

LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building

Academic Committee Agenda
Monday, February 7, 2022
6:30 p.m.
Administration Building

Academic Committee Consent Items:

These items require the Committee's endorsement but are routine or require yearly approval with little or no change. Please take a moment to review the attached corresponding information. Questions will be discussed at the start of the meeting.

Items for Discussion:

1. Contract for Professional Development Services IU13
2. Textbook Approval: The Practice of Statistics, Sixth Edition (Advanced Placement Statistics).
3. After-School Programming Update
4. Curriculum Overview Series: It All Starts with Standards

Items from the Group:



Proposal for Teaching and Learning Services
Instructional Technology

Prepared for
Dr. Andy Godfrey

Prepared by
Ken Zimmerman
Lancaster-Lebanon Intermediate 13

1020 New Holland Avenue
Lancaster, PA 17601

Tel: 717-606-1691
Email: kenneth_zimmerman@iu13.org

Submitted on
January 14, 2022

Lancaster-Lebanon Intermediate Unit 13 is pleased to present Lampeter-Strasburg SD with this proposal for Instructional Technology services. We understand the desire for a Hybrid - Station Rotation Learning Coach and recognize the opportunity to provide one of our Instructional Technology specialists as a solution. We are pleased to have another opportunity to continue to offer this service to Lampeter-Strasburg School District based upon the breadth and depth of instructional technology expertise within the Instructional Services department at IU13.

Having discussed your requirements, we are confident that our proposed Hybrid - Station Rotation Learning Coach will effectively address your district's needs. Our goal is to provide Lampeter-Strasburg educators a thorough understanding of the hybrid station rotation model and its connection to personalized learning. This proposal is for the 2022-2023 school year for a total cost of up to \$52,250.00 Our ability to offer general curriculum and instruction, content area-specific, and instructional technology support makes Lancaster-Lebanon Intermediate Unit 13 a desirable partner in this work.

We look forward to working with the staff at Lampeter-Strasburg School District for another year. Our goal is to provide the highest quality and customizable instructional technology coaching support to meet your district needs. We deeply appreciate the opportunity to serve your district once again and thank you for entrusting us with another year of service.

Sincerely,



Ken Zimmerman
Supervisor of Educational Technology
Lancaster-Lebanon Intermediate Unit 13

STATEMENT OF WORK

Contractor: Lancaster-Lebanon IU13 1020 New Holland Pike Lancaster, PA 17601	Customer: Lampeter-Strasburg SD 1600 Book Road Lancaster, PA 17602
Supervisor: Ken Zimmerman	
Contact: Melissa Adams Phone: 717-606-1803 Email: melissa_adams@iu13.org	Contact: Dr. Andy Godfrey Phone: 717-464-4699 Email: andrew_godfrey@l-spioneers.org

Project Start: 2022-2023 School Year (including Intro to Hybrid 3 days from May and/or July 2022

Cohorts)

Project Completion: Completion of 2022-2023 School Year

Duration of Services: Up to 55 Total Days

Description of Work:

The hybrid station rotation learning instructional coach/specialist will provide support and training to the teachers who are implementing the hybrid model in their classrooms and will serve as an advocate for maintaining program fidelity. The instructional coach/specialist will support teachers’ instructional practices, assist teachers in applying new knowledge, and provide ongoing professional development in the classroom. Teachers will have the necessary support for planning and development of their curricular lessons in all three of the instructional modalities. In addition, the coach will work closely with both students and teachers in the classroom with newly implemented lessons and projects that are developed for the hybrid model.

The Educational Technology Team at Lancaster-Lebanon Intermediate Unit 13 will provide an instructional specialist who will provide support and services to designated staff including:

- Assistance in the development and implementation of instructional strategies, curriculum and instruction to support hybrid Learning.
- Provision of up to 14 days of professional learning in small group instruction on station rotation and personalized learning either at the IU13 Conference & Training Center or onsite at the district.
 - 3 of these days will be offered during the Initial Hybrid 3-day workshops in May, and/or July 2022 cohorts
 - These PD days may be used for a reboot for teachers who want to improve their use of the station rotation model.
 - These days can also be repurposed for additional planning/coaching.
- Provision of up to 41 days of services in the school district, including professional development, coaching, site visits, and planning meetings .

