

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
January 2, 2018

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Gregory J. Fantazzi, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Dylan Grau, Mr. Pierson Castor; News Reporter, Mr. David Griffith; and visitors.

ABSENT: Board Member, Mrs. Patricia M. Pontz.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve the Minutes of the regularly scheduled meeting of December 4, 2017.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart shared the following communications:

1. Brands, Jennifer E. – a letter of resignation.
2. Petersheim, Tonya S. – a letter requesting an extension to a leave of absence.
3. Pieters, Michelle L. – a letter requesting an extension to a leave of absence.
4. Snyder, Brittany N. – a letter requesting an extension to a leave of absence.
5. Wolfe, Ann L. – a letter of resignation.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Spahn seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,086,196.15, Cafeteria Fund checks in the amount of \$60,247.16, High School Athletic Fund checks in the amount of \$1,484.35, Athletic Account Officials in the amount of \$9,197.43, and Capital Reserve Fund checks in the amount of \$77,937.54.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee had not met, but requested that the Board hear an update from Mr. David Horn of Architerra, Inc., regarding the unsuitable soil and weather conditions that currently hamper the athletic fields' project.

Mr. Horn provided detail to the Board regarding a suggested plan for removal and replacement of the unsuitable soil found on Field 2 and the possible costs of said plan. He also outlined the possible effect of current weather

conditions, as well as possible negative spring weather conditions, on the overall timeline for the project. It was recommended that a motion be made to permit the Buildings and Grounds Committee to address these issues in a timely manner should they occur.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Sweigart reported that the Committee met on December 11, 2017, to discuss the 2018-2019 general fund budget, should an Act I Resolution be passed. The 2018-2019 Act I Resolution appears on tonight's agenda for approval. In addition, the Committee discussed citizen participation on the Finance Committee and concurred with that suggestion assuming that guidelines for participation would be similar across all committees.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and recommends all personnel items on the agenda for approval, as well as one additional item.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that planning is underway for presentations for the next parent meeting

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that Lancaster County Career and Technology Center is laying groundwork for the replacement of the Executive Director.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported that December was enjoyed at Lampeter-Strasburg High School through awareness of the 4 Diamonds Fund and the Minithon, Interact activities at a rehabilitation center, third grade holiday workshops, and holiday concerts. Students and staff look forward to 2018.

Mr. Castor reported that there were many holiday activities in the Elementary Division. Lampeter Elementary School students enjoyed holiday-themed learning stations and Hans Herr Elementary School third grade students enjoyed a holiday workshop at the high school, while fourth and fifth graders participated in holiday concerts.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Jennifer E. Brands, personal care assistant, Martin Meylin Middle School, retroactively effective to December 29, 2017.
- b. Ann L. Wolfe, van driver, Lampeter-Strasburg School District, retroactively effective to December 10, 2017.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mr. Beiler seconded the motion to approve the employment of support or non-permanent employees, as follows:

- a. Lisa A. Rockensock, van driver, Lampeter-Strasburg School District. Ms. Rockensock will be employed as a category D support employee and will be compensated at \$12.50 per hour effective January 2, 2018.
- b. Samantha M. Spanos, mathematics assistant, Hans Herr and Lampeter Elementary Schools. Ms. Spanos will be employed as a category E support employee and will be compensated at \$14.39 per hour effective at the beginning of the second semester of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve a change of employment status for the following individuals:

- a. Michelle R. Jennings, special education assistant, Martin Meylin Middle School. Ms. Jennings' 2017-2018 annual hours have increased by two per day as she assists in coverage for an employee on a leave of absence. Ms. Jennings will remain a category D employee, and her hourly rate of pay will remain \$14.90. This change of status is retroactively effective to November 13, 2017, and will extend to on or about January 2, 2018.
- b. Lorraine A. Mellinger, kitchen helper, Lampeter-Strasburg High School. Ms. Mellinger will increase her annual hours to 814.50 and will become a category D support employee retroactive to December 1, 2017. Her hourly rate of compensation will remain \$10.17.
- c. Wendy L. Stoltzfus, Bookkeeper/Buildings and Grounds Secretary, Administration Building. Ms. Stoltzfus will receive increased accounting responsibilities due to the retirement of the District accountant. She will remain a category A, grade 8, employee, but her hourly compensation will be increased to \$19 effective January 2, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Arnst moved and Mr. Beiler seconded the motion to approve extensions to leaves of absence for the following individuals:

- a. Tonya S. Petersheim, personal care assistant, Martin Meylin Middle School, from December 4, 2017, to on or about January 2, 2018.
- b. Michelle L. Pieters, reading assistant, Lampeter Elementary School, from January 2, 2018, to on or about January 9, 2018.
- c. Brittany N. Snyder, first grade teacher, Lampeter Elementary School, from January 2, 2018, to March 28, 2018, and to extend through the end of the 2018-2019 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mr. Beiler seconded the motion to approve substitutes in their respective categories, as follows:

Emergency Certified Substitutes

| | |
|----------------------|-------------------|
| Bristol, Susan L. | All Subject Areas |
| McNeely, Lauren R. | All Subject Areas |
| Miller, Cassandra R. | All Subject Areas |
| Nixdorf, James S. | All Subject Areas |
| Ridge, Cassandra L. | All Subject Areas |
| Stanley, Kari. N. | All Subject Areas |
| Stenson, Erik T. | All Subject Areas |
| Walters, Erica L. | All Subject Areas |

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve changes to supplemental contracts, as follows:

| | | | |
|-----------------------|---------------------------------------|------------|----------|
| a. Brian Griffith | Odyssey of the Mind | \$2,587.00 | Deletion |
| b. Brian Griffith | Odyssey of the Mind – 75% | \$1,940.25 | Addition |
| c. Laura Fehrenbacher | Odyssey of the Mind – 25% | \$ 646.75 | Addition |
| d. Corey Nehlig | Lacrosse – Boys – 1st Assistant – 70% | \$2,851.24 | Addition |

A voice vote was unanimous in favor of the motion.

APPROVAL OF AUTHORIZATION FOR BUILDINGS AND GROUNDS COMMITTEE TO ISSUE CHANGE ORDERS

Mr. Byrnes moved and Mr. Kimmel seconded the motion, based upon the discovery of unsuitable soils on portions of Field 2 and the volatility of the weather, to authorize the Buildings and Grounds Committee to grant approval to move forward with suggested remediation efforts as proposed by Advantage Engineers and Architerra, Inc. This authorization will allow the project to proceed in a timely manner while keeping the Board informed through the Buildings and Grounds Committee. Any change order evolving from remediation efforts is estimated to be between \$150,000 and \$400,000 and will be ratified by the full Board at the earliest scheduled Board meeting following Buildings and Grounds Committee approval.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDERS FOR ATHLETIC FIELDS PROJECT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change order to ECI Construction in the amount of \$384 for ADA compliant exit signs.

A voice vote was unanimous in favor of the motion

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve a change order to McCarty & Son, Inc., in the amount of \$1,375.50 for a larger electric cabinet needed to receive fiber optic cable.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ACT I RESOLUTION FOR THE 2018-2019 FISCAL YEAR

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the Act I Resolution for the 2018-2019 fiscal year, as posted.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBMISSION OF PLANCON K TO PDE

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve submission of Plancon K to the Pennsylvania Department of Education as a result of the refunding of the Series 2011 General Obligation Bonds.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A STUDENT TEACHER AFFILIATION AGREEMENT

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve a student teacher affiliation agreement with Alvernia University.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Keri Firestone spoke regarding the circumstances surrounding her daughter's health condition. She wished to share a brief video with the Board, however, the District's video equipment malfunctioned. Mrs. Herr requested that Mrs. Firestone forward the video to Dr. Peart through e-mail to then be shared with the Board for their review.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Jeanne L. Hoffard
Secretary