

## Curriculum Advisory Committee Meeting

<b>Meeting Date:</b>	Sept 19 2022
<b>Meeting Start/EndTime:</b>	4 pm
<b>Meeting Location:</b>	WAPS District Office Conference Rooms, 903 Gilmore Ave, Winona, MN
<b>Members Present:</b>	Amy Uribe, Nancy Danzer, Chad Pike, Jackie Stevens, Kristie O'Brien, Grace Rysted, Bill Braun, Dr. Annette Freiheit, Jolene Danca, Kris Lynch
<b>Other Attendees:</b>	
<b>Members Absent:</b>	Kirstin Schultz, Emily Cassellius, Dave Anderson, Heather Fitzloff, Tammy Brians, Kerica, Hez Obermark, Paul Brosnahan



<p><b><i>Our Vision:</i></b> A safe and inclusive community of compassionate, curious and resilient lifelong learners..</p>	<p><b><i>Our Mission:</i></b> Inspire, curiosity, empower resilience, engage community.</p>
<p><b><i>District Belief Statements:</i></b></p> <ul style="list-style-type: none"> <li>• We believe that public schools should serve and engage students, families, staff and the community.</li> <li>• We believe learning and teaching is maximized in a safe, respectful and inclusive environment.</li> <li>• We believe every individual's diversity and experience is valued.</li> <li>• We believe healthy relationships are crucial for the success of our schools.</li> <li>• We believe that every student can achieve to the best of their ability.</li> <li>• We believe all decisions should be focused on students and their success.</li> </ul>	<p><b><i>Core Values:</i></b></p> <ul style="list-style-type: none"> <li>• <b>Safety:</b> Everyone's physical and emotional well-being is a priority.</li> <li>• <b>Integrity:</b> Everyone does the right thing and makes positive choices, even if it is difficult.</li> <li>• <b>Inclusivity:</b> Everyone belongs, is valued and is heard.</li> <li>• <b>Equity:</b> Everyone has the opportunities, access, information and support provided in the individual way they need it.</li> <li>• <b>Respect:</b> Everyone's differences are recognized, acknowledged and celebrated.</li> </ul>
<p><b><i>Committee Purpose and Collective Commitments:</i></b>  <b>A.</b> Starting/Ending on time. <b>B.</b> Focus on agenda items and be prepared for discussion. <b>C.</b> Be prepared and respect the time schedule.  <b>D.</b> Be respectful of others' ideas and make sure all voices are heard. <b>E.</b> Clarifying questions as needed.</p>	

<u>Agenda Item:</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	Procedural	Took a moment to look at the collective commitments.	
Approval of <a href="#">May Minutes</a>	Action	➤ May minutes got approved by members unanimously.	
2022-23 CAC meeting schedule	Information	<ul style="list-style-type: none"> <li>● <i>Sep-19</i></li> <li>● <i>Oct-17</i></li> <li>● <i>Nov-21</i></li> <li>● <i>Dec-19</i></li> <li>● <i>Jan-16 - Martin Luther's day, no school</i></li> <li>● <i>Feb-20 - Workshop day, no school</i></li> <li>● <i>Apr-17</i></li> <li>● <i>May-15</i></li> </ul> <p><i>Update: the CAC dates posted district wide is:</i></p> <ul style="list-style-type: none"> <li>● <i>Sep-19</i></li> <li>● <i>Oct-17</i></li> <li>● <i>Nov-21</i></li> <li>● <i>Dec-12</i></li> <li>● <i>Jan-23</i></li> <li>● <i>Feb-27</i></li> <li>● <i>Apr-17</i></li> <li>● <i>May-15</i></li> </ul>	
Introductions and grounding	Information	➤ Members had a short introduction of themselves to each other.	
WAPS Strategic Plan	Information	<ul style="list-style-type: none"> <li>● Dr. Freiheit shared information about the Strategic Plan for WAPS. Click <a href="#">here</a> to view more information.</li> <li>● The committee can discuss ways we can maintain our focus on multicultural education, culturally relevant teaching, and inclusive excellence while supporting the new district plan.</li> </ul>	
New course title	Action	<ul style="list-style-type: none"> <li>● <a href="#">Honors Science 9</a>: high course needed to change the title and the change needs to be approved by the CAC <ul style="list-style-type: none"> <li>○ Bill Braun: Pre-Ap Science needs to get its name changed because this course is not using Pre-AP curriculum.</li> </ul> </li> </ul>	

		➤ Motion by Pete Watkins, seconded by Chad Pike to approve the name change of the course from <i>Pre-AP Science</i> to <i>Honor Science 9</i> .	
Membership needs and processes for this fall	Action	<ul style="list-style-type: none"> <li>● There are some vacancies on the committee, click <a href="#">here</a> to view the current committee members.</li> <li>● There is no language in our procedures regarding members serving two terms.</li> <li>● Identify openings and review process for filling the openings</li> <li>● Approve plan to try and have new members in place for the October meeting.</li> <li>● Changes need to be made on membership list: <ul style="list-style-type: none"> <li>○ Members' specialty areas, such as SpEd, grade level, etc, should be added to the membership list.</li> <li>○ Reviewed the <a href="#">CAC guideline/procedure</a>.</li> </ul> </li> <li>■ Page 2, under membership, <b><u>the application and interview process outlined</u></b> here, Amy cleaned the form and a proper access needs to be set up, Ying updated the access as anyone with the link can view it. <ul style="list-style-type: none"> <li>○ Two consecutive terms without application, following opt-in and opt-out dates.</li> <li>○ Members also discussed the length of the term, no decision was made but members believe consistency is important for this committee.</li> <li>○ Change "Officer" to " leadership".</li> <li>○ Updated version will be shared in the next meeting.</li> </ul> </li> </ul>	
Admin Share Out	Information	<ul style="list-style-type: none"> <li>● In addition to regular items you may want to share, please bring your ideas regarding which groups should report out to the CAC this school year. These can be content areas or other teams that have curricular updates for this committee. Guiding prompts for such reports found <a href="#">here</a>.</li> <li>● Annette shared that Krisite and Heather and herself will be meeting with Southeast Tech at Winona, working on foundational course work, concurrent enrollment course work etc. Partnership with them, including ALC students.</li> <li>● ALC will have students take some elective courses at WSHS; ALC offered a language art class in summer school and a new English teacher was hired for SY22-23.</li> </ul>	
Suggested agenda items for next meeting.		<ul style="list-style-type: none"> <li>● Review of CAC purpose and role</li> <li>● Update and vote on new course proposal form including new mission, vision, etc.</li> <li>● re-visit of having access via zoom/offering the meeting hybrid with zoom and in person.</li> <li>● WBWF - Rubric link needs to be added.</li> </ul>	

Adjournment	Procedural	<ul style="list-style-type: none"><li data-bbox="762 159 1701 219">• Motion by Bill Braun, seconded by Jolene Danca to adjourn the meeting. Motion carries. Meeting adjourned at 5:04 pm.</li></ul>	
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