



Phone: 301-475-4256 ext. 7; Fax: 301-475-0239

St. Mary's County Public Schools
Division of Supporting Services
Office of the Assistant Superintendent
of Supporting Services
27190 Point Lookout Road
Loveville, Maryland 20656

Alex Jaffurs, Ed.D
Assistant Superintendent

September 14, 2022

Dear Reader:

The Division of Supporting Services, Department of Maintenance, is pleased to submit this Comprehensive Maintenance Plan for Educational Facilities in accordance with the requirements of COMAR 14.39.02.17. This plan must be submitted to the Board of Education of St. Mary's County (Board) and approved before submission to the state.

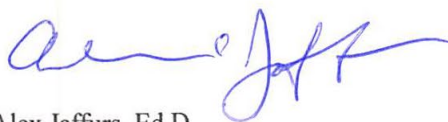
The document describes the programs, plan, and strategies used to manage the maintenance of St. Mary's County Public Schools. This document is updated annually to reflect changing practices and the identification of facilities infrastructure projects for coordination within the Capital Improvements Program and the Educational Facilities Master Plan. The FY 2022 Comprehensive Maintenance Plan for Educational Facilities incorporates a budgeting section showing the coordination with the Capital Improvements Program, including expanded data used to determine staffing levels and utilization. This information is vital because we must continually develop, manage, and maintain an aggressive Preventive Maintenance Program to preserve and revitalize this investment in school facilities for the students, staff, and community.

The Interagency Commission on School Construction (IAC) has developed a new building maintenance assessment tool; however, no changes are currently required to this maintenance plan. St. Mary's County Public School's Comprehensive Maintenance Plan, and current practices appear to support the new maintenance assessment criteria. As the IAC process evolves so will this plan. Additionally, the IAC has requested several data points be included in this plan related to preventive maintenance, corrective maintenance, other work order data, Operations of Plant staff, etc. which are included.

This plan also includes several measurement and data tables indicating key monitoring points such as: Staff Utilization, Average Annual Work Order Backlog, Staffing Levels, Failure Rate Category by School, Budget Metrics, etc.

I would like to recognize and thank the Board and the Superintendent of Schools for their commitment to our facilities and their understanding of the role that maintenance plays in helping to create a positive environment for student achievement.

Sincerely,



Alex Jaffurs, Ed.D
Assistant Superintendent of Supporting Services

SMW:smw