Professional learning will consist of the following areas:

- Understanding Hybrid Station Rotation Learning Model & its complement of Personalized Learning
- Classroom Management

- Lesson Planning
- Data Driven Instruction
- Content Provider Assistance/Training
 - Any content providers that are selected
- Project Based Learning—Collaborative Station Ideas
- Professional Development Work Days—Meeting the individual needs of the teachers.
- Station Rotation Reboot for returning educators
- The Blended Journey to Personalized Learning

Instructional coaching will include the following services:

- Classroom coaching
- 1:1 teacher support
- Small Group Instruction
- Teacher pull out training days
- Lesson planning and development, including lesson plan ideas, resources, and strategies provided throughout the school year
- Meetings with school administrators to discuss progress and changes that need to occur
- Ongoing consultation from the instructional coach through email, phone calls, Zoom, etc.
- Content provider support

Limitations:

1. The Services shall be provided only to the employees of the Customer. Under no circumstances will the Customer permit non-employees to participate in, benefit from, or receive materials related to the Services, unless otherwise agreed to by both parties. Audio/video recording of the Services is not permitted. Copying and/or modifying any portion of the online course is strictly prohibited. Any exceptions to this clause must be requested and granted in writing or email correspondence.
2. Lancaster Lebanon Intermediate Unit 13 (d.b.a. IU13) retains all rights to the content and materials used in its workshops and services. All content is protected by copyrights, trademarks, or other rights, which are owned by IU13 or by other parties.
3. You may use workshop content and materials only for your own in-district, non-commercial use. Content and materials may not be modified, published, reproduced, duplicated, copied, uploaded, downloaded, posted, transmitted, sold, or otherwise exploited for any commercial purpose that is not expressly permitted in writing by IU13 or under copyright law.
4. The IU is protected under the Commonwealth of Pennsylvania's Tort Claims Act (Act), and as such, cannot and shall not be held responsible or other otherwise liable for those actions or inactions specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directors, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), which arise or may be suffered or incurred in whole or in part as a result of the acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, and whether arising under this Agreement, to the extent permitted by law.

5. The Customer shall not use, issue or release for publication any articles, photographs, or similar materials including or implying the name of IU13, or any advertising or publicity matter including or implying the name of IU13 or relating to the subject matter of this engagement, without first securing written consent from IU13, which consent may be withheld in the IU13's sole discretion.
6. Either Party may terminate this Agreement with 30 days written notice. In the event both Parties wish to mutually terminate this Agreement, the date of termination shall be as agreed by the Parties without regard to the notice provision.
7. **Force Majeure.** Neither party will incur any liability to the other if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, acts of God, war or terrorism, changes in controlling law, regulations, orders or the requirements of any governmental entity, severe weather conditions, civil disorders, natural disasters, fire, a national or Commonwealth of Pennsylvania emergency, disease, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, general strikes throughout the trade, work stoppages, accidents and freight embargos. and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services; other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts. The Contractor shall orally notify the Customer within forty-eight (48) hours and notify in writing within five (5) days of the date on which the Contractor becomes aware, or should have reasonably become aware, that such cause would prevent or delay its performance. Such notification shall (i) describe fully such cause(s) and its effects on performance, (ii) state whether performance under the Agreement is prevented or delayed and (iii) if performance is delayed, state a reasonable estimate of the duration of the delay. After receipt of such notification, the Customer may elect to cancel this Agreement, or to extend the time for performance as reasonably necessary to compensate for the Contractor's delay.
8. (If applicable) At least one week prior to the scheduled face-to-face educational consultation or professional development session, the IU13 staff member(s) and the host contact(s)/administrator(s) will discuss health and safety guidelines and expectations to reduce the spread of COVID-19, and face-to-face professional development is contingent upon mutual agreement of these precautions.
9. The person signing this Agreement on behalf of the Customer individually warrants that he or she has full legal power to execute this Agreement on behalf of the Customer, and to bind and obligate the Customer with respect to all provisions contained in this Agreement.
10. This contract cannot be modified or changed without a contract Amendment signed by both the Customer and the Contractor.

