

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
September 5, 2017

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Jeffrey A. Mills, Dr. Doreen L. Packer, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn (arrived at 7:40 p.m.); Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Administrators, Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Michele B. Westphal, Mr. Jamie P. Raum, Dr. William M. Bray; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Dylan Grau, Mr. Pierson Castor; LSEA Representative, Ms. Kristin Maser; News Reporter, Mr. David Griffith; and visitors.

ABSENT: Mrs. Audra R. Spahn (absent until 7:40 p.m.)

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the Minutes of the regularly scheduled meetings of August 7 and August 21, 2017.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart shared the following communications:

1. Dublan, Dennis M. – a letter of resignation.
2. Gard, Karen C. – a letter of resignation.
3. Hershey, Cheryl L. – a letter requesting a leave of absence.
4. Hoffman, Warren E. – a letter of resignation.
5. Lennex, Katherine – a letter of resignation from a supplemental position.
6. Metzler, Dean and Nikki – a letter requesting two-way transportation.
7. Musser, Erica N. – a letter requesting a leave of absence.
8. Rote, Jodi L. – a letter of resignation.
9. Ruder, Judy A. – a letter of resignation.
10. Showvaker, Renee M. – a letter of resignation.
11. St. Clair-Fakolt, Amy – a letter of resignation.
12. Stoltzfus, Jay and Annette – a letter requesting two-way transportation.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Mills seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,065,257.59 (with the exception of checks 108867 and 108868), High School Athletic Fund checks in the amount of \$3,335.71, and Capital Reserve Fund checks in the amount of \$106,101.92.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve General Fund checks 108867 and 108868.

A voice vote was 8:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on August 21, 2017. Mr. Dave Horn of Architerra was present and assisted in a review of bid results and tabulation for the Master Athletic Field Improvement Project. The Committee recommended to the Board to approve the bids for fields one and two.

BOARD OF REVIEW COMMITTEE – Mr. Jeffrey A. Mills, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and reviewed all personnel agenda items and add-on items. The Committee recommended all items to the Board for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the process has begun to identify elementary students for services. Literacy services have begun at Martin Meylin Middle School and professional development for staff has been scheduled.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that the search for a new Executive Director has begun.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported that high school students had a good start to the school year, and Back-to-School Night is scheduled for September 7, 2017. Many events for fall have been planned, and students are looking forward to participating. The fall sport season has begun with good attendance.

Mr. Castor reported a good start to the school year at the middle school and elementary schools. Lampeter Elementary School will hold Back-to-School Night on September 14, 2017. Lampeter Elementary students will visit the Lampeter Fair on September 28, 2017. At Hans Herr Elementary School, Back-to-School Night is being held this evening. The positive behavior program has begun. Martin Meylin Middle School will hold Back-to-School Night on September 12, 2017. Chromebooks have been distributed to students.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Dr. Packer seconded the motion to approve resignations from the following individuals:

- a. Dennis M. Dublan, special education assistant, Martin Meylin Middle School, retroactively effective August 29, 2017.
- b. Judy A. Ruder, van driver, Lampeter-Strasburg School District, retroactively effective August 28, 2017.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Arnst moved and Dr. Packer seconded the motion to approve the employment of the following individuals in professional positions:

- a. Kierhan J. Boyle, as a long-term substitute employee assigned as a social studies instructor. His daily compensation would be \$242.31 based upon Step 1, Level B, of the District compensation agreement, effective on or about October 23, 2017, through the end of the 2017-2018 school year. He will be assigned to Lampeter-Strasburg High School.

