

# Regional School District No. 17

## Board of Education

### Strategic Planning Subcommittee Minutes

#### Co-Chairs: Prem Aithal & Jennifer Favalora

A meeting of the Regional School District No. 17 Strategic Planning Subcommittee was held on Monday, November 14, 2022 at 4:00 p.m. in the Central Office Board Room .

**Subcommittee Members Present: Prem Aithal (Co-Chair), Jennifer Favalora (Co-Chair), Suzanne Sack**

**Other Attendees: Superintendent Wihbey, Assistant Superintendent Miller**

**Subcommittee Members Absent: Shawna Goldfarb, Peter Sonski**

- 1. Call to Order/Opening of the Meeting:** The meeting was called to order at 4:06 PM by Jennifer Favalora (Co-Chair)
- 2. Approval of previous meeting minutes:** A motion was made by Suzanne Sack and seconded by Prem Aithal to approve the July and August board meetings. Both minutes were approved.
- 3. Goal 2.1:** The subcommittee reviewed the Board strategies for Strategic Plan objective 2.1: "Ensure effective governance through a high-functioning Board of Education." After a brief discussion, language was removed regarding potentially adding members of the public to subcommittees to ensure District goals continue to move forward in the event of lower attendance rates or needed specialized expertise. The subcommittee also included several strategic measures to track and monitor the effectiveness of these strategies. These strategies would be added to the overall strategic plan work that is ongoing.
- 4. Strategic Priority #3-Operational Excellence Implementation plan presentation**  
Co-Chair Prem Aithal introduced the topic with an explanation of where the process lies. The Board approved a strategic plan in May with a new vision, core values, four strategic priorities, and multiple strategic objectives underneath those priorities. Over the summer, 4 work teams were created, led by District administration and teams consisting of numerous District administrators and staff. Several strategies over five years were identified for each strategic objective.

As a result of that work, the Strategic Planning Subcommittee recommended a refined process to focus the scope of work and move forward more effectively by reviewing one of the four strategic priorities each month for four months. The subcommittee recommended starting with Strategic Priority 3: Operational Efficiency. Through this process, the subcommittee identified that creating a “Desired Outcome” by strategic objective was critical to identify how the District would look after five years' time by meeting each objective. Next, strategies over 5 years in a grid would be created marked with Not Started, Development, In Progress, Ongoing, Completed, and we would ensure that the strategies would help us meet the Desired Outcome. Next, strategic measures would be identified for each objective to help the District and Board monitor the effectiveness of the strategies. Finally, the most Critical Strategic Indicators would be identified that potentially could be included on the Strategic Dashboard that the community could access and would show how we compare versus benchmarks and/or how milestones would look over five years.

Superintendent Wihbey then went over each objective and each of the components discussed above. Included in this discussion were objectives related to financial sustainability, effective decision making, District data, processes for District operations and services, Human Resources, continuous programming evaluation, communications, and key partnerships. The subcommittee team gave feedback for refinements to Superintendent Wihbey and Assistant Superintendent Miller and agreed that more work and discussion was needed on Critical Strategic Indicators.

Co-Chair Prem Aithal thanked the Superintendent and Assistant Superintendent for all the work to get to this point and while there is still much work to do, many hours of work were done by a lot of people to get to this point.

**5. Adjournment:** Meeting adjourned at 5:34 PM.