

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
February 5, 2018

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Gregory J. Fantazzi, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Dylan Grau, Mr. Pierson Castor; LSEA Representative, Ms. Joellen R. Rowe; News Reporter, Mr. David Griffith; and visitors.

ABSENT: Board Member, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meetings of January 2 and January 16, 2018.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Feeney and Mr. Beiler recognized December and January Students of the Month from Lampeter-Strasburg High School.

Mr. Fantazzi and Mr. Beiler recognized December and January Students of the Month from Martin Meylin Middle School.

Dr. Peart shared the following communications:

1. Keefer, Justin E. – a resignation letter from a supplemental position.
2. Pieters, Michelle L. – a letter requesting an extension to a leave of absence.
3. Schaub, Mary K. – a letter requesting a leave of absence.
4. White, Erica L. – a letter requesting an extension to a leave of absence.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,702,444.67 (with the exception of check 109707), Cafeteria Fund checks in the amount of \$46,294.13, High School Athletic Fund checks in the amount of \$1,934.64, Athletic Account Officials in the amount of \$5,693.96, and Capital Reserve Fund checks in the amount of \$504,696.64.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve General Fund check 109707.

A voice vote was 7:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on January 16, 2018. Mr. Griscom outlined the countywide WAN proposal from IU13 as presented on tonight's agenda. Mr. Davis presented the need for a ride-on floor scrubber at Lampeter-Strasburg High School, which the Committee approved. Discussion ensued around proposed change orders relating to the athletic master plan, specifically regarding unsuitable soils on Field 2, and facility use requests for Sunday usage.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and recommends all personnel agenda items including add-on items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the District is preparing for state monitoring that will occur in the spring. Summer reading programs are being updated and discussions have occurred with the YMCA concerning summer literacy programs.

LANCASTER-LEBANON INTERMEDIATE UNIT 13 – Mrs. Melissa S. Herr, Representative

Mrs. Herr reported that a panel discussion occurred at IU13 last week for new Board members. It was a very informative evening for all concerned.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported a busy month at LSHS including testing and transition to the second semester. Events included MiniTHON preparation, winter Keystone exams, PA Farm Show recognition, and the beginning of the course selection process. Back-to-School Night was conducted and a Senior Class meeting to discuss graduation details.

Mr. Castor reported that Lampeter Louie predicted six more weeks of winter at Lampeter Elementary School. Students also celebrated 100 days of school and enjoyed a visit by Jack Hubley who presented assemblies on wild animals native to our area. School-wide behavior support is in full swing at Hans Herr Elementary where adults are providing students with Pioneer Gold for good behavior. At Martin Meylin Middle School, the school-wide positive behavior team is working with staff. A Valentine's Dance and Dodgeball Tournament are planned.

APPROVAL OF RESIGNATION

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve the resignation from Patrick M. Nightingale, PAC Technical Director, Lampeter-Strasburg High School, retroactively effective to January 8, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve the employment of a professional employee, Johanna L. Jurisson, as a long-term substitute employee assigned as a Spanish teacher. Her daily compensation would be \$242.31 based upon Step 1, Level B, of the District compensation agreement retroactively effective at the beginning of the second semester of the 2017-2018 school year through the end of the 2017-2018 school year. She will be assigned to Lampeter-Strasburg High School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SALARY EXEMPT

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve the employment of a salary exempt employee, Ethan R. Moore, PAC Technical Director, Lampeter-Strasburg High School. Mr. Moore will be employed as a 10-month salary exempt employee and will be compensated at an annual salary of \$44,000 retroactively effective to February 1, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve the employment of support or non-permanent employees, as follows:

- a. Leslie K. Malcolm, extended substitute reading assistant, Lampeter Elementary School. Ms. Malcolm will be employed as an extended substitute support employee and will be compensated at \$15.20 per hour retroactively effective to January 12, 2018, to on or about February 2, 2018.
- b. Amanda R. Kinert, extended substitute reading assistant, Hans Herr Elementary School. Ms. Kinert will be employed as an extended substitute support employee and will be compensated at \$14.39 per hour retroactively effective to January 24, 2018, to the end of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A LEAVE OF ABSENCE

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve leaves of absence for the following individuals:

- a. Michelle L. Pieters, reading assistant, Lampeter Elementary School, an extension retroactively effective from January 9, 2018, to on or about February 9, 2018.
- b. Mary K. Schaub, reading assistant, Hans Herr Elementary School, retroactively effective from January 23, 2018, to the end of the 2017-2018 school year.
- c. Erica L. White, biology teacher, Lampeter-Strasburg High School, an extension effective from on or about March 26, 2018, to the end of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE OF STATUS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve a temporary change of employment status for the following employees:

