

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
September 16, 2019

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrative Assistant, Mrs. Jeanne L. Hoffard; News Reporter, Ms. Donna Walker; and visitors.

ABSENT: Board Member, Mr. Scott M. Arnst, Mr. Scott J. Kimmel.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the employment of Samantha M. Wilson as a 10-month guidance secretary for Lampeter-Strasburg High School. Ms. Wilson will become a category C support employee and will be compensated at \$14.56 per hour effective on September 16, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change of employment status for the following individuals:

- a. Melissa M. Gramley, learning support teacher, Lampeter-Strasburg High School. Ms. Gramley will become a special education consultant for Lampeter-Strasburg School District on or about September 30, 2019. Her annual compensation will remain \$74,395 based upon Step 10, Level M30, of the District compensation agreement.
- b. Amanda R. Kinert, half-time (50%) language arts coach, Martin Meylin Middle School. Ms. Kinert is currently employed under a temporary professional teaching contract, but will now be provided a professional teaching contract in coordination with tenure that was previously granted by another Pennsylvania public school district, effective September 16, 2019. Her annual compensation will remain \$30,467 based upon (50%) Step 5, Level M, of the District compensation agreement, pending reactivation of her teaching certificate.
- c. Mary E. Williams, part-time building secretary, Lampeter Elementary School. Ms. Williams will become a 12-month, salary exempt employee assigned to serve as the Administrative Assistant to the Superintendent, effective on or about September 23, 2019. She will be assigned to Lampeter-Strasburg School District Administration Building and will be compensated at \$48,000 annually.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a supplemental contract for Melissa Gramley – Special Education Consultant – 8 days - \$2,445.79.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve substitutes in their respective capacities, as follows:

Certified Substitute  
Pechner, Gretchen B.

English (7-12)

Emergency Certified Substitute  
Decarli, Gabriella E.  
Hohman, Kaitlyn N.

All Subject Areas  
All Subject Areas

Support Staff Substitute

Hartman, Andrew T.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDER FOR ATHLETIC FIELD PROJECT

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve Change Order 19 to ECI Construction, Inc., for \$3,030.00 credit to have Lampeter-Strasburg School District complete successful seeding activity and required growth in of lawn areas.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF POLICIES AS PART OF PSBA POLICY REVIEW

Dr. Peart led discussion of policies as part of PSBA policy review:

- a. Policy 901 Public Relations Objectives
- b. Policy 902 Publications Program
- c. Policy 903 Public Participation in Board Meetings
- d. Policy 904 Public Attendance at School Events
- e. Policy 905 Citizen Advisory Committees
- f. Policy 906 Public Complaint Procedures
- g. Policy 907 School Visitors
- h. Policy 908 Relations with Parents/Guardians
- i. Policy 909 Municipal Government Relations
- j. Policy 910 Community Engagement
- k. Policy 911 News Media Relations
- l. Policy 912 Relations with Educational Institutions
- m. Policy 913 Nonschool Organizations/Groups/Individuals
- n. Policy 913.1 Commercial Sponsorship Agreements
- o. Policy 914 Relations with Intermediate Unit
- p. Policy 916 Volunteers
- q. Policy 917 Parental/Family Involvement
- r. Policy 918 Title I Parent and Family Engagement

DISCUSSION OF UPDATED POLICY

Dr. Peart led discussion of Policy 004 Membership.

APPROVAL OF TRANSPORTATION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve round trip transportation for full day private kindergarten for District residents for Owen Phyllaier, son of Daniel and Cheryl Phyllaier.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF PSBA PRINCIPLES

Dr. Peart led discussion of PSBA Principles.

INTRODUCTION OF NEW TEACHERS TO THE SCHOOL BOARD

The Board of School Directors met with the new teachers for the 2019-2020 school year.

MEETING ADJOURNED

The meeting was properly adjourned at 8:45 p.m.

Jeanne L. Hoffard  
Secretary