

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
April 3, 2018

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Terry L. Sweigart; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Gregory J. Fantazzi, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Dylan Grau, Mr. Pierson Castor; News Reporter, Mr. David Griffith; and visitors.

ABSENT: Board Member, Mr. Dustin D. Knarr.

BOARD RETREAT

Mrs. Herr announced that the Board had met on Monday evening, April 2, 2018, for the annual Board Retreat. The Board received information regarding a School Resource Officer, which is an agenda item for discussion this evening. The Board also reviewed the goals from 2017-2018 and discussed the setting of goals for next school year, which will be brought to the Board for discussion and approval in the near future.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Beiler moved and Mr. Kimmel seconded the motion to approve the Minutes of the regularly scheduled meetings of March 5 and March 19, 2018.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum and Mrs. Rhoades recognized Martin Meylin Middle School March Students of the Month, Pioneer Pride student and National Scholastic Writing winner.

Dr. Feeney and Mrs. Rhoades recognized Lampeter-Strasburg High School March Students of the Month.

Dr. Peart shared the following communications:

1. Bennett, Ellie R. – a letter of resignation.
2. Delfert, Matthew W. – a letter of resignation from a supplemental position.
3. Feister, Christa M. – a letter of resignation.
4. Geissinger, Sarah G. – a letter of resignation.
5. Hamm, Alexis R. – a letter of resignation from a supplemental position.
6. Rettew, Susan M. – a letter of resignation from a supplemental position.
7. Stunja, Melissa A. – a letter of resignation.

TREASURER'S REPORT – Mr. Terry L. Sweigart

Mr. Sweigart read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,807,941.11 (with the exception of check 109992), Cafeteria Fund checks in the amount of \$53,495.75, High School Athletic Fund checks in the amount of \$1,170, Athletic Account Officials in the amount of \$201.75, and Capital Reserve Fund checks in the amount of \$682,098.71.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve General Fund check 109992.

A voice vote was 7:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on March 12, 2018, and reviewed Algebra I curriculum and textbooks. Mrs. Staub presented an overview of special education, and the Committee also heard about positive behavior support initiatives, cyber-charter school enrollments, and elementary enrollment.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on March 19 and toured the campus to look at capital improvement projects and reviewed construction activities at the stadium and fields. In addition, the Committee discussed the extension of a lease with Victory Church for Strasburg Elementary School.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met on March 6, 2018, to discuss the 2017-2018 projected budget outcome and the 2018-2019 proposed final budget to be presented at the May 7, 2018, Board meeting. Five-year budget projections with various scenarios were also discussed.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and discussed personnel agenda items and add-on items for tonight's meeting.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that preparations are underway for end-of-the-year celebrations, as well as our five-year monitoring from PDE scheduled during April.

LANCASTER-LEBANON INTERMEDIATE UNIT 13 – Mrs. Melissa S. Herr, Representative

Mrs. Herr reported that the Reinventing Learning Showcase will be held at Lancaster-Lebanon IU13 on April 11, 2018.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that the active search for an administrative director at Lancaster County Career and Technology Center is being narrowed.

STUDENT REPRESENTATIVES - Mr. Dylan Grau, Mr. Pierson Castor

Mr. Grau reported that the musical production had been held, as well as a fundraiser for Teen Haven. Music in our Schools took place during March on various evenings, as well as the annual FFA banquet where new officers were appointed and awards presented. Spring sports have begun. The Pioneer of the Year competition and the Talent for Change show will be held this weekend.

Mr. Castor reported that Lampeter Elementary School hosted grandparents and special persons. Second grade fathers will be joining students for Donuts for Dads. Second grade students will travel and the North Museum, and kindergarten students will enjoy Hands-on-House activities. At Hans Herr Elementary School, students enjoyed Read Across America activities and the book mark contest. At Martin Meylin Middle School, students took part in state Mathcounts competitions, the regional spelling bee, and Odyssey of the Mind competitions. Eighth grade students look forward to visiting Gettysburg.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve resignations from the following individuals:

- a. Ellie R. Bennett, SACC aide, Lampeter Elementary School, effective on April 27, 2018.
- b. Melissa S. Stunja, chemistry teacher, Lampeter-Strasburg High School, effective on the last contracted day of the 2017-2018 school year.
- c. Christa M. Feister, special education assistant, Hans Herr Elementary School, retroactively effective on March 27, 2018.
- d. Sarah E. Geissinger, social studies teacher, Lampeter-Strasburg High School, effective on the last contracted day of the 2017-2018 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve the employment for the following individuals in support or non-permanent positions:

- a. Kimberly A. Schoff, cafeteria assistant, Lampeter Elementary School. Ms. Schoff will become a category E support employee and will be compensated at \$9.80 per hour effective on or about April 2, 2018.
- b. Richard G. Walton, van driver, Lampeter-Strasburg School District. Mr. Walton will become a category D support employee and will be compensated at \$12.50 per hour retroactively effective to March 15, 2018.
- c. Amber D. Zimmerman, kitchen helper, Martin Meylin Middle School. Ms. Zimmerman will become a category E support employee and will be compensated at \$10.50 per hour retroactively effective to March 12, 2018.
- d. Jennifer L. Harnish, personal care assistant, Hans Herr Elementary School. Ms. Harnish will become a category C support employee and will be compensated at \$13.50 per hour effective on or about April 3, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve a change of employment status for Benjamin T. Tuten, Title I mathematics assistant, Hans Herr Elementary School. Mr. Tuten will change to a reading assistant for full day kindergarten at Lampeter Elementary School retroactively effective to on or about March 16, 2018, to the end of the 2017-2018 school year. He will become a category D support employee, and his hourly compensation will remain \$14.

A voice vote was unanimous in favor of the motion.

APPROVAL FOR CHANGES TO SUPPLEMENTAL CONTRACTS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve additions/deletions to supplemental contracts, as follows:

a. Lincoln Kennedy	Track – JH – Assistant – 45%	\$2,425.95	Addition
b. Matthew Delfert	Track – Assistant – 50% of 50%	\$1,344.75	Deletion
c. MariAlice Cunningham	Track – Assistant – 50% of 50%	\$1,344.75	Deletion
d. MariAlice Cunningham	Track – Assistant – 50%	\$2,695.50	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve substitutes in their respective capacities, as follows:

Certified Substitutes

Bohannon, Micki R. Library Science (PK-12)

Support Substitutes

Osborne, Tyler J.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve volunteers, as follows:

Billy, Susan A.
Davis, Leah M.
Sanderson, Kimberly D.
Smith, Stephen D.
Weiler, Adrienne N.

A voice vote was unanimous in favor of the motion.

APPROVAL OF NEGOTIATION WITH WEST LAMPETER TOWNSHIP FOR EMPLOYMENT OF SCHOOL RESOURCE OFFICER

Dr. Peart led a discussion regarding the employment of a school resource officer.

Mr. Kimmel moved and Mrs. Spahn seconded the motion to support the District authorizing the funding of 70% of a West Lampeter Township Senior Police Officer's total compensation to provide a School Resource Officer for the District. West Lampeter Township would also need to approve the balance of the funding and a formal memorandum of understanding would still need to be approved by both the District and the Township.

A voice vote was unanimous in favor of the motion.

PSBA PROGRAMS AND SERVICES UPDATE

Ms. Karen Devine, Members Services Manager for PSBA, provided a PSBA Programs and Services update.

DISCUSSION OF LANCASTER-LEBANON IU13 2018-2019 GENERAL OPERATING BUDGET

Mr. Sweigart led a discussion of the Lancaster-Lebanon IU13 General Operating Budget.

APPOINTMENT OF LOCAL AUDITOR

Mrs. Pontz moved and Mr. Kimmel seconded the motion to approve the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2018, at a fixed fee of \$21,000 as outlined in the engagement letter from BBD, LLP.

A voice vote was unanimous in favor of the motion.

APPROVAL TO APPOINT BOARD TREASURER

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the appointment of Keith A. Stoltzfus as School Board Treasurer to fill the remainder of the one-year term of Terry L. Sweigart, from May 7, 2018, through June 30, 2018, as well as to serve in this capacity for an additional term of one year, effective on July 1, 2018, for the 2018-2019 school year.

A voice vote was unanimous in favor of the motion.

AUTHORIZATION TO SIGN SCHOOL DOCUMENTS

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve Keith A. Stoltzfus, Lampeter-Strasburg School District Business Manager, to be authorized to sign School District financial documents effective May 7, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TAX COLLECTION BUREAU ALTERNATE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Keith A. Stoltzfus to serve as alternate Board representative to the Lancaster County Tax Collection Bureau from May 7, 2018, through December 31, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER-LEBANON PUBLIC SCHOOLS EMPLOYEE'S HEALTH CARE COOPERATIVE REPRESENTATIVE

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve Keith A. Stoltzfus as Lampeter-Strasburg School District's representative to Lancaster-Lebanon Public Schools Employee's Health Care Cooperative Board of Directors effective May 7, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER-LEBANON PUBLIC SCHOOLS INSURANCE POOL REPRESENTATIVE

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve Keith A. Stoltzfus as Lampeter-Strasburg School District's representative to the Lancaster-Lebanon Public Schools Insurance Pool Board of Directors for both the Workmen's Compensation and Property Casualty Pools effective May 7, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER-LEBANON JOINT AUTHORITY REPRESENTATIVE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the appointment of Keith A. Stoltzfus as Lampeter-Strasburg School District representative to the Lancaster-Lebanon Joint Authority from May 7, 2018, through December 31, 2021, to fill the remainder of the five-year term of Terry L. Sweigart.

A voice vote was unanimous in favor of the motion.

APPROVAL OF COURSE CURRICULUM

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve the following course curriculum.

- a. Accelerated Algebra I: MA 301
- b. Full-Year Algebra I: MA 305

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL TEXTBOOK

Mrs. Rhoades moved and Mrs. Spahn seconded the motion to approve a supplemental textbook, *Algebra I* (2015), Houghton Mifflin Harcourt.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER-LEBANON IU13 REPRESENTATIVE

Mr. Kimmel moved and Mr. Byrnes seconded the motion to appoint Melissa S. Herr as the Lampeter-Strasburg School District Board of Directors representative to the Lancaster-Lebanon IU13 Board of Directors for a three-year term effective July 1, 2018, through June 30, 2021.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2018 GRADUATION DATE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Friday, June 1, 2018, as the graduation date for the Class of 2018.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:36 p.m. to discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District and to discuss a Collective Bargaining Agreement.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:00 p.m.

Jeanne L. Hoffard
Secretary