



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: October 27, 2022

Meeting Location:	District Office Conference Room #1 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:45 pm
Meeting End:	6:00 pm
Members Present:	Stephanie Smith Michael Hanratty Dr. Annette Freiheit Emily Solheid Kacie Lovas
Other Attendees:	Sarah Slaby, Alexandra Retter
Members Absent:	None.

I. Review Upcoming Policies

- A. **Policy 214 Out-of-State Travel by School Board:** Dr. Freiheit presented this policy with recommended language changes. No committee discussion. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- B. **Policy 418 Drug Free Workplace/Drug Free School:** Ms. Solheid presented this policy with reference and language changes. The committee discussed section V.A., which provides policy guidelines regarding district permitted physician prescribed controlled substances. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- C. **Policy 421 Gifts to Employees:** Ms. Slaby presented this policy recommending minor language changes. The committee discussed how this policy is currently enforced. Ms. Slaby recommended building level donations, to avoid individual gifts to teachers. The committee also discussed additional messaging to parents/guardians regarding policy guidelines. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- D. **Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources:** Ms. Slaby presented this policy with legal reference and language changes. No committee discussion. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- E. **Policy 722 Public Data Requests:** Ms. Solheid presented this policy with recommended reference and language changes. No committee discussion. Ms. Smith and Mr. Hanratty recommended

that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.

II. Follow-up from September 22, 2022 Board Operations Committee Meeting:

- A. Policy 616 School District Systems of Accountability:** Dr. Freiheit presented this policy with language and chart clean-up, and some proposed language to better reflect district practices. No committee discussion. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- B. Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions:** Ms. Solheid provided further detail regarding language changes to align with Minnesota statutes. The committee discussed language changes regarding Tuberculosis screening procedures within district policy. Language in Minnesota Statutes section 121A.23 was reviewed regarding policy section I. The committee suggested providing this policy for review within certain district departments. Ms. Smith and Mr. Hanratty recommended that the policy be added to the November 17, 2022 School Board agenda for first reading by the School Board.
- C. 610 Field Trip Form:** Ms. Solheid presented this form with suggested changes for discussion. The committee discussed some additional changes to the financial section. Ms. Smith and Mr. Hanratty recommended that this form be added to the November 17, 2022 School Board agenda as information for the School Board.

II. Follow Up from the October 18, 2022 School Board Meeting:

- A. 606 Textbooks and Instructional Materials:** Ms. Solheid presented this policy with further explanation of statute and policy language. Upon discussion, further explanation was requested by the committee. Ms. Smith and Mr. Hanratty recommended bringing this policy back to the next scheduled Board Operations Committee meeting on November 22, 2022.

III. Other:

- A. DEI Committee Draft Policy:** At the October 25, 2022 meeting, the DEI Committee referred the work of creating the final working draft to the Board Operations Committee, to be brought back to the November DEI Committee for review. Dr. Freiheit provided an overview of the working draft, which aligned the Fridley Equity and Inclusion Policy, and the Rochester Equity Policy, along with committee feedback. The committee suggested adding language to the beginning of the policy regarding the use of Rochester and Fridley Public Schools policies. The committee suggested bringing the policy for review annually. Ms. Solheid requested the review cycle process be discussed by the DEI Committee.
Dr. Freiheit will make any additional changes, and send it to the Board Operations Committee members for approval of a draft to be reviewed by the DEI Committee on November 22, 2022.