

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held Tuesday, October 11, 2022, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**

A. Call to Order

President Handler called the meeting to order at 5:30 p.m. and noted that a quorum was present. The meeting was recorded in accordance with Gov't Code 551.128(b-1)–(b-6). The Board discussed agenda items during the workshop meeting on Monday night.

Kathy Handler, President
Lee McLeod, Vice President
John E. McStravick, Secretary
Justin Unser, Assistant Secretary
Dr. Michael Pratt, Trustee
Mark Lewandowski, Trustee
Matt Schiel, Trustee

Board Member Absent:

Cabinet Present:

Dr. Martha Salazar-Zamora, Superintendent
Jim Ross, Chief Financial Officer
Dr. Amy Schindewolf, Chief of Staff
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Office
Janice Tadlock, Reporting Secretary

- B. Opening Remarks were offered by Michael Pratt.
- C. Pledges were lead by Justin Unser.
- D. Mission Statement was shared by John McStravick.

PUBLIC COMMENT ON AGENDA ITEMS

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

2. ANNUAL BOARD TRAINING REPORT

Kathy Handler, Board President

3. CONSENT AGENDA

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on September 12, 2022.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on September 13, 2022.
- C. Approve the Tomball ISD check register for September 2022.
- D. Approve budget amendments and revised projected balances for major funds.
- E. Donations
In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).
 - 1. Accept a donation in the amount of \$10,581.50 from Campus Kids LLC to Creekview Elementary School.
 - 2. Accept a donation in the amount of \$23,239.40 from Canyon Pointe PTO to Canyon Pointe Elementary School.
- F. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2022-2023 School Year at the Tomball ISD Salary Schedule, subject to assignment. A motion was made by John McStravick and seconded by Mark Lewandowski to approve the Consent Agenda. The motion passed unanimously.

4. CONSIDERED AGENDA

- A. Consider taxpayer hearing request for acct #1159970040036 and #1159970040037 to waive the penalty of \$278.71, the interest of \$139.36, and the collection fee of \$548.14 for a total amount of \$966.21. (Priority 7)
A motion was made by John McStravick to grant taxpayers request to waive the penalty, interest and collection fees in full. The motion was seconded by Justin Unser. Kristi Williams pointed out that this discussion was in reference to Item B. John McStravick requested to withdraw his motion and Justin Unser withdrew his second to the motion. McStravick made a motion to deny taxpayers request to waive the penalty and interest and collection fees and was seconded by Justin Unser. The motion passed six to one.
- B. Consider taxpayer hearing request for acct #9594-01-01901 to waive the penalty of \$320.46, the interest of \$186.94, and the collection fee of \$635.58 for a total amount of \$1,142.98. (Priority 7)
A motion was made by John McStravick and seconded by Matt Schiel to grant the request. The motion passed unanimously.

- C. Consider proposed settlement in Coffin v. Tomball ISD, C.A. No. 4:22-cv-01516, pending in the United States District Court for the Southern District of Texas, Houston Division. (Priority 7)
A motion was made by Justin Unser and seconded by John McStravick to approve the settlement terms as discussed in closed session and that the board authorize the Superintendent to enter into a written settlement agreement on behalf of Tomball ISD that includes those terms. The motion passed unanimously.
- D. Approve the 2022-2023 Tomball ISD District Improvement Plan and Board Goals. (Priorities 1-8)
A motion was made by Mark Lewandowski and seconded by Justin Unser.
The motion passed unanimously.
- E. Approve the 2022-2023 Tomball ISD Campus Improvement Plans. (Priorities 1-8)
A motion was made by Matt Schiel and seconded by Michael Pratt.
The motion passed unanimously.
- F. Approve the purchase for Microsoft 365 subscription licenses for district wide users from CDW Government with cooperative TIPS contract #200105 in the amount of \$146,168.04 using general funds. (Priority 7)
A motion was made by Lee McLeod and seconded by John McStravick.
The motion passed unanimously.
- G. Approve the purchase for Microsoft 365 mailbox district-wide migration using Centre Technologies with cooperative TIPS contract # 220105 in the amount of \$106,568.02 using Bond 2021 funds. (Priority 7)
A motion was made by Justin Unser and seconded by Lee McLeod.
The motion passed unanimously.
- H. Adopt the resolution approving the investment broker/dealer list for Tomball ISD 2022-2023. (Priority 7)
A motion was made by John McStravick and seconded by Mark Lewandowski.
The motion passed unanimously.
- I. Adopt the resolution stating the Board has reviewed the investment policies and strategies for 2022-2023 and designation of the Superintendent, Chief Financial Officer, and Director of Risk Management as investment officers for Tomball ISD. (Priority 7)
A motion was made by Justin Unser and seconded by John McStravick.
The motion passed unanimously.
- J. Adopt the resolution approving TASB, TASA, TASBO or its local affiliates, TexPool, and Region IV as investment training providers for 2022-2023. (Priority 7)
A motion was made by Justin Unser and seconded by John McStravick.
The motion passed unanimously.

5. **RESIGNATIONS AND RETIREMENTS**
6. **ENROLLMENT REPORT**
7. **FINANCE/TAX REPORTS**
8. **CONSTRUCTION UPDATE**
9. **CLOSED SESSION**

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below:
A. Texas Gov't Code: 551.071: Consultation with Board Attorney regarding all matters as authorized by law.

10. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Ginny Brown Daniel shared words of appreciation to all.
Lori Adamczyk thanked the board.

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

11. **BOARD COMMENTS**

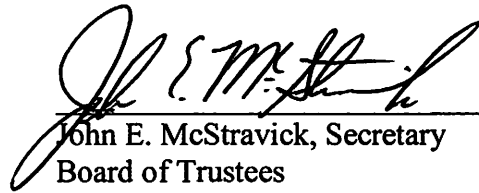
Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

12. **ADJOURNMENT**

A motion was made by Justin Unser and seconded by Matt Schiel to adjourn the meeting at 6:18 p.m. The motion passed unanimously.



Kathy Handler, President
Board of Trustees
Tomball Independent School District



John E. McStravick, Secretary
Board of Trustees
Tomball Independent School District