- a. Mary K. Schaub, extended substitute first grade teacher, Lampeter Elementary School. Ms. Schaub will change from a reading assistant at Hans Herr Elementary School to an extended substitute first grade teacher at Lampeter Elementary School. Her daily compensation would be \$295.56 based upon Step 4, Level M, of the District compensation agreement retroactively effective from January 24, 2018, through the end of the 2017-2018 school year.
- b. Shannon K. Erdman, long term substitute biology teacher, Lampeter-Strasburg High School. Ms. Erdman will change from an extended substitute biology teacher to a long term substitute biology by extending her original contract from January 2, 2018, to on or about March 26, 2018, through the end of the 2017-2018 school year. Her daily compensation will continue to be \$271.16 based upon Step 1, Level M, of the District compensation agreement.
- c. Patrick Parmer, special education assistant, Hans Herr Elementary School. Mr. Parmer will change from a cafeteria assistant at Lampeter Elementary School to a category C support staff special education assistant effective on February 5, 2018. His hourly compensation will become \$10.50 as a special education assistant. Mr. Parmer will also continue on a temporary basis until a date to be determined in his current position as cafeteria assistant at the hourly rate of \$9.80.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve additions/deletions to 2017-2018 supplemental contracts as follows:

a.	Karen Taraborelli	Grade Level Chairperson – 2 – Second Semester	\$ 250.00	Addition
b.	Melissa Jeffers	Mentor – Elementary – Tonia Kauffman	\$ 750.00	Addition
c.	Kaitlyn Gilbert	Track – JH – Assistant – 45%	\$2,425.95	Addition
d.	Matthew Delfert	Track – Assistant – 50%	\$2,689.50	Deletion
e.	Matthew Delfert	Track – Assistant – 50% of 50%	\$1,344.75	Addition
f.	MariAlice Cunningham	Track – Assistant – 50% of 50%	\$1,344.75	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve 2017-2018 substitutes in their respective capacities, as follows:

Certified Substitutes

Bressler, Sarah E.	Elementary (K-6), Mid-Level English (6-9), Mid-Level Citizenship (6-9)
Kinert, Amanda R.	Elementary (K-6), Reading Specialist
Pickel, Jeffrey G., Jr.	Health and Physical Education (PK-12)

Emergency Certified Substitutes

Dutill, Jason J.	Elementary Only
Lutz, Kathryn A.	All Subject Areas
Owusu, Cynthia A.	All Subject Areas
Stoeckl, Ian M.	All Subject Areas

Support Substitutes

- Danehower, Nancy J.
- Dunlap, Sherry A.
- Kinert, Amanda R.
- Shaner, Cynthia A.
- Walton, Richard G.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve 2017-2018 volunteers, as follows:

- Bomberger, Kimberly N.
- Ciemian, Maureen P.
- Coe, Melissa B.
- Morrison, Garry M., Jr.
- Peiffer, Karen Z.
- Peticca, Mark J.
- Pugliese, Kayla J.
- Sampedro, Nora
- Turek, Michele L.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2018-2019 LANCASTER COUNTY CAREER AND TECHNOLOGY BUDGET

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the 2018-2019 Lancaster County Career and Technology General Fund Budget, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF WIDE AREA NETWORK (WAN) IMPROVEMENTS

Mr. Beiler moved and Mr. Kimmel seconded the motion to approve an agreement to participate in the consortium purchase for WAN services and Internet beginning with the E-rate Funding Year 2018. This agreement binds the

District to purchase a 10 Gigabit WAN connection, unless pricing changes during final negotiations or if E-Rate funding is not approved.

A voice vote was unanimous in favor of the motion.

APPROVAL OF GUIDELINES FOR COMMUNITY MEMBER PARTICIPATION ON BOARD COMMITTEES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve guidelines for community member participation on Board committees, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF STUDENT TRIP

Mrs. Pontz moved and Mrs. Rhoades seconded the motion to approve a student trip sponsored by Outdoor Club to Chincoteague Bay Field Station (formerly Wallops Island), Virginia, from May 3 to 6, 2018.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr requested that Board members complete their Statements of Financial Interest and return them to Mrs. Hoffard as soon as possible. In addition, she offered a reminder of the RSVP for the upcoming Legislative Breakfast.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Robert Haldeman expressed concern about bus drivers employed by Shultz Transportation. Dr. Peart indicated that all bus drivers' clearances are on file and have been recently reviewed.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:14 p.m. for discussion of a student matter and to share information regarding Collective Bargaining.

RECONVENED AND ADJOURNMENT

The meeting was reconvened and properly adjourned at 9:44 p.m.

Jeanne L. Hoffard
Secretary