Costs:

Lancaster-Lebanon Intermediate Unit 13 establishes hourly and daily rates for teaching and learning services on an annual basis. This estimate is based upon the execution of a contract within the 2021-2022 fiscal year.

Task/ Deliverable	#	Unit	# Staff	Rate	Cost
Hybrid Station Rotation Learning Instructional Technology Specialist - Professional Learning Days	n/a	up to 14 days	TBD	\$950.00	up to \$13,300.00
Hybrid Station Rotation Learning Instructional Technology Specialist - Instructional Technology Coaching	n/a	up to 41 days	TBD	\$950.00	up to \$38,950.00
Total Cost Not to Exceed					\$52,250.00

Agreement and Terms:

1. The Customer shall return a signed copy of this Contract to reserve and initiate services.
2. Payment for the services rendered shall be made upon the receipt of invoice(s) issued by the Contractor following the delivery and/or performance of the agreed upon services. The district will be billed in January and June based on days completed.

Printed Name of Customer

Printed Name of Authorized IU13 Agent

Signature of Customer

Signature of Authorized IU13 Agent

Date

Date

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

CRITERIA FOR TEXTBOOK SELECTION

DATE: 1/24/2022 PRINCIPAL: [Signature]
 TEACHER: Bobbi Garrett CHAIRMAN: Donald Spangle
 GRADE & DEPARTMENT: HS Math SUBJECT: AP Statistics
 BOOK: The Practice of Statistics COMPANY: Bedford, Freeman & Worth
 (6th edition)
 COPYRIGHT DATE: 2020 # OF BOOKS NEEDED: see below COST/BOOK: see below
 Chairperson Signature: [Signature] Principal Signature: [Signature]

FORMAT

	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>
1. How extensively, effectively and wisely are pictures used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. How extensively, effectively and wisely are graphs, charts and maps used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. How colorful and attractive is the cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. How attractive and modern-looking is the page layout?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. How readable and attractive is the type face?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. How does margin and spacing of print enhance readability and attractiveness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. How well is textbook referenced and indexed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. How durable and readable is the paper used in the pages of the book?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. How sturdy is the construction of the book and its binding?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CONTENT

1. How well does content meet maturity level of pupils?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. How well does readability level meet most pupils for whom it was selected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. How well does content meet needs and interest of pupils?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. How adaptable is content to a wide range of individual differences of pupils?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. How well does content deal or relate with situations in which pupils find themselves?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. How well are inter-relationships of materials in the book presented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ebook + digital resources \$166.96 x 30 = \$5008.80
 Print Text Ebook-Dig. Resources \$189.81 x 30 = \$5694.30
\$10,703.10

<u>CONTENT</u>	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>
7. How well are democratic values interwoven into content?	<u>not</u>	<u>applicable</u>	_____
8. How well is balance met between problem-centered and subject-centered materials?	✓	_____	_____
9. How free is content of prejudices on controversial issues?	✓	_____	_____
10. How fairly and completely are controversial issues handled?	<u>not</u>	<u>applicable</u>	_____
11. How correct is factual material of content?	✓	_____	_____
12. How free of bias and prejudices is the factual content and illustrations?	✓	_____	_____
13. How up-to-date are illustrations, references, resources and total content?	✓	_____	_____
14. How interesting and clear is the style of writing?	✓	_____	_____
15. How resourceful is content in terms of illustration devices and character portrayals?	✓	_____	_____
16. How extensive and effective are study helps and aids?	✓	_____	_____
17. How adequate are footnotes for identification purposes?	✓	_____	_____
18. How adequate and effective are evaluative devices for pupil use?	✓	_____	_____

In a paragraph, please explain why you are recommending this book for adoption. (This information will be used to support the recommendation to the Board of School Directors.)

This text is the revised version of the one we currently utilize. The College Board revised their course framework for statistics which reordered some of the content. The new text was reorganized to reflect this revision. The College Board updates its grading rubrics for the course with each test administration. The "AP Exam Tips" offered in the text include the most up-to-date requirements. Finally, the digital platform with e-book is a new asset which will benefit student learning greatly.