- b. Ann V. Kramer, as a part-time (30%), long-term substitute employee assigned as a family consumer science instructor. Her daily compensation would be \$88.94 based upon (30%) Step 1, Level M30, of the District compensation agreement, pending transcripts and PDE 01 Emergency Certification, retroactively effective to August 24, 2017, through the end of the 2017-2018 school year. She will be assigned to Martin Meylin Middle School and will continue in her role as a category E reading assistant with an hourly compensation of \$17.63.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Dr. Packer seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. John E. Brands, van aide/cafeteria monitor, Lampeter-Strasburg High School/Lampeter-Strasburg School District. Mr. Brands will become a category C support employee and will be compensated at \$12.30 per hour, retroactively effective to August 29, 2017.
- b. Rebecca L. McGrath, special education teacher assistant, Lampeter Elementary School. Ms. McGrath will become a category D support employee and will be compensated at \$12 per hour, retroactively effective to the beginning of the 2017-2018 school year.
- c. Keri A. Raugh, attendance secretary, Lampeter-Strasburg High School. Ms. Raugh will become a category B support employee and will be compensated at \$13.40 per hour effective on September 11, 2017.
- d. Allysa M. Tantala, special education teacher assistant, Hans Herr Elementary School. Ms. Tantala will become a category C support employee and will be compensated at \$10.80 per hour, retroactively effective to the beginning of the 2017-2018 school year.
- e. Elizabeth A. Colucci, special education assistant, Martin Meylin Middle School. Ms. Colucci will become a category C support employee and will be compensated at \$11.60 per hour retroactively effective to the beginning of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Arnst moved and Dr. Packer seconded the motion to approve a change of status for Virginia A. Haas, support staff substitute van driver, Lampeter-Strasburg School District. Ms. Haas rate of pay will be increased to \$12.50 per hour to coordinate with the new driver rates, retroactively effective to August 23, 2017. Ms. Haas will remain a category E kitchen helper at Lampeter Elementary School with an hourly rate of \$10.50.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Arnst moved and Dr. Packer seconded the motion to approve a leave of absence for Cheryl L. Hershey, special education assistant, Martin Meylin Middle School, retroactively effective to August 22, 2017, to a future date to be determined.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Dr. Packer seconded the motion to approve the employment of substitutes in their respective capacities:

Certified Substitutes

Gillenwater, Heather L.	Elementary (K-6)
Glassmyer, Alicia A.	Early Childhood (N-3)
Kramer, Ann V.	Mentally/Physically Handicapped, Reading Specialist
McGrath, Rebecca L.	Elementary (K-6)
Pray, Lori A.	Elementary (K-6)

Emergency Certified Substitutes

Mellinger, Christine B. All Subject Areas
Nesbitt, Adam C. All Subject Areas
Reddig, Caralynn E. Secondary Only

Support Staff

Lewis, Joy A. Nurse, Nurse Assistant

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Arnst moved and Dr. Packer seconded the motion to approve supplemental contracts, as follows:

a.	Kathleen Heil	Field Hockey – Assistant – 50% of 50%	\$1,242.93	Addition
b.	Katherine Lennex	Track – Jr. High Assistant – 45%	\$3,099.83	Deletion
c.	Hannah Swarr	Soccer – Girls – Assistant – 50%	\$2,216.30	Addition
d.	Katrina Swarr	National Honor Society	\$1,592.00	Deletion
e.	Jeffrey Marsh	National Honor Society	\$1,343.25	Addition
f.	Zachariah Smith	Volleyball – Girls – Varsity	\$3,713.80	Deletion
g.	Zachariah Smith	Volleyball – Girls – Varsity	\$4,013.30	Addition
h.	Alexis Hamm	Volleyball – Girls – 1st Assistant – 70%	\$2,599.66	Deletion
i.	Alexis Hamm	Volleyball – Girls – 1st Assistant – 70%	\$2,809.13	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Dr. Packer seconded the motion to approve volunteers, as follows:

Coleman, Matthew R.
Colucci, Elizabeth A.
Coon, Lynette D.
Hoefel, Nathan R.
Lapp, Alexandra N.
Sharpe, Andria J.
Suter, Kristina N.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PEQUEA VALLEY SCHOOL DISTRICT CONTRACT

Mr. Mills moved and Mrs. Pontz seconded the motion to approve a contract with Pequea Valley School District for special education services to be provided by Lampeter-Strasburg School District during the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve field trips, as follows:

- a. Outdoor Club to Cape Henlopen State Park, Lewes, Delaware, from October 7 to October 8, 2017.
- b. Lampeter-Strasburg High School students to Germany from April 13 to April 21, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICY (SECOND READING)

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve a new policy, Unpaid Meal Charge, (second reading), as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENT

Mrs. Spahn moved and Mrs. Pontz seconded the motion to approve a sponsorship agreement with Lancaster Regional Medical Center and Heart of Lancaster Regional Medical Center for a scoreboard sign.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF PSBA 2018 SLATE OF CANDIDATES

Dr. Peart led a discussion of the PSBA 2018 Slate of Candidates.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Kathy Smith inquired about the purpose of the new Unpaid Meal Charge policy; Dr. Peart responded with the reasoning for this new policy.

ADJOURNMENT TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 8:00 p.m. to hold an information session related to the negotiation/update of a collective bargaining agreement.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvene and properly adjourned at 8:30 p.m.

Jeanne L. Hoffard
Secretary