

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
March 5, 2018

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mr. Jamie P. Raum, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representative, Mr. Dylan Grau; LSEA Representative, Mr. Jay L. Lance; News Reporter, Mr. David Griffith; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Spahn moved and Mr. Kimmel seconded the motion to approve the Minutes of the regularly scheduled meetings of February 5 and February 20, 2018.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Feeney and Mr. Knarr recognized Students of the Month from Lampeter-Strasburg High School.

Mr. Raum and Mr. Knarr recognized Students of the Month from Martin Meylin Middle School.

Dr. Bray, Dr. Smecker, Mr. Raum, Dr. Feeney, and Mr. Knarr recognized Lampeter-Strasburg School District's kindergarten through grade 12 Newspaper in Education winners.

Dr. Peart shared the following communications:

1. Baker, Adrian V. – a letter requesting a sabbatical leave of absence.
2. Bliss, Melissa S. – a letter requesting a leave of absence.
3. Book, Teddy C. – a letter of resignation.
4. Buscay, Lisa M. – a letter of resignation.
5. Doll, Susan K. – a letter of resignation.
6. Feerrar, Lisa L. – a letter of resignation.
7. Martin, Dale E. – a letter of resignation.
8. Mellinger, Becky J. – a letter of resignation.
9. Meskers, Suzanne G. – a letter of resignation.
10. Rhinier, Diane L. – a letter of resignation.
11. Smith, Debra R. – a letter of resignation.
12. Stehman, Katherine S. – a letter of resignation.
13. Styer, Sharon M. – a letter of resignation.
14. Sware, Jean M. – a letter of resignation.
15. Trach, Mark H. – a letter of resignation.
16. Vasey, Emily J. – a letter of resignation.
17. Weidman, Pamela J. – a letter of resignation.
18. Wettig, Linda L. – a letter of resignation.
19. Charles R. Eavenson – a letter of resignation.
20. Feerrar, Lisa L. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Pontz moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,432,081.92 (with the exception of check 109856), Cafeteria Fund checks in the amount of \$62,338.91, High School Athletic Fund checks in the amount of \$7,196.50, Athletic Account Officials in the amount of \$948.15, and Capital Reserve Fund checks in the amount of \$333,197.56.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve General Fund check 109856.

A voice vote was 8:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee had met on February 12, 2018, and presented a textbook for approval on tonight's agenda. Reports were also offered on the summer literacy program with the YMCA and the current STEM program, as well as updates on technology integration.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee had met on February 20, 2018, and discussed campus improvement projects and requesting a waiver from West Lampeter Township on building permits. Change orders were discussed and later approved by the full Board. The Committee received a comprehensive update on the progress of the athletic fields and still expect a May 1 date for turf delivery. Traffic flow for spring sports was discussed, as well as a community update regarding the fields. The replacement of a school courier van was approved, issues with campus lighting discussed, and the boiler project bids were scheduled to be received in March. The Committee will meet at 6:00 p.m. on March 19, 2018, for a campus tour.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on March 6, 2018, at 6:30 p.m. in the Administration Building Board Room.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee had met tonight and recommended approval of all personnel agenda and add-on items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that a Title I Parent Night had been held focusing on learning at home. The summer literacy program partnered with the YMCA was reviewed.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that Lancaster County Career and Technology Center is currently interviewing for the replacement of their Executive Director.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported that Lampeter Elementary School students have enjoyed Read across America Week and look forward to Grandparent Day visits. Hans Herr Elementary School students welcomed grandparents this week. Third grade students participated in the Lancaster-Lebanon Stem Bowl. At Martin Meylin Middle School, the Valentine's Day Dance was held where the King and Queen of Hearts were crowned. The PTO Dodgeball Tournament was also held with local police officers participation. At Lampeter-Strasburg High School, Back-to-School Night was held, as well as the Mini-THON. FFA Week was celebrated during the week of February 17 with many special events. Spring sports began today, and the spring musical will be presented during the upcoming weekend. Both the boys and girls basketball teams continue to compete.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve resignations, as follows:

- a. Teddy C. Book, school nurse, Lampeter-Strasburg High School, on the last contracted day of the 2017-2018 school year.
- b. Lisa M. Buscay, personal care assistant, Hans Herr Elementary School, retroactive to February 28, 2018.
- c. Susan K. Doll, elementary music teacher, Hans Herr Elementary School, on the last contracted day of the 2017-2018 school year.
- d. Lisa L. Feerrar, sixth grade language arts teacher, Martin Meylin Middle School, on the last contracted day of the 2017-2018 school year.
- e. Dale E. Martin, custodian, Lampeter-Strasburg High School, August 6, 2018.
- f. Becky J. Mellinger, job trainer, Lampeter-Strasburg High School, at the end of the 2017-2018 school year.
- g. Suzanne G. Meskers, library assistant, Lampeter Elementary School, at the end of the 2017-2018 school year.
- h. Diane L. Rhinier, assistant food service director, Hans Herr Elementary School, effective June 30, 2018.
- i. Debra R. Smith, kitchen helper, Martin Meylin Middle School, effective at the end of the 2017-2018 school year.
- j. Katherine S. Stehman, elementary librarian, Hans Herr Elementary School, effective on the last contracted day of the 2017-2018 school year.
- k. Sharon M. Styer, personal care assistant, Hans Herr Elementary School, effective June 1, 2018.
- l. Jean M. Sware, principal's secretary, Lampeter Elementary School, effective August 13, 2018.
- m. Mark H. Trach, health/physical education teacher, Lampeter-Strasburg High School, on the last contracted day of the 2017-2018 school year.
- n. Emily J. Vasey, fourth grade teacher, Hans Herr Elementary School, December 21, 2018.
- o. Pamela J. Weidman, custodian, Lampeter-Strasburg High School, July 27, 2018.
- p. Linda L. Wettig, custodian, Hans Herr Elementary School, September 4, 2018.
- q. Charles R. Eavenson, custodian, Martin Meylin Middle School, August 3, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – ADMINISTRATIVE

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve the employment of an administrative employee, Keith A. Stoltzfus, as Business Manager of Lampeter-Strasburg School District, with a term of office effective May 7, 2018, and continuing until June 30, 2023. Mr. Stoltzfus' annual compensation based on the administration compensation plan will be \$125,000. Mr. Stoltzfus will be assigned to the Administration Building.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve the employment of a professional employee, Angela J. Neef, as an extended substitute employee assigned as a learning support teacher. Her daily compensation would be \$242.31 based upon Step 1, Level B, of the District compensation agreement effective on or about March 22, 2018, through the end of the 2017-2018 school year. She will be assigned to Lampeter Elementary School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve the employment of a support or non-permanent employee, Karen Z. Peiffer, personal care assistant, Martin Meylin Middle School. Ms. Peiffer will become as a category C support employee and will be compensated at \$16 per hour, retroactively effective to February 5, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve an additional assignment for Carol S. McComsey, personal care assistant, Hans Herr Elementary School. Ms. McComsey's annual hours will increase from 945 to 1,000 for the 2017-2018 school year, and she will remain a category D support employee compensated at \$10.50 per hour. For the 2018-2019 school year, her annual hours will be 1,260, and she will become a category C support employee.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve a leave of absence for the following individuals:

- a. Melissa S. Bliss, reading assistant, Lampeter Elementary School from on or about March 16, 2018, to the end of the 2017-2018 school year.
- b. Lisa L. Feerrar, sixth grade teacher, Martin Meylin Middle School from on or about February 20, 2018, to the end of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SABBATICAL LEAVE OF ABSENCE

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve a full year, half pay study sabbatical leave of absence for Adrian V. Baker for the 2018-2019 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve substitutes, as follows:

Certified Substitutes

Protopapas, Helena L. Art (PK-12)

Emergency Certified Substitutes

Daneshvar, Shahnaz M. All Subject Areas
Fiorello, Bethany J. Elementary Only

Support Staff Substitutes

Landis, Erin R.
Martin, Kristina J.
Rough, Keri A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mrs. Spahn seconded the motion to approve volunteers, as follows:

Benneian, Aaron
D'Agostino, Memory L.
Henry, Christi L.
Kennedy, Lincoln J.
Leaman, Sheila J.
McClintock, Jasmine L.
Wenner, Jennifer
Ammon, Elizabeth A
Tracy, Diane M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE TO SUPPLEMENTAL CONTRACT

Mr. Arnst moved and Mrs. Spahn seconded the motion to delete a supplemental contract for Kaitlyn Gilbert – Track – Jr. High Assistant – 45% – \$2,425.95.

APPROVAL OF CHANGE ORDER FOR ATHLETIC FIELD PROJECT

Mr. Beiler moved and Mr. Kimmel seconded the motion to approve a change order to McCarty and Son in the amount of \$1,390.32 for the removal and replacement of sidewalk necessary to expose a water line for directional boring under Rosier Way.

A voice vote was unanimous in favor of the motion

APPROVAL OF SUPPLEMENTAL TEXTBOOKS

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve a supplemental textbook, *Que Chevere, Levels I & II* (2016), for Lampeter-Strasburg High School Spanish.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN AGREEMENT WITH THE YMCA

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve an agreement with the YMCA for summer literacy and enrichment programming for Title I students.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Dr. Peart provided information regarding a proposed date for the Board Retreat and will provide a selection of possible dates in May to the Board.

OPPORTUNITY FOR PUBLIC COMMENT

Tracy Campbell spoke regarding the change in color of the graduation gowns.

Lacey Sarbaugh spoke regarding school safety concerns.

LeAnn Supeck spoke regarding school safety and security concerns during after-school activities and events.

Patrick McClain spoke regarding field house locker room concerns.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Jeanne L. Hoffard
Secretary