

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
August 21, 2017

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Jeffrey A. Mills (departed at 7:40 p.m. following the vote on athletic field enhancements), Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Administrative Assistant, Mrs. Jeanne L. Hoffard; News Reporter, Mr David Griffith; and visitors.

ABSENT: Board Member, Mr. Scott Arnst, Mr. Jeffrey A. Mills (departed at 7:40 p.m. following the vote on athletic field enhancements), Dr. Doreen L. Packer.

APPROVAL OF BID RESULTS AND AWARDING OF BIDS FOR THE ATHLETIC FIELD ONE AND ATHLETIC FIELD TWO ENHANCEMENT PROJECTS

Following a discussion of bid results and recommendations, Mr. Beiler moved and Mr. Mills seconded the motion to award the general contract for the Athletic Field One and Athletic Field Two Enhancement Project to ECI Construction, LLC, in the amount of \$2,333,000. In addition, alternate bids GC1, GC5, GC7, GC9, and GC10 were accepted. The total based bid and alternate bid award is \$3,880,500.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Kimmel seconded the motion to award the electrical contract for the Athletic Field One and Athletic Field Two Enhancement Project to McCarty and Son, Inc., in the amount of \$289,136. In addition, alternate bids EC1, EC2, EC3, and EC4 were accepted. The total based bid and alternate bid award is \$554,743.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Byrnes seconded the motion to award the plumbing contract for the Athletic Field One and Athletic Field Two Enhancement Project to Jay R. Reynolds, Inc., in the amount of \$132,800. In addition, alternate bid PC1 was accepted. The total based bid and alternate bid award is \$157,800.

A voice vote was unanimous in favor of the motion.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve resignations from the following employees:

- a. Karen C. Gard, mathematics assistant, Lampeter Elementary School, effective August 5, 2017.
- b. Warren E. Hoffman, custodian, Lampeter-Strasburg High School, effective on June 30, 2017.
- c. Jodi L. Rote, kitchen helper, Martin Meylin Middle School, effective August 15, 2017.
- d. Renee M. Showwaker, mathematics assistant, Hans Herr Elementary School, effective August 6, 2017.
- e. Amy J. St. Clair-Fakolt, mathematics assistant, Hans Herr Elementary School, effective August 7, 2017.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following individuals in professional positions:

- a. Robert G. Parker, as a long-term substitute chemistry instructor. Mr. Parker's daily compensation would be \$271.16 based upon Step 1, Level M, of the District compensation agreement, retroactively effective to August 10, 2017. He will be assigned to Lampeter-Strasburg High School through the end of the 2017-2018 school year.

- b. Kersten M. Harnly, as a long-term substitute mathematics instructor. Ms. Harnly's daily compensation would be \$242.31 based upon Step 1, Level B, of the District compensation agreement, retroactively effective to August 9, 2017. She will be assigned to Lampeter-Strasburg High School through the end of the first semester of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following individuals, with the exception of item b, in support or temporary positions:

- a. Ellie R. Bennett, SACC aide, Lampeter Elementary School. Ms. Bennett will become a category E support employee and will be compensated at \$10 per hour, effective at the beginning of the 2017-2018 school year.
- b. Cindy L. Byrnes, personal care assistant, Martin Meylin Middle School. Ms. Byrnes will become a non-permanent category C support employee and will be compensated at \$11.25 per hour, effective at the beginning of the 2017-2018 school year.
- c. Sarah W. Capoferri, swimming assistant, Lampeter Elementary School. Ms. Capoferri will become a category E support employee and will be compensated at \$13.50 per hour, effective at the beginning of the 2017-2018 school year.
- d. Andrea B. Ebersol, SACC assistant group supervisor, Lampeter Elementary School. Ms. Ebersol will become a category D support employee and will be compensated at \$11.20 per hour, effective at the beginning of the 2017-2018 school year.
- e. Colleen M. Smith, SACC assistant group supervisor, Hans Herr and Lampeter Elementary Schools. Ms. Smith will become a category C support employee and will be compensated at \$10 per hour, effective at the beginning of the 2017-2018 school year.
- f. Kristine M. Smokowicz, SACC group supervisor, Lampeter Elementary School. Ms. Smokowicz will become a category D support employee and will be compensated at \$11 per hour, effective at the beginning of the 2017-2018 school year.
- g. Ann L. Wolfe, van driver, Lampeter-Strasburg School District. Ms. Wolfe will become a category D support employee and will be compensated at \$12.50 per hour, effective August 22, 2017.
- h. Judy A. Ruder, van driver, Lampeter-Strasburg School District. Ms. Ruder will become a category D support employee and will be compensated at \$12.50 per hour effective August 22, 2017.
- i. Elizabeth A. Zook, swimming assistant, Lampeter Elementary School. Ms. Zook will become a category E support employee and will be compensated at \$13.50 per hour effective at the beginning of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve item b in a support or temporary position.

A voice vote was 5:0:1 in favor of the motion. Mr. Byrnes abstained from the vote.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change of status for the following employees:

- a. Tammy P. Graybill, human resource secretary, Administration Building. Ms. Graybill will change from part-time building secretary at Lampeter Elementary School to a fulltime human resource secretary. Ms. Graybill will become a category A support employee and will be compensated at \$14 per hour, effective on or about August 21, 2017. She will be assigned to the Lampeter-Strasburg School District Administration Building.
- b. Kimberly R. Schneider, kitchen helper, Martin Meylin Middle School. Ms. Schneider will increase her daily hours from 3.5 to 4 hours at the beginning of the 2017-2018 school year. She will remain a category D support employee assigned to Martin Meylin Middle School, and she will continue to be compensated at \$10.49 per hour.

- c. Melissa S. Bliss, FDK/reading assistant, Lampeter Elementary School. Ms. Bliss will change from a category E support employee, mathematics assistant, to a category D support employee, FDK/reading assistant. Her annual hours will be increased to 995 at the beginning of the 2017-2018 school year, and her hourly compensation will remain at \$16.45.
- d. Jennifer E. Brands, personal care assistant, Martin Meylin Middle School. Ms. Brands will change from a van aide/lunchroom assistant for Lampeter-Strasburg School District/Lampeter-Strasburg High School to a personal care assistant at Martin Meylin Middle School. She will remain a category C support employee and will be compensated at \$11.60 per hour at the beginning of the 2017-2018 school year.
- e. Jill L. McCarthy, mathematics assistant, Hans Herr Elementary School. Ms. McCarthy will change from a category C support employee, personal care assistant, to a category D support employee, mathematics assistant. Her annual hours will be decreased to 710, and she will be compensated at \$14.62 per hour at the beginning of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a leave of absence for Erica N. Musser, learning support teacher, Martin Meylin Middle School, from on or about September 17, 2017, to the end of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following persons in their respective substitute capacity.

Certified Substitutes

Baptisti, Alicia N.	Art (K-12)
Fritz, Leslie G.	Elementary
Harnly, Kersten M.	Mathematics (7-12), Music (PK-12)
Miller, Rebecca S.	Elementary (PK-4)
Milton, Jill P.	Elementary (K-6)
Price, Beth M.	Elementary (K-6)
Reiter, Rachel L.	Music (K-12)
Smith, Stephen D.	Agriculture, General Science

Emergency Certified Substitutes

Cherubin, Sharon D.	All Subject Areas
Deibert, Dara L.	All Subject Areas
Fry, Daphne A.	All Subject Areas
Rutherford, Chelsea, M.	All Subject Areas
Sahady, Carol A.	All Subject Areas
Stern, Linde R.	All Subject Areas
Stewart, James P.	All Subject Areas
Stitt, Joshua R.	All Subject Areas
Turner, Ruth	All Subject Areas

Support Substitutes

- Dyer, Tamara R.
- Kuhns, Paige B.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve additions/deletions to supplemental contracts, as follows:

a. Alexis Hamm	Volleyball – Girls – 2st Assistant – 70%	\$2,599.66	Addition
b. Karen Taraborelli	Elementary Grade Level Chairperson	\$ 500.00	Deletion
c. Michelle Schatzmann	Special Education	\$1,380.00	Deletion

d. Michelle Schatzmann	Special Education – 50% - 1st Semester	\$ 690.00	Addition
e. Zachariah L. Smith	Volleyball – Girls – Varsity	\$3,713.80	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE TO ADDITIONAL SALARY

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change to additional salaries, as follows:

a. Memory D’Agostino	Yearbook Editor – MMMS Activity Fund	\$ 846.00	Deletion
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A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the participation of the following persons as event workers:

- Brown, Jean M.
- Lefever, Barbara L.
- Pantano, Debra A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the participation of the following persons as volunteers:

- Breen, Timothy
- Carta, Matthew C.
- Cooper, Matthew D.
- Chamberlin, Virginia
- Dostal, Jesse
- Edwards, Thomas S.
- Evans, Timothy
- Fowler, Nathan B.
- Garcia, Davon N.
- Goodling, Linda F.
- Grandfield, Anne P.
- Henderson, Ronald E.
- Hershey, Dale
- Huber, Lucas P.
- Jones, Travis I.
- Knapp, William A.
- Lindsley, Jason J.
- Long, Todd
- Malmer, Laura
- Mellinger, Abram A.
- Miller, Shane
- Milligan, Wayne
- Mullin, Sharon R.
- Packer, Cory P.
- Peticca, Mark J.
- Popielarski, Jacklyn P.
- Pray, Darren
- Reynolds, William J.
- Sambrick, Jody
- Scranton, David B.
- Shoff, Timothy J.
- Shortes, Brian D.
- Snyder, Richard
- Spahr, Christopher M.
- Tripple, Tyler
- Weigel, Daniel

A voice vote was unanimous in favor of the motion.

APPROVAL OF TEXTBOOK

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve a textbook for AP Biology, *Campbell Biology*, (2018).

A voice vote was unanimous in favor of the motion.

APPROVAL OF LGH OCCUPATIONAL MEDICINE CONTRACT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the 2017-2018 Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICY (FIRST READING)

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve a new policy, Unpaid Meal Charge, (first reading).

A voice vote was unanimous in favor of the motion.

APPROVAL OF ON-TARGET HEALTH AGREEMENT

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve On-Target Health agreements covering both ongoing participants and new participants from July 1, 2017, through January 31, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TRANSPORTATION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve round trip transportation for full day private kindergarten for District residents, as follows:

- a. Neil Metzler, son of Dean and Nikki Metzler
- b. Nora Metzler, daughter of Dean and Nikki Metzler
- c. Justice Stoltzfus, daughter of Jay and Annette Stoltzfus

A voice vote was unanimous in favor of the motion.

REVIEW OF ACHIEVEMENT DATA

Dr. Godfrey presented a review of achievement data.

DISCUSSION OF PSBA 2018 SLATE OF CANDIDATES

Dr. Peart led a discussion of the PSBA 2018 Slate of Candidates.

MEETING ADJOURNED

The meeting was properly adjourned at 8:40 p.m.

Jeanne L. Hoffard
Secretary