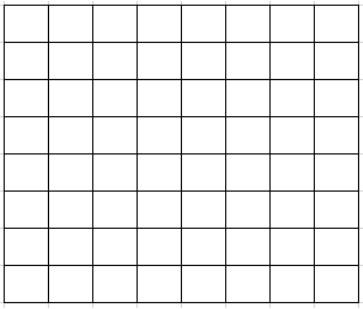
TA#1: _____ Initials: _____

TA#2: _____ Initials: _____

Start Time: _____ Stop Time: _____ Lunch break (*or other stoppage*): _____ to _____

Instructions for completing the seating chart below:

1. Mark the location of the test administrator(s) by placing an "X" in the margin surrounding the numbered grid.
2. Mark the seat number that corresponds to each student on the list of examinees.
3. Mark the location of any entrances into the testing area.



Record of Test Administrator Breaks			
Reliever (Print Name)	**Initials**	**Time In**	**Time Out**

Seat #	Student Name Last, First, Mi	ID#	Late Start	Medical Stop	Medical Resume	Student End Time
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Seat #	Student Name Last, First, Mi	ID#	Test Booklet # 10 digits	Form #	Late Start	Medical Stop	Medical Resume	Student End Time
1								
2								
3								