

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
October 2, 2017

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Jeffrey A. Mills, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Gregory J. Fantazzi, Dr. Jeffrey T. Smecker; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Dylan Grau, Mr. Pierson Castor; and visitors.

ABSENT: Board Members, Mr. David J. Beiler, Doreen L. Packer, Ed.D.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Mills seconded the motion to approve the Minutes of the regularly scheduled meetings of September 5 and September 18, 2017.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Pontz and Mr. Raum recognized September Students of the Month from Martin Meylin Middle School.

Mrs. Pontz and Dr. Feeney recognized September Students of the Month from Lampeter-Strasburg High School.

Mrs. Pontz and Dr. Peart recognized Dr. Michele Westphal for the recent conferring of her doctoral degree.

Dr. Peart recognized Mr. Jeffrey A. Mills for PSBA certificate of appreciation from PSBA for 12 years of service on the Lampeter-Strasburg School District Board of School Directors.

Dr. Peart shared the following communications:

1. Lambert, David A. – a letter of resignation from a supplemental position.
2. Packer, Doreen L. – a letter resigning from the Board of School Directors.
3. Sware, Jean M. – a letter requesting a leave of absence.
4. Sweigart, Terry L. – a letter of resignation.
5. White, Erica L. – a letter requesting a leave of absence.
6. Zook, Elizabeth A. – a letter of resignation.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,620,992.81 (with the exception of check 109065), Cafeteria Fund checks in the amount of \$50,205.45, High School Athletic Fund checks in the amount of \$5412.56, Athletic Account Officials in the amount of \$8,751.36, and Capital Reserve Fund checks in the amount of \$14,365.22.

A voice vote was unanimous in favor of the motion.

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve General Fund check 109065.

A voice vote was 6:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on September 11, 2017, and discussed items on tonight's agenda, as well as reviewing achievement data and the graduation survey.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Sweigart reported that the Committee met on September 18, 2017, and discussed athletic field project updates, bid awards and project status, plans to bid the junior varsity softball dugouts, the UGI Firm Commitment Agreement, ropes course improvements, and the use of Strasburg Elementary School.

BOARD OF REVIEW COMMITTEE – Mr. Jeffrey A. Mills, Chairperson

Mr. Mills reported that the Committee had not met, but a Board of Review is scheduled for October 10, 2017.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on October 9, 2017, at 6:00 p.m. in the Board Room of the Administration Building.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and will recommend all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that all programs are in place for the 2017-2018 school year and parent meetings are scheduled for October 16 and 23, 2017.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that the JOC Board met on September 28, 2017, for the annual meeting with the Foundation, which included interaction and a Board meeting afterward. The search for a new Executive Director has begun.

LANCASTER COUNTY TAX COLLECTION BUREAU – Mr. Terry L. Sweigart, Representative

Mr. Sweigart reported that the Lancaster County Tax Collection Bureau has selected a new Executive Director, Christopher M. Johnson. Mr. Johnson is a Lampeter-Strasburg High School graduate.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported that Lampeter-Strasburg High School held a blood drive, Back-to-School Night, and the Lampeter Fair Queen contest. Many high school students assisted with Lampeter Fair activities and clean-up. The band performed at the Fair. The Hall of Fame event was held at a recent football game. Students look forward to exciting activities in October.

Mr. Castor reported that Hans Herr Elementary students visited Oregon Dairy through the STEM grant, and students look forward to more opportunities through this source. The Martin Meylin Middle School sixth grade Block Party was a success. Students are receiving Pioneer Pride tickets by demonstrating good behavior. Martin Meylin Middle School will have a float in the Strasburg Halloween Parade.

APPROVAL OF RESIGNATION

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve a resignation from the following individuals:

- a. Sweigart, Terry L., business manager, Lampeter-Strasburg School District, effective April 30, 2018.
- b. Zook, Elizabeth A., swimming assistant, Lampeter Elementary School, effective October 20, 2017.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve the employment of Tonia M. Kauffman, as a long-term employee assigned as an itinerant autistic support teacher. Her daily compensation would be \$258.15 based upon Step 1, Level B24, of the District compensation agreement, retroactively effective to September 11, 2017, through the end of the 2017-2018 school year. She will be assigned to Martin Meylin Middle School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Alison O. Charles, as a reading assistant, Martin Meylin Middle School. Ms. Charles will become a category E support employee and will be compensated at the hourly rate of \$14, retroactively effective to September 21, 2017.
- b. Lisa M. Smith, as a mathematics assistant, Lampeter Elementary School. Ms. Smith will become a category E support employee and will be compensated at the hourly rate of \$17.97, retroactively effective to September 14, 2017.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve a change of employment status for Connie L. Rice, cafeteria aide, Hans Herr Elementary School. Ms. Rice will assume an additional position as special education assistant at Hans Herr Elementary School for 2.5 hours per school day for the 2017-2018 school year only. She will remain a category E employee. She will be compensated at \$10.50 per hour as special education assistant retroactively effective to September 11, 2017. Ms. Rice will continue to be compensated at \$9.80 per hour in her existing position as cafeteria aide.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve a leave of absence for Erica L. White, biology teacher, Lampeter-Strasburg High School, effective on or about January 2, 2018, to on or about March 26, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve additions/deletions to 2017-2018 supplemental contracts, as follows:

a.	Erica Musser	Special Education	\$1,380.00	Deletion
b.	Tonia Kauffman	Special Education	\$1,380.00	Addition
c.	Kavdia Ovchinnikoff	Lacrosse – Girls – Varsity	\$4,971.70	Addition
d.	Hali Albert	Lacrosse – Girls – 1st Assistant – 70%	\$2,851.24	Deletion
e.	Hali Albert	Lacrosse – Girls – 1st Assistant – 70%	\$3,480.19	Addition
f.	David Lambert	Lacrosse – Boys – 1st Assistant – 50% of 70%	\$1,425.62	Deletion

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve the employment of substitutes in their respective capacities:

Certified Substitutes

Belczyk, Evan R.	Health/Physical Education (PK-12)
Motich, Elizabeth M.	Social Studies (7-12), English (7-12)
Sipes, Kelly L.	Elementary (K-6)
Stottlemeyer, Kevin M.	Mathematics (7-12)

Emergency Certified Substitutes

Blade, Ryan T.	All Subject Areas
Boyer, Matthew T.	All Subject Areas
King, Lindsay	All Subject Areas
Moore, Christina M.	Elementary Only
Ost, Alexandra M.	All Subject Areas
Phillips, Laura M.	Elementary Only
Ray, Holly A.	Elementary Only
Reynolds, Karen C.	All Subject Areas
Risser, Christine A.	All Subject Areas
Wagenseller, Christopher D.	Secondary Only

Support Staff Substitutes

Brands, Jennifer E.
Landis, Erin R.
Mylin, Andrea L.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKERS

Mr. Arnst moved and Mr. Kimmel seconded the motion to 2017-2018 event workers, as follows:

Kauffman, Suzanne F.
Nolt, Jeffrey L.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve 2017-2018 volunteers, as follows:

Gallagher, Jeffrey A.
Kann, Kimberly S.
Kauffman, Tonia F.
Keefer, Justin E.
Lambert, David A.
Landis, Jeffrey D.
McCrabb, Jennifer L.
McCrabb, Jeffrey A.
Shehan, Lindsay L.
Stoltzfus, Ashley M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SALARIES

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve 2017-2018 salaries (with the exception of Kathryn Janae McMichael, Brigid H. Hillen, Cindy L. Byrnes, and Benjamin Pontz), as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

Mr. Arnst moved and Mr. Mills seconded the motion to approve the supplemental salary of Benjamin Pontz.

A voice vote was 6:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

Mr. Arnst moved and Byrnes seconded the motion to approve the professional and supplemental salaries of Kathryn Janae McMichael.

A voice vote was 6:0:1 in favor of the motion. Mrs. Herr abstained from the vote.

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve the hourly salaries of Brigid H. Hillen and Cindy L. Byrnes.

A voice vote was 6:0:1 in favor of the motion. Mr. Byrnes abstained from the vote.

APPROVAL OF UGI FIRM COMMITMENT AGREEMENT

Mr. Mills moved and Mrs. Spahn seconded the motion to approve a UGI Firm Commitment Agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN AGREEMENT WITH MILLERSVILLE UNIVERSITY

Mr. Mills moved and Mrs. Pontz seconded the motion to approve an affiliation agreement with Millersville University for professional block and student teachers.

A voice vote was unanimous in favor of the motion.

APPROVAL OF DISTRICT COMPREHENSIVE PLAN

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the Lampeter-Strasburg School District Comprehensive Plan (July 1, 2018, to June 30, 2021).

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPONSORSHIP AGREEMENT

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve a corporate sponsorship renewal agreement for Lampeter-Strasburg School District tennis courts with Brown and Associates.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SCHOOL BOARD MEMBER RESIGNATION

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the resignation of Doreen L. Packer, Ed.D., as a member of the Lampeter-Strasburg School District Board of School Directors.

A voice vote was unanimous in favor of the motion.

Dr. Peart reviewed the succession plan for replacement of a member of the Board of School Directors. A tentative date for interviews was established as October 23, 2017, beginning at 6:00 p.m.

Mr. Byrnes moved and Mrs. Spahn seconded the motion to temporarily appoint Melissa S. Herr as the Board representative to Lancaster-Lebanon Intermediate Unit 13, replacing Doreen L. Packer, Ed.D.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Pontz expressed appreciation to Terry L. Sweigart for his years of service as Business Manager to Lampeter-Strasburg School District. The Board concurred.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 8:18 p.m. to hold an information session related to the negotiation/update of a collective bargaining agreement.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 8:30 p.m.

Jeanne L. Hoffard
Secretary