

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
August 19, 2019

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrative Assistant, Mrs. Jeanne L. Hoffard; and visitors.

ABSENT: Board Member, Mr. Scott M. Arnst, Mr. Dustin D. Knarr.

CORRECTION TO MINUTES

Dr. Peart indicated that a salary correction would be implemented to correct the Minutes of the August 5, 2019, Board meeting for Ariel Nguyen to \$56,554 based upon Step 1, Level B24, of the District compensation agreement.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve resignations from the following individuals:

- a. Cynthia N. Dietrich, mathematics assistant, Lampeter Elementary School, retroactively effective to August 9, 2019.
- b. Jennifer L. Gilman, special education teacher, Martin Meylin Middle School, effective upon a future date to be announced.
- c. Cheryl L. Hershey, special education assistant, Martin Meylin Middle School, retroactively effective to August 15, 2019.
- d. Kari-Ann Thomas, special education assistant, Hans Herr Elementary School, retroactively effective to July 29, 2019.
- e. Casandra L. Jones, special education consultant, Lampeter-Strasburg School District, effective on September 27, 2019.
- f. Kaelin J. Thiboldeaux, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective on August 13, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the employment of the following individuals in professional positions:

- a. Cynthia N. Dietrich, a long-term substitute employee assigned as a third grade teacher. Her daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement. Ms. Deitrich will be assigned to Hans Herr Elementary School, effective on August 19, 2019, for the duration of the 2019-2020 school year.
- b. Lyndsey M. Keener, a half-time (50%) professional employee assigned as a learning support teacher. Her annual compensation will be \$30,467 based upon (50%) Step 5, Level M, of the District compensation agreement. Ms. Keener will be assigned to Lampeter Elementary School retroactively effective to August 7, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Christopher S. Blakesley to be employed as a kitchen helper at Hans Herr Elementary School. Mr. Blakesley will become a category E support employee and will be compensated at \$10.69 per hour effective on August 21, 2019.
- b. Nikki J. Sinsheimer to be employed as an SACC assistant group supervisor at Lampeter Elementary School. Ms. Sinsheimer will become a category E support employee and will be compensated at \$11 per hour retroactively effective on to August 14, 2019.
- c. Carolyn R. Sloss to be employed as a special education assistant at Martin Meylin Middle School. Ms. Sloss will become a category C support employee and will be compensated at \$11.89 per hour effective at the beginning of the 2019-2020 school year.
- d. Geoffrey L. Bender to be employed as a special education assistant at Hans Herr Elementary School. Mr. Bender will become a category C support employee and will be compensated at \$11.89 per hour effective on August 21, 2019.
- e. Tiffany M. Kress to be employed as a personal care assistant at Martin Meylin Middle School. Ms. Kress will become a category C support employee and will be compensated at \$11.89 per hour effective on August 21, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change of employment status for the following individuals:

- a. Kimberly A. Pantano, special education assistant, Martin Meylin Middle School. Ms. Pantano will continue in her position as a special education assistant, but will increase her daily hours by one hour per day as a van aide effective at the beginning of the 2019-2020 school year. She will relocate to Lampeter-Strasburg High School and will continue to be a category C support employee compensated at \$11.89 per hour for both positions.
- b. Sherry L. Reidenbaugh, part-time (50%), long-term substitute kindergarten teacher 2018-2019, Lampeter Elementary School. Ms. Reidenbaugh will become a category E support employee acting as a Title I mathematics assistant at Lampeter Elementary School. She will be compensated at \$16.64 per hour effective on or about September 23, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve an extension to a leave of absence for the following individuals:

- a. Patricia A. Troyan, custodian, Lampeter Elementary School retroactively effective from July 31, 2019, to on or about August 31, 2019.
- b. Andrea L. Baker, part-time (50%) speech/language teacher, effective from on or about January 29, 2020, to on or about April 22, 2020.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following additions/deletions to supplemental contracts:

a.	Margaret Lau	Stage Crew – Art – 50%	\$1,169.13	Deletion
b.	Scott Cantrell	Stage Crew – Art – 50%	\$ 920.38	Deletion
c.	Margaret Lau	Stage Crew – Art	\$2,338.25	Addition

d.	Carolyn Sloss	Field Hockey – 2nd Assistant – 60%	\$3,162.72	Addition
e.	Noelle Kephart	Field Hockey – Assistant – 50% of 50%	\$1,317.80	Addition
f.	William Weiler	Soccer – Boys – Assistant – 50% of 50%	\$1,183.03	Addition
g.	Hannah Swarr	Soccer – Girls – Assistant – 50% of 50%	\$1,183.03	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mrs. Pontz moved and Mrs. Rhoades seconded the motion to approve 2019-2020 substitutes in their respective capacities, as follows:

Certified Substitute

Guissanie, Kyle R.	Elementary (PK-4)
Helvey, Emilie J.	Elementary (PK-4), Elementary (5-6)
Kann, Kimberly S.	Industrial Arts
Knapp, Mary L.	Elementary (K-6)
Robinson, Joseph P.	French (PK-12), Social Studies (7-12)
Snyder, Brittany N.	Early Childhood (N-3), Elementary (K-6)

Emergency Certified Substitutes

Ammon, Elizabeth A.	All Subject Areas
Beach, Mark E.	Secondary Only
Beattie, John A.	All Subject Areas
Bristol, Susan L.	All Subject Areas
Glah, Joanne	All Subject Areas
Hoover, Elizabeth H.	All Subject Areas
Long, Jeffrey R.	All Subject Areas
Lutz, Brenda A.	Elementary Only
Malinak, Lynn R.	Secondary Only
Moore, Christina	Elementary Only
Olson, Emily R.,	All Subject Areas
Ray, Holly A.	All Subject Areas
Stewart, James P.	All Subject Areas
Stroh, Miriam S.	All Subject Areas
Turner, Ruth	All Subject Areas
Westlund, Michael J.	All Subject Areas

Support Staff Substitutes

Hillen, Brigid H.
Pieters, Maya K.
Sinsheimer, Nikki J.
Walter, Emily J.
Robinson, Lois

A voice vote was 8:0:1 in favor of the motion. Mr. Byrnes abstained from the vote.

APPROVAL OF EVENT WORKERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve 2019-2020 event workers, as follows:

Fisher, Brian K.
Martin, Keith P.
Miller, Joseph D.
Alagona, Christina M.
Parmer, Patrick L.
Raymond, Sheila M.
St. John, Jacqueline A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following individuals as a 2019-2020 volunteers:

Echternach, Samuel J.
Mosser, Randy K.
Tantala, Allysa M.
Wright, Lisa E.

A voice vote was unanimous in favor of the motion.

APPROVAL OF NEWSPAPER OF GENERAL CIRCULATION

Mr. Kimmel moved and Mrs. Rhoades seconded the motion to approve Lancaster Newspapers, Inc., as the newspaper of general circulation for 2019.

A voice vote was unanimous in favor of the motion.

PRESENTATION OF ON-TARGET HEALTH RETURN ON INVESTMENT

Mr. Stoltzfus presented a report prepared by On-Target Health based upon outcomes as of June, 2019.

APPROVAL OF 2019-2020 SPECIAL EDUCATION CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a 2019-2020 special education contract to New Story for one student at a \$375 daily expense.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF POLICIES AS PART OF PSBA POLICY REVIEW

Dr. Peart led discussion of updated policies as part of PSBA policy review, as follows:

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| a. | Policy 800 | Records Management |
| b. | Policy 800.1 | Electronic Records/Signatures |
| c. | Policy 801 | Public Records |
| d. | Policy 802 | School Organization |
| e. | Policy 803 | School Calendar |
| f. | Policy 804 | School Day |
| g. | Policy 805 | Emergency Preparedness |
| h. | Policy 805.1 | Relations with Law Enforcement Agencies |
| i. | Policy 806 | Child Abuse |
| j. | Policy 807 | Opening Exercises/Flag Displays |
| k. | Policy 808 | Food Services |
| l. | Policy 808.1 | Free and Reduced Price Meals |
| m. | Policy 808.2 | Code of Conduct – Food Service |
| n. | Policy 810 | Transportation |
| o. | Policy 810.1 | School Bus Drivers and School Commercial Motor Vehicle Drivers |
| p. | Policy 810.2 | Transportation – Video/Audio Recording |
| q. | Policy 810.3 | School Vehicle Drivers |
| r. | Policy 811 | Bonding |
| s. | Policy 812 | Property Insurance |
| t. | Policy 813 | Other Insurance |
| u. | Policy 814 | Copyright Material |
| v. | Policy 815 | Acceptable Use of Internet, Computers and Network Resources |
| w. | Policy 815.1 | Personal Technology Devices |
| x. | Policy 818 | Contracted Services Personnel |
| y. | Policy 819 | Suicide Awareness, Prevention and Response |
| z. | Policy 822 | Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) |
| aa. | Policy 823 | Naloxone |
| bb. | Policy 824 | Maintaining Professional Adult/Student Boundaries |
| cc. | Policy 827 | Conflict of Interest |
| dd. | Policy 828 | Fraud |
| ee. | Policy 830 | Breach of Computerized Personal Information |

DISCUSSION OF POLICIES

Dr. Peart led discussion of policies, as follows:

- a. Policy 011 Principles for Governance and Leadership
- b. Policy 150 Title I – Comparability of Services
- c. Policy 323 Tobacco/Nicotine
- d. Policy 707 Use of School Facilities

APPROVAL OF WELLSPAN SPORTS MEDICINE CONTRACT

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve a contract for the 2019-2020 school year with Wellspan Sports Medicine in the amount of \$4,000 as previously approved at the August 5, 2019, Board meeting for Dr. Zachary Geidel, M.D., to act as the School Physician.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF BOARD OF SCHOOL DIRECTORS REPRESENTATION BY MUNICIPALITY

Dr. Peart led a discussion of Board of School Directors representation for the three municipalities, West Lampeter Township, Strasburg Borough, and Strasburg Township.

REVIEW OF ACHIEVEMENT DATA

Dr. Godfrey presented a review of achievement data.

APPROVAL OF REVISION TO 2019-2020 SCHOOL CALENDAR

Mr. Beiler moved and Mrs Spahn seconded the motion to approve a revision to the 2019-2020 School Calendar, as attached to these Minutes.

A voice was unanimous in favor of the motion.

MEETING ADJOURNED

The meeting was properly adjourned at 8:08 p.m.

Jeanne L. Hoffard
